



Town of Glastonbury

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Richard J. Johnson
Town Manager

May 5, 2017

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up-to-date on various topics.

a. **Town Wide Shredding.**

A reminder the next town-wide paper shredding event is scheduled for Saturday, May 13th, from 9:00 am to 1:00 pm at the Town Highway Facility at 2380 New London Turnpike.

b. **Cash Management Services.**

The attached press release outlines the new address for tax payments/revenue collection through the Town's new Agreement with People's United Bank. As noted, current tax and sewer use payments will be accepted at all People's United Bank branch offices.

c. **Town Hall – Solar PV.**

When the ground mounted solar PV system was originally installed to the rear of Town Hall, it was noted that protective netting could be required subject to damage by softballs clearing the outfield fence. Solar City has advised of the need to protect panels from such damage through installation of a protective netting system. This will include 30 foot pine poles with black netting material to be installed behind the outfield fencing.

d. **Comprehensive Annual Financial Report (CAFR).**

I am pleased to advise that the June 30, 2016 CAFR qualifies for the Certificate of Achievement in Excellence in Financial Reporting. Congratulations to Finance Director Diane Waldron and Controller Nina Cousins for their ongoing work in this regard.

e. **Bond Anticipation Note (BAN) Sale.**

A BAN sale for \$1.65 million (land acquisition) was awarded to TD Bank North at a net interest cost of 1.09% for the 6 month period May-December 2017.

f. **School Air-Conditioning.**

The Board of Education is proposing a split system for air-conditioning classrooms at elementary schools and Gideon Welles School. The cost estimate for this work is significantly less than previous scope discussions. Unless advised otherwise, the split system option will be reviewed by one of the Town's on-call MEP consultants to verify scope, costs, constructability and other such factors. Basically, to make certain no scope item is missed before Council considers next steps in this regard.

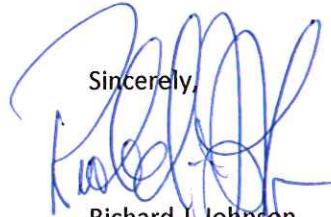
g. **Roundabout Construction.**

Work to transition to roundabout circulation at Hebron Avenue and New London Turnpike is scheduled to begin next Wednesday evening for completion by Thursday morning. This is weather dependent.

h. **Prescription Drug Box.**

The attached press release describes the new drop box located at the Police Department lobby.

Sincerely,



Richard J. Johnson
Town Manager

RJJ:yo

Tax Payment Updates Effective July 1, 2017

New Address for Tax Payment/Revenue Collection

Beginning July 1, 2017 the Revenue Collection office will be using People's United Bank to process current Real Estate, Personal Property and Motor Vehicle taxes and sewer use payments. Effective July 1, 2017, ALL Tax payments should be mailed to the **new** address listed below. For your convenience, a light green return envelope with the new address will be included in the July 1, 2017 Tax bill mailing. Please use this envelope to ensure it is mailed to the new address.

The new address for **ALL TAX PAYMENTS WILL BE:**

**Town of Glastonbury
Collector of Revenue
PO Box 376
Glastonbury, CT 06033-0376.**

Additionally, all other correspondence regarding taxes should be sent to Town of Glastonbury, PO Box 6523, Glastonbury, CT 06033-6523

Please do not mail payments to the previous (Stamford) address for any reason. Any payments sent to the old address will delay processing of your tax payment and may result in incurred late fees and interest charges.

To prevent any inconvenience to our residents, such as a delay in having your payments received and/or posted to your accounts, the Revenue Collection office requests that all residents please destroy/discard any white return envelopes in your possession that have the Stamford Processing Center address on them. This will hopefully eliminate any potential risk for error in future payments.

Current Tax Payments Now Accepted at all People's United Bank branch offices

Also starting July 1st, current tax and sewer use payments will be accepted at all People's United Bank branch offices. Any bill without a "Back Tax" message on it may be presented to the bank teller for payment by cash or check. A receipt will be provided and your payment will be posted to your account in the Collector of Revenue's office the next business day. Of course, there is always the option to pay online at www.glastonbury-ct.gov or at the Revenue Collector's office at Glastonbury Town Hall 2155 Main Street, Glastonbury, CT.



GLASTONBURY POLICE DEPARTMENT
2108 Main Street, Glastonbury, CT 06033
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LIVIN MANAGER

Press Release

Date/Time: 5/1/17 - HRS

Subject: New Prescription Drop Box

Details: A prescription medication drop box is now available at the Glastonbury Police Department. The drop box was made possible with support from East of the River Action for Substance Abuse Elimination (ERASE), the Town of Glastonbury Health Department, Glastonbury Youth and Family Services, and Glastonbury Community Action Partnership (GCAP).

The drop box is located in the main lobby of the Glastonbury Police Department and will be available 24 hours a day, 7 days a week. The medication collection and disposal program provides a safe disposal location for citizens to properly dispose of unused household medications. The program provides an environmentally safe alternative to disposing of medications in the landfill or sewer systems, and reduces access to addictive medications for accidental or intentional misuse by children or others in the home.

Citizens may place unwanted or expired prescription medications into the box. Bottles containing liquids must be securely closed. Items that cannot be placed into the box or left at the police department include: Syringes, Epi-pens, inhalers, or any items containing mercury. Instructions for proper disposal of these items will be available at the drop box. Information will also be available on the Town of Glastonbury website under the Police section. The drop box is not intended for the commercial disposal of medications from medical facilities, doctor's offices or veterinarians.

The drop box was purchased through a donation by ERASE and the medications will be incinerated at no charge through a prescription take back program provided by Covanta.