



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #7
01-14-2020 Meeting

January 10, 2020

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. Town Manager Expense Report

A copy of my expense report for the three months October through December 2019 was forwarded separately. I will appreciate Council recognizing receipt of this report on Tuesday evening.

2. Budget Schedule

The following confirms updates to the Budget schedule for FY20-21:

- Capital Improvement Workshop – 6:00 p.m., Thursday, January 23rd – RCC
- Annual Town Meeting – 7:00 p.m., Tuesday, January 28th – Council Chambers (Regular Council Meeting)
Note: The 28th is a Regular Council Meeting date. The thought is to complete Council Agenda items as possible before the ATM by starting the Council meeting at 6:00 p.m. Any items not completed by 7:00 p.m. would follow the ATM.
- Town Operations – 6:00 p.m., Tuesday, February 25th – Council Chambers (Regular Council Meeting)
- Board of Education – 6:00 or 7:00 p.m., Week of March 2nd – Council Chambers
- Final Budget Hearing and Action – 7:00 p.m., week of March 16th or Regular Council Meeting of March 24th – Council Chambers.

3. Santa's Run Donation to Fuel Bank

Santa's Run registrants donated \$982 to Glastonbury Fuel Bank. Going forward an option will be available for donations to fuel/food bank, holiday toy drive, back to school back packs, scholarships, camps and other programs.

4. Town Staff Appreciation

Recent thank you notes to Town staff are attached for your information.

5. Glastonbury at a Glance

This is a new monthly e-newsletter to provide residents with a quick snapshot of Town-sponsored programs and events for the upcoming month. The newsletter is delivered through the town website directly to eNotify subscribers. The document is also posted at Town facilities such as Town Hall.

6. **Welcome to Glastonbury Sign**

Several years ago, the Glastonbury Rotary Club funded purchase and installation of a new "Welcome to Glastonbury" sign at exit 8 from Route 2 to Hebron Avenue. On Tuesday, January 7th the Club installed a second new sign at the Route 3 exit to Glastonbury Boulevard. In both cases the new signs replaced older signs installed many years ago. A picture of the Route 3 installation is attached. Thanks and appreciation go to the Rotary Club for this investment in Glastonbury.

7. **Radon Test Kits**

The Health Office will offer radon air test kits at no cost to residents. There are 75 kits available during the month of January on a first come, first served basis. The Health Office will assist homeowners with installation and then collection for processing.

8. **BAN Sale**

A Bond Anticipation Note sale was held on Tuesday, January 7, 2020 for \$4.685M of 6-month financing to support purchase of the 542-acre PFL lands and the 72-acre Dickinson Road site. The process attracted five bidders with a low net interest cost of 1.995%. Piper Sandler was awarded the bid.

9. **Audit Exit Committee – June 30, 2019**

Council is asked to appoint two members to serve on the Audit Exit Committee. Last year, Council members Niland and Osgood served in this capacity for FY ended June 30, 2018. A meeting the week of February 17th is expected, (excluding Monday). The meeting requires a 1-1.5± hour commitment.

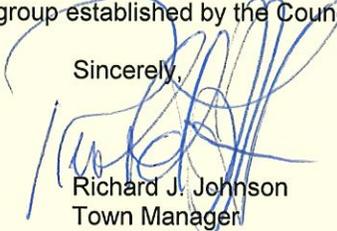
10. **Census**

Per the attached, Lt. Governor Bysiewicz is asking cities and towns to create a Local Complete Count Committee of volunteers to work with US Census staff to support the 2020 Census.

11. **Public Water Service**

A consultant to assist with developing a public water service master plan in response to uranium in private wells should be under contract within the next several weeks. Meetings with the District and Manchester Water will be convened along with members of the working group established by the Council.

Sincerely,



Richard J. Johnson
Town Manager



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Jane Gregory Ellis
President & Executive Director
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Officer Mike Magrey
Glastonbury Police Department
2108 Main St
Glastonbury, CT 06033

Dear Officer Magrey,

I hope that you are doing well and having a great holiday season! I want to thank you again for participating in No Shave November CT – this is our second year and it was another tremendous success, thanks to you! Together, you raised \$87,000 with more donations coming in every day.

Every dollar will be distributed to Connecticut cancer patients and their caregivers throughout the year. In fact, we have already given our Ambassador grants to Kaycee, Johan, and Ian – they each have already received a significant grant, which will help them tremendously. **Their gratitude for all of you is IMMENSE!**

The rest of the money will be distributed throughout the year and we have already started disbursing it. As you are reading this letter, someone is probably opening an envelope from us with a grant that is an answer to their prayers.

I hope that the Glastonbury Police Department will participate again next year. No Shave November CT is one of my favorite fundraisers of the year - the officers' enthusiasm, commitment, and good-natured teasing are awesome and seeing the beard progress is lots of fun! 😊 But most importantly, it makes a HUGE difference in the lives of people fighting cancer around Connecticut. Without you, CCF would not be able to help as many CT cancer patients, so THANK YOU!

Again, you and the Glastonbury Police Department are amazing! Thank you for a wonderful No Shave November CT in 2019 and we hope to see you back in 2020!

Very best regards,

Terri Eickel, Director of Development & Special Events

From: Kim Gorman <kim@thereachfoundation.org>

Sent: Wednesday, December 11, 2019 12:20 PM

Subject: Thank You

Good afternoon everyone!

On behalf of The REACH Foundation and myself, I'd like to extend my deepest gratitude for joining us at Shop With A Cop last night! I am so humbled by the support of our Connecticut Law Enforcement – last night, we had over 90 CT officers join us for the program! I would say in the seven years the program has been running, that is an all-time record! This event is not a success without each and every one of you, you are the ones responsible for giving these children the amazing time that they deserve and I am eternally grateful for that. Words truly cannot describe what I am feeling this morning.

We appreciate you joining us in giving these children a holiday they won't forget! The smiles and the magic in their eyes, words truly cannot describe. This is a memory most of the children will never forget.

Again, we are grateful for each and every one of you! Thank you so much again and we hope to see you next year! I will be reaching out early Fall 2020, to start coordinating Police Officer participation. I look forward to talking with you all then! 😊

We also will be posting the professional photos on our Foundation's Facebook and website over the next week or so. So stay up to date on our Facebook page <https://www.facebook.com/TheREACHFound/> and our Foundation's website www.TheReachFoundation.org to get your photos from the event and of course, your picture with Santa!

Happy Holidays to you and your families!

Kim Gorman

Event Planner

The REACH Foundation

860-877-1969



Sent: Wednesday, December 11, 2019 10:59 AM
To: Marshall Porter <marshall.porter@glastonbury-ct.gov>
Subject: Officer Feesback

Good morning

I wanted to thank you and your officers for all that you do in the community. I have had two experiences during traffic incidents with your department and I have found your officers to be extremely helpful, courteous, and willing to help. I'm not writing this because I got out of a ticket (because I didn't) but throughout the process I felt ver comfortable and informed. I thank you for your leadership and think the actions of your team is a direct reflection of that. I appreciate all that your department does and the manner in which they conduct themselves.

Sent from my iPhone

Message submitted from the <Glastonbury, CT> website.

Ms. Zerio,

I just want to let you know how pleased I am with all of your offerings and services. My family has enjoyed so much of what you offer from the swimming pools to engineering classes. Even when there was an issues with one of my son's classes, your staff fixed it right away and they were very understanding.

My family really appreciates all that is offered through the Parks and Rec. department, but we especially appreciate all of the wonderful people in your organization who teach and inspire my children.

In particular, we especially appreciate the staff in the gymnastics program. They have helped my daughter to become strong and more confident. They have also been so understanding and patient with my son who has some special needs. Both my children can't wait to start classes again.

Thank you and your staff for all that you do for us and all of the residents of Glastonbury.

Have a happy holiday season,



GLASTONBURY AT A GLANCE

December 2019

EVENTS

National Lampoon's Christmas Vacation at WTML (2-3:40pm) - Dec. 6th

Holiday Fair at the Glastonbury Boathouse (11-2pm) - Dec. 7th - Meet Santa, shop with local vendors, enjoy festive crafts, Hanukkah activities, and more!

Santa's Run Annual Road Race (Race begins at 12pm) - Dec. 8th

Children's Performance - Matica Circus at SMS (11am) - Dec 23rd

View more information and all Town events at www.glastonbury-ct.gov/events.

REMINDER!

Town offices will be closed on Dec. 25th and Jan. 1st for the Christmas and New Year's Day holidays.

OPPORTUNITIES TO GIVE

'Stuff a Cruiser' Annual Toy Drive - Please consider donating a new, unwrapped toy for patients of CT Children's Medical Center on Dec. 7th at Pinwheels Toys & Games (10:30-2:30pm) or Dec. 14th at Gardiner's Market (10-2pm)

Children's Coat Collection - The Knights of Columbus and the Healthcare Ministry are accepting new and gently used Children's coats, hats, mittens, scarves, and gloves now through Dec. 16th. Donations can be placed in the 'Coats for Kids' bins located at St. Paul and St. Augustine's Churches. Monetary donations, made payable to the Knights of Columbus #2533, may be placed in an envelope marked 'Coats for Kids', and dropped in the offertory basket. Collected items will be distributed to eligible families through the Town's Social Services Holiday Gift Program on December 19th. Questions on this program can be directed to coatsforkids@kofc-glastonbury.org.

WINTER SAFETY REMINDERS

- Protect your concrete walkways/stairs! Avoid de-icing products that contain Magnesium Chloride (MgCl). Glastonbury recommends Calcium Magnesium Acetate (CMA) or Calcium Chloride (CaCl) products for de-icing of concrete surfaces to avoid costly repairs. Additionally, avoid over-applying any de-icing product as this can also increase the likelihood of damage and negatively impacts the environment when it permeates groundwater.
- Clear snow from sidewalks and fire hydrants on your property within 24 hours of snow fall for resident safety.
- Be mindful of where you place candles or other open flames and be sure to extinguish them before sleeping or leaving your home. Place Christmas trees away from heat sources (e.g. fireplaces, radiators, or candles) to avoid fire hazards.
- Take caution and be mindful of slippery conditions when walking or driving in inclement weather.

TOWN PLATFORMS FOR REAL-TIME UPDATES

For real-time updates on everything Glastonbury:

- Sign up for Town emails - Visit www.glastonbury-ct.gov/enotify and customize your subscription to include a wide variety of categories such as Community Activities, Storm Updates, Public Health & Safety, upcoming deadlines, and more!
- Follow the Town Facebook page at www.facebook.com/glastonburyconnecticut



GLASTONBURY AT A GLANCE

JANUARY 2020

HAPPY NEW YEAR!

Wishing you and yours a happy New Year! From all of us at the Town of Glastonbury, we look forward to providing you with another year of outstanding programs, events, resources, and support.

REMINDER!

Town offices will be closed
New Year's Day (1/1) and
Monday, Jan 20th for Martin
Luther King Jr. Day.

UPCOMING EVENTS

- Jan 7, 2020 - Rock-n 2020 New Year's Celebration - 11:45am - 1:30pm at the RCC - lunch and music by Bob Giannotti
- Jan 30 - DIY Hot Chocolate for Teens at WTML - 6:30 - 7:30pm. Register starting 1/2. Visit www.wtmlib.info for more info.
- Feb 13 - Age-Friendly Community Conversation. 6:00 - 8:00pm at the Riverfront Community Center

Learn more about these and all Town events at www.glastonbury-ct.gov/events.

TAX INSTALLMENT DUE

The second installment of Real Estate and Personal Property taxes on the Grand List of October 1, 2018 are due January 1, 2020 and payable by February 3, 2020. The Supplemental Motor Vehicle (MV) tax is also due January 1, 2020 and payable by February 3, 2020. Delinquent MV taxes shall be paid in Cash, Money Order, or Cashier's Check if a release is needed for the DMV. There will be a \$3.00 fee charged for each delinquent Motor Vehicle account. Unpaid taxes will be considered delinquent as of February 4, 2020. On that date, interest will be charged from the original due date of January 1, 2020. Interest is charged at a rate of 1 ½% per month back to the due date of January 1, 2020 in accordance with the provisions of C.G.S. Sec. 12-146. United States Postal Service postmarks are honored. Payments must bear a USPS postmark dated February 3, 2020 or before to be considered on-time. Checks which have been returned by the bank shall be subject to a fifteen (\$15.00) handling fee.

Taxpayers who have not received a bill should visit our website at www.glastonbury-ct.gov/taxpmt or contact the Revenue Collection Office at (860) 652-7614. Failure to receive a bill does NOT invalidate the charge and respective penalties, should the account become delinquent.

WINTER FIRE SAFETY TIPS

- Make sure your house number can be seen from the street to ensure Firefighters can locate your residence.
- Plan 2 ways out of your home in case of an emergency.
- Test all smoke alarms & carbon monoxide alarms in your home on a monthly basis.
- Clear driveways, front walks, and sidewalks of snow or ice, especially around fire hydrants, within 24 hours of snowfall for resident safety.
- Protect your concrete walkways & stairs! Avoid de-icing products that contain Magnesium Chloride (MgCl). Glastonbury recommends Calcium Magnesium Acetate (CMA) or Calcium Chloride (CaCl) products for de-icing concrete surfaces to avoid costly repairs.
- Prepare for a storm by having flashlights & batteries in an easily accessible place, as well as blankets and heavy clothing in the event that you lose power and heat.
- Keep generators outdoors and NEVER run a generator inside your garage, even if the door is open.
- If you use an emergency heat source, keep anything that can burn at least 3 feet away and turn portable heaters off when you leave the room or go to bed for the night.

FREE CHRISTMAS TREE RECYCLING AT BULKY WASTE FACILITY

Residents in any type of vehicle will be allowed free disposal of their holiday tree at the Bulky Waste Facility or Transfer Station beginning December 26, 2019 through February 1, 2020. One tree per vehicle is allowed. Residents are encouraged to use the Bulky Waste Facility on Tryon Street to reduce town transportation costs as this is the final disposal area for all trees. Waste disposal permits are not needed but proof of residency is required. The Bulky Waste facility is open Monday - Saturday, from 7:00 am until 3:00 pm (excluding New Year's Day). Questions may be directed to the Refuse Disposal Division at (860) 652-7772.

IMPORTANT 2020 ELECTION DEADLINES

WHAT TO KNOW TO PARTICIPATE IN THE 2020 PRESIDENTIAL PRIMARIES



Who will be holding a Primary? Either the Democratic Party and/or the Republican Party.

Do I have to be enrolled in one of those parties in order to vote in the Presidential Primary?
Yes, you have to be enrolled in either the Democratic or Republican party to vote in a Primary.

Important Deadlines

- If enrolled in the Green, Libertarian, Independent, or Working Family parties, the deadline to change your party choice is JAN. 28, 2020.
- If enrolled as UNAFFILIATED (the State's equivalent of being "Independent") or if you're a NEW VOTER; you have until noon on April 27, 2020 to enroll in person for the April 28, 2020 Presidential Primary.

How do I change/check my party enrollment if I am already a registered voter?

You are able to make changes to your party enrollment by visiting www.govote.ct.gov, the town website, or in-person at the Registrar's office on the lower level of Town Hall. The Town Clerk's office also has voter registration cards if the Registrars are not available. All of these options are available for new voters as well. To check your current party registration, visit <https://portaldir.ct.gov/sots/LookUp.aspx>.

How do I register to vote if I am TURNING 18 in 2020?

All persons turning 18 on or before NOVEMBER 3, 2020, are eligible to vote in the Presidential Primary. Register online at <https://voterregistration.ct.gov/OLVR/welcome.do> or in person at the Registrar's Office in Town Hall.

Questions can be directed to the Registrar of Voters office at (860) 652-7627 or (860) 652-7628.

OPPORTUNITIES TO GIVE



Glastonbury Gives - Created by the Glastonbury Social Services Division, Glastonbury Gives is an initiative which assists residents who are experiencing a crisis situation that hinders their ability to pay for food, utilities, shelter expenses, medical bills, and other critical needs. The program is funded entirely by contributions from generous individuals, businesses, and community groups with 100% of donations going directly to residents in need. To learn more or make a contribution, please contact Kathy Carfi at (860) 652-7644. Please mention this newsletter when you reach out.

Bandanas for Solei - Local resident Lidija Petrus and Melzen Pet Supply have teamed up to sell bandanas in support of Soleil, the Glastonbury K-9. Visit Melzen's to pick up a bandana for \$6 and support ongoing expenses associated with the Police Department K-9 program. For every bandana sold, \$5 goes to the K-9 unit and \$1 is used by Petrus to purchase more product supplies. There are 10-12 styles available now through the New Year so visit their website, www.melzenpetsupply.com for business hours and show your support.

Legacy Program - The Glastonbury Parks & Recreation Department has established a Living Legacy Program to provide residents with an opportunity to pay tribute to loved ones and contribute to the Glastonbury community in a meaningful way. Interested donors can donate a park bench or have a tree planted in a special location throughout town to commemorate a special event, recognize or memorialize a group or individual, establish a family tradition of giving, or simply add a new amenity or bit of beauty to the Glastonbury landscape. Whether you choose a tree or bench donation, your contribution will benefit community members for generations to come. Community members can also celebrate the bond between you and your pet by donating a plaque to our Dog Park. For more information, or to submit a donation form, please visit www.glastonbury-ct.gov/legacy or contact Parks & Recreation at (860) 652-7679.

WE'RE HIRING!

Glastonbury is currently seeking candidates for the following employment opportunities.

- CDL Driver*
- Certified Police Officer*
- Entry Level Police Officer*
- Snow Plow Drivers and Snow Shovelers*

For job descriptions and more information on these part-time & full-time opportunities, please visit www.glastonbury-ct.gov/employment.

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- Follow the Town Facebook page at www.facebook.com/glastonburyconnecticut



Welcome to
Glastonbury



INC. 1693



susan lauzier

Subject: FW: Census Preparedness in Your Town
Attachments: Berlin Census Resolution.pdf

From: Tickey, Jimmy <Jimmy.Tickey@ct.gov>
Sent: Wednesday, November 20, 2019 5:28:32 PM
To: Tickey, Jimmy
Subject: Census Preparedness in Your Town

Good afternoon,

In February, the office of the Lt. Governor launched the Complete Count Committee to inform and direct Connecticut's efforts in the Census. This is a major effort in advance of the 2020 Census to ensure Connecticut *will* be the most accurately counted state in the country.

The success of the Census ultimately depends on everyone's participation, which is why we have started our planning early. The Lt. Governor and I have traveled across the state working with our Census partners on over 1,500 community events and have formed over 110 Local Complete Count Committees.

An accurate Census count is critically important to Connecticut as we receive \$10.7b annually in federal programs based on Census funding; that's \$2,900 per person. This data affects all of our daily lives for businesses, schools, hospitals, non-profits, and other public and private entities. Further, the Census helps determine local, state and federal district lines, so this is about our political power as well.

The Lt. Governor is asking that every town and city form a Local Complete Count Committee. This local committee, comprised of volunteers, will work with the US Census staff on the ground in Connecticut to ensure everyone is counted in the 2020 Census. A press release with members of the state-wide CCCC may be found below. Your Local Complete Count Committee can replicate our statewide committee with leaders from the business, non-profit and civic community:

<https://portal.ct.gov/Office-of-the-Lt-Governor/News/Press-Releases/2019/02-2019/LT-GOV-BYSIEWICZ-LAUNCHES-CONNECTICUT-COMPLETE-COUNT-COMMITTEE-TO-HELP-PREPARE-FOR-2020-CENSUS>

Please do not hesitate to reach out to me should you have any questions about starting a Local Complete Count Committee in your town. If you have already formed one, please do let me know. Some towns have formed a town resolution, and an example of one is attached here for your review.

We have also announced that the Census is hiring, and we encourage people to go to www.2020census.gov to apply for temporary jobs with the Census. Applying now to work as a census taker is a great way for seasonal workers, students, retirees and workers in the gig economy to line up spring and summer employment opportunities.

We look forward to partnering with you on the 2020 Census!

All my best,
Jimmy
Jimmy Tickey
Senior Advisor
Lt. Governor Susan Bysiewicz
E: jimmy.tickey@ct.gov
P: 860-524-7386