

**GLASTONBURY TOWN COUNCIL AGENDA  
TUESDAY, NOVEMBER 26, 2019 – REGULAR MEETING  
7:00 P.M. – COUNCIL CHAMBERS, TOWN HALL  
2155 MAIN STREET, GLASTONBURY**

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**Council Members:** Thomas P. Gullotta, Chairman; Lawrence Niland, Vice Chairman; Deborah A. Carroll; Dr. Stewart Beckett III; Kurt P. Cavanaugh; Mary LaChance; Jacob McChesney; Whit Osgood; Lillian Tanski

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**PUBLIC HEARING AND ACTION ON PUBLIC HEARING – 8:00 P.M.**

**NO 1 ACTION ON APPROPRIATION AND TRANSFER FROM CAPITAL RESERVE FUND-UNASSIGND FUND BALANCE FOR THE MULTI-USE TRAIL (\$253,000).**

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1. Roll Call.
  - (a) Pledge of Allegiance.
2. Public Comment.
3. Special Reports.
  - (a) Status report on Slocomb Dam Project.
  - (b) Status report on Glastonbury High School Locker Room Project.
4. Old Business.
5. New Business.
  - (a) Action on Resolution Authorizing the issuance of not exceeding \$12,000,000 Refunding Bonds for Payment in whole or in part of the outstanding principal of and interest and any call premium on the Town of Glastonbury's General Obligation Refunding Bonds and General Obligation Bonds, issue of 2010 and 2011 and costs related thereto.
  - (b) Action to amend the meeting schedule to cancel the regular meeting for December 3, 2019 and schedule a special meeting for December 11, 2019.
  - (c) Action on amendment to Town Code Section 17-49 – Inspection of Sidewalks (set public hearing).
  - (d) Action to confirm open space and conservation dedication – 542 ± acres to be acquired from Pension Fund Land.
6. Consent Calendar.
  - (a) Action on \$26,806 transfer – Capital Reserve-Unassigned Fund Balance to Capital Projects-Hebron Avenue Resurfacing (set public hearing).
  - (b) Action to recognize Jeff Carstens for many years in support of Glastonbury Crew Program and Riverfront Boathouse.
7. Town Manager's Report.
8. Committee Reports.
  - (a) Chairman's Report.
    - Appointments to Council Subcommittees
  - (b) MDC.
  - (c) CRCOG.
9. Communications.
10. Minutes.
  - (a) Minutes of November 12, 2019 Regular Meeting.
11. Appointments and Resignations.
  - (a) Resignation of Ray McFall from the Recreation Commission (R-2019).
12. Executive Session.
  - (a) Potential land acquisition.



# Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500  
FAX (860) 652-7505

**PUBLIC HEARING NO. 1  
11-26-2019 Meeting**

Richard J. Johnson  
Town Manager

November 22, 2019

The Glastonbury Town Council  
2155 Main Street  
Glastonbury, CT 06033

**Re: Capital Reserve Transfer – Multi-Use Trail**

Dear Council Members:

A Council public hearing and action is scheduled for Tuesday evening on the proposed \$253,000 transfer and appropriation for the multi-use trail to be constructed between Western Boulevard and House Street. Background information reviewed at the November 12<sup>th</sup> meeting is as follows:

- The multi-use trail extends between Western Boulevard and House Street.
- State and federal permitting is complete along with revised easements from the owners (4) of the private parcels the trail crosses.
- Project approved for 100%± funding per LOTCIP grant program.
- Approved grant funds are received in advance with grant funds in excess of project costs returned after audit.
- Competitive bidding process attracted nine respondents with low bid of \$1.023M.
- A project budget of \$1.228M is estimated including contingency and incidentals. \$975,000 is now appropriated.
- \$253,000 supplemental appropriation required to fund estimated project costs to be offset by grant funding.
- Grant funds will be received to the Capital Reserve Fund with no net cost to Glastonbury after grant.
- Goal is to execute contract for work beginning this year as weather allows and continuing to project completion in 2020.

Formal approval for the \$1.228M grant is received and the Board of Finance has approved a favorable recommendation. Council action is proposed as follows:

*"BE IT RESOLVED, that the Glastonbury Town Council hereby approves a \$253,000 appropriation and transfer from the Capital Reserve Fund – Unassigned Fund Balance for the multi-use trail project, as described in a report by the Town Manager dated November 22, 2019 and as recommended by the Board of Finance."*

Sincerely,

Richard J. Johnson  
Town Manager

RJJ/sal  
Attachment





# Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500  
FAX (860) 652-7505

ITEM #3(A)  
11-26-2019 Meeting

Richard J. Johnson  
Town Manager

November 22, 2019

The Glastonbury Town Council  
2155 Main Street  
Glastonbury, CT 06033

**Re: Slocomb Dam**

Dear Council Members:

At the January 8, 2019 meeting, Council received a status report and presentation on options for the dam along Roaring Brook at the Town-owned former Slocomb Mill property. A copy of the report by Laura Wildman of Princeton Hydro is attached. As was discussed in January, Princeton Hydro and specifically Laura Wildman have extensive experience with similar projects and generally recognized throughout New England for their expertise in this regard. Previous inspections confirmed the dam is in unsatisfactory condition and requires corrective action. Upon previous recommendation, the low-level outlet is fully opened so to relieve pressure on the dam during times of high-water level.

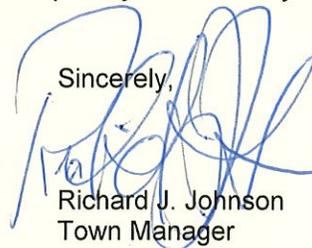
Based on review of options, the recommendation by Princeton Hydro (page 11) is to proceed with removal of the structure. The Council did not formally vote in this matter, but generally expressed agreement with this approach. Planning has continued and most recently the project presented in January was reviewed with the Conservation/Inland Wetlands Commission. There were no concerns expressed by the Commission. The project is subject to formal permitting approval by CT DEEP and ACOE.

The preliminary project estimate for removal of the Ambursen structure, fencing along the "concrete wall", site restoration and related work is in the \$250,000 range. As funding allows, access to Roaring Brook will be improved (e.g. stairway). This is subject to change based upon permitting review.

For Tuesday evening, Council is asked to confirm the general consensus from January for the removal project as recommended by Princeton Hydro. Funding will be subject to the July 2020 capital program

*"BE IT RESOLVED, that the Glastonbury Town Council hereby approves the dam removal project for the Town-owned former Slocomb Mill project as generally outlined in the report by Princeton Hydro, and as described in a report by the Town Manager dated November 22, 2019."*

Sincerely,



Richard J. Johnson  
Town Manager

RJJ/sal  
Attachment

November 1, 2018

## MEMORANDUM

**Prepared for:** Town of Glastonbury

**Prepared by:** Princeton Hydro Engineering PC

**Re:** Slocomb Dam Decision Making Process/Summary

## EXECUTIVE SUMMARY

Princeton Hydro was hired by the Town of Glastonbury in 2018 to compile all data collected and reports written to date, regarding Slocomb Dam and assist with the Town's decision making process to determine the best path forward in regard to the dam. The following summarizes findings to date and recommendations for Slocomb Dam.

### Background:

According to the Slocomb Mill Complex Historic Building Survey (Schoenhardt Arch. 2009), Slocomb Dam property was purchased in 1836 with the right to erect a dam in order to provide power for a woolen mill and to create a mill pond. The original wooden dam was damaged following the 1938 Hurricane and rebuilt in 1939 with the existing concrete Ambursen-style auxiliary spillway that exists today. In 1956, the J.T. Slocomb Company moved into the mill and manufactured jet engine parts and other items for military and commercial aircraft through the early 2000's. In 2008, the Town of Glastonbury purchased the site and in 2012 and 2013, the mill building was removed (W&S 2016).

Roaring Brook is a steep bedrock-controlled river system once valued for its industrial use and now valued for its recreational swimming use and streamside hiking trails. Historically there were approximately 27 Dams on Roaring Brook and its tributaries, 8 of which were main stem dams. All of the main stem dams downstream of Slocomb Dam have been removed or breached by high flows, likely due to lack of maintenance once the dams no longer served their initially economic purpose. Glastonbury's town historic records (Hubbard et al. 2012) include a photograph of the removal of the Harford Manufacturing Co. Dam on Roaring Brook in 1904, formerly downstream of the Slocomb Dam, which was blown up to make way for a new 100-ft high dam that was proposed but never built.

### Dam Description:

The Slocomb Dam is comprised of four primary components:

**Primary Spillway:** The primary spillway, extending from the right training wall (looking downstream), and is approximately 50 to 60 feet long and 10 to 15 feet high. It is constructed as a concrete broad crested weir with a steep discharge chute armored with large, stacked boulders atop timber cribbing. The left end of the primary spillway contacts the auxiliary spillway.

**Auxiliary Spillway:** The auxiliary spillway, extending from the left end of the primary spillway to the left training wall, is approximately 80 feet long and 15 feet high. It is constructed as a concrete Ambursen style (buttress) structure and has a crest elevation approximately 0.5 feet higher than the primary spillway crest. A low-level outlet, currently left open year-round as recommended by the 2016 Weston & Sampson Dam Inspection, extends through the left side of the auxiliary spillway.

**Earthen Embankment:** Extending from the left training wall, the earthen embankment portion of the dam, extends 270 feet to where it meets natural grades. The embankment ranges in height from several feet near the left

abutment to approximately 7 feet tall near the auxiliary spillway. A portion of the downstream face of the embankment consists of a dry-set stone masonry wall, and a footpath extends across the embankment crest.

**Former Mill Intake Headworks/Current Viewing Platform:** The former mill intake headworks are believed to be located below the timber viewing platform, overhanging the bank just upstream of the left training wall to the immediate left of the auxiliary spillway. All indications are that the headworks have been filled in.



**Photograph: Slocomb Dam 2018 with low level outlet fully open; former impoundment is show to the left.**

#### Dam Safety:

According to the most recent dam inspection, conducted by Weston & Sampson in 2016, the dam is in UNSATISFACTORY condition with a hazard classification of BB (moderate hazard), meaning that if the dam was to fail it would likely result in either damage to normally unoccupied storage structures, damage to paved local roadways, and/or moderate economic loss. In the case of Slocomb Dam the moderate hazard relates to potential for damage to Matson Hill Road Bridge if the dam were to breach. Public Act 13-197, enacted on May 31, 2013 modified CT Dam Safety Regulations to require more dam owner responsibilities relating to registration, inspection, and maintenance of dams. According to these regulations a class BB dam must be registered and maintained in a safe condition, and requires a professional engineering inspections every 7 years along with annual owner inspections.

Unsatisfactory condition refers to a dam that has been determined to have a recognized deficiency that requires immediate or emergency action. The 2016 dam inspection recommended that the water level in Slocomb Pond Dam be lowered to reduce risk of dam failure and damage to downstream property, thus the low-level outlet was fully opened. However, during Princeton Hydro's site visits in July, August, and September 2018, the low-level outlet was significantly clogged with woody debris. The 2010 Fuss & O'Neil Assessment Report included a hydrologic analysis, which demonstrated that Slocomb dam and its impoundment have a very limited effect on the attenuation of flood flows on the Roaring Brook. In addition, the 2016 Weston & Sampson inspection and analysis demonstrated that the dam's embankment had the potential to be overtopped under the existing FEMA estimates for the 100 year flow event.



Photographs: Slocomb Dam has been determined to be in "unsatisfactory" condition according to the 2016 dam inspection.

### Data Collected & Analyzed to Date

Princeton Hydro compiled data and reports written to date, regarding Slocomb Dam and conducted field investigations to confirm existing conditions. These data are summarized below and were used to prepare this summary.

1836 – late 1990's Mill Complex: South Glastonbury Manufacturing Company → Glazier Manufacturing Company → J. T. Slocomb Company

2006 CT DEEP Dam Safety ordered a Notice of Violation for the Slocomb Dam - Photographs taken by Princeton Hydro of the 2006 sediment release

2006 Dam Conditional Assessment (Karl Acimovic)

2007 Sediment testing (Triton Environmental)

- 6 samples all in impoundment
- compares to residential disposal criteria - minor contamination, stated could be used as "clean fill"

2007 Phase I Env. Assessment, Environmental Condition Assessment, and Site Survey

2009 Reports of a second breach/release of sediment

2010 F&O Inspection & Review of Alternatives. Study included:

- dam inspection
- sediment testing and comparison to ecological standards (detection limits not low enough)
- sediment volume estimate - assumed full (not the case) - ~ 2,400cy
- Natural Diversity Database check
- cost estimates (removal, partial removal, repair)
- hydrology (StreamStats) & attenuation
- review of downstream structures and utilities (gas, sewer, telecom, electric, stormwater)
- regulatory process review
- alternatives comparison with discussion of flow, attenuation, threatened and endangered species, sediment quantity and quality, downstream structures and utilities, long-term maintenance/liability fish passage, cost, funding opportunities – recommends removal

2009 Slocomb Dam reclassified from class A (low) to class BB (moderate) with increased inspection requirements to every 7 years by engineer (annually by owner)

2009 Historic Survey – details the history of the site and uses of the dam

2015 Slocomb Pond and Roaring Brook Ecological Study (TRC) – Reviewed and compared alternatives, recommended removal. Study included:

- 4 additional sediment samples - upstream & downstream testing – minor contamination, little concern
- sediment probes and mapping - 1,700 cy along borders, none in center of channel

- geomorphic assessment (not especially applicable for a bedrock-controlled river)
- Natural Diversity Database check
- revised cost estimates
- fish assessment based on CT DEEP data
- regulatory process review
- conceptual sketches for removal and repair
- survey of 7 cross sections of profile near dam
- simplified HEC-RAS hydraulic model from confluence with CT River to above dam
- comparison of alternatives, included discussion of water quality, geomorphology/stability, ecological impacts, regulatory process, cost, and funding options – Recommends Removal

#### 2016 Dam Inspection (Weston & Sampson)

- dam inspection – "Unsatisfactory" – lowest rating – needs immediate attention – Recommends opening the low-level outlet until dam is removed or repaired
- discussion of alternatives
- weir analysis verifies overtopping of abutments would occur for 100 yr event

#### 2017 Dam's low-level outlet opened to reduce potential for dam breach

#### 2018 Site Inspection (Princeton Hydro), indicated:

- Dam was fully dewatered using low-level outlet
- Debris blocking low-level outlet
- Little "mobile" sediment remains upstream
- Upstream channel has already formed and viable riverine habitat has started to establish
- Dam is in "Unsatisfactory" condition and could easily breach during high flows
- Multiple exceptional recreation features for swimming/wading were observed both downstream and upstream (within the former impoundment) of the dam

### Alternatives Considered

The alternatives available for the Slocomb Dam are clear: 1) should the dam be repaired and the impoundment maintained or 2) should the dam be removed and the river restored. We have also included a "do nothing" alternative in our summary, however due to the dam's moderate (BB) hazard classification, the "do nothing" alternative would violate CT DEEP Dam Safety Requirements, and is therefore not considered a viable option.

#### *Dam Rehabilitation:*

Dam repair requires significant rehabilitation of the dam structure and would equate to a full rebuild of the dam. Rehabilitation would include a rebuild of the primary spillway (likely converting it to an auxiliary spillway); creating a downstream face for the Ambursen auxiliary spillway and filling the structure with concrete, such that it can act as the primary spillway; construction of a new low-level outlet; and repairs to the dam abutments and retaining walls. The cost estimates for dam rehabilitation were based on the final rehabilitation costs for two similar Ambursen dam rehabilitation projects in CT, Bogue Brook Reservoir Dam in Montville (350 ft long and 21 ft high) (\$3.8 million), and Baltic Reservoir Dam in Sprague (160 ft long, 30 ft high) (\$1.1 million). These two Ambursen dams were recommended by CT DEEP dam Safety as comparable dam rehabilitations to that anticipated for Slocomb Dam (~400 ft long and ~15+ ft high). Additionally, Slocomb dam rehabilitation will likely require including a fishway for American eel, based on discussions with CT DEEP Fisheries Division and the fact that Slocomb Dam is now the first remaining man-made barrier to fish passage on Roaring Brook.

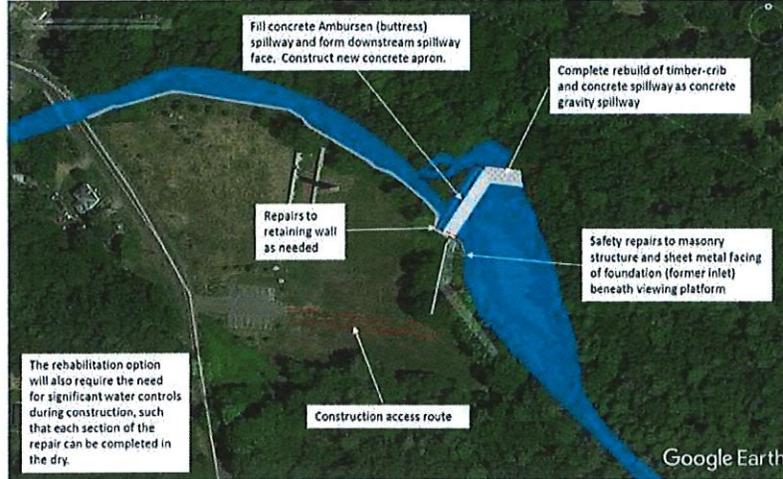


Figure 1: Dam Rehabilitation Alternative

**Dam Removal:**

Dam removal includes removal of the auxiliary Ambursen spillway, centrally located on the dam; excavation of a floodplain shelf on the remaining portion of the impounded sediment (~197 cy); removal of a sediment wedge (~83 cy) along the upstream face of the dam, totaling 280 cy of sediment to be relocated; minor channel restoration improvements in the vicinity of the dam; and stabilization of the primary spillway, which is to be left in place. The vast majority of impounded sediment has already mobilized out of the impoundment and has been transported downstream, because the low-level outlet has been opened multiple times in the last decade and is now left open year-round. No notable sediment deposits are currently visible below the dam. The channel through the impoundment has already formed and is now founded on the pre-dam riverbed, other than a very small reach just above the auxiliary spillway. Little now remains to be done to complete dam removal, other than the removal of the auxiliary spillway itself. Princeton Hydro has revised the engineers opinion of probable construction cost for the dam removal alternative to approximately \$308,000 (see Table 1 for a specific breakdown of cost by task for the Dam Removal Alternative) based on the current site conditions and our extensive expertise removing dams in Connecticut and throughout the greater northeast.

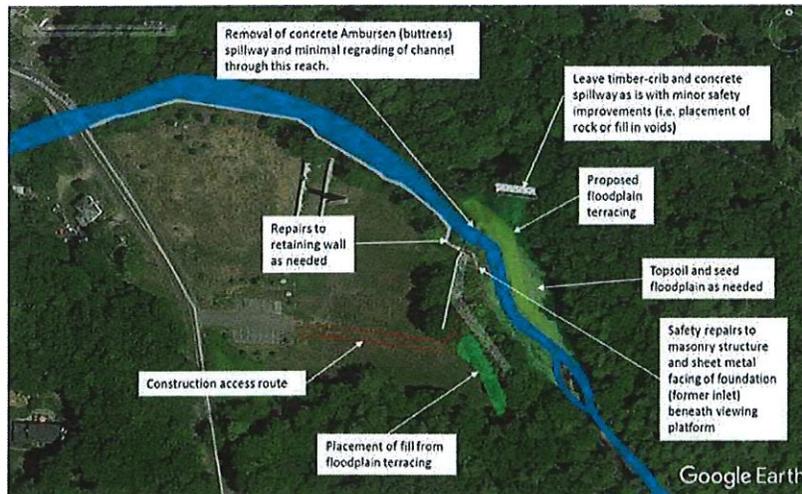


Figure 2: Dam Removal Alternative

Table 1: Dam Rehabilitation Comparable Cost

OPINION OF CONSTRUCTION COST (based on revisions to the Fuss & O'Neill 2010 estimate)	
<b>Date Prepare:</b>	10/23/18
<b>Type:</b>	Estimated Budget
<b>Project:</b>	Slocomb Dam
<b>Location:</b>	Glastonbury, CT
<b>Description:</b>	Dam Removal
<b>Estimator:</b>	Wildman
<b>Checked by:</b>	Woodworth
<p>No design currently exists for the Slocomb Dam repair option, and there are many unknown variables that could effect the final cost for repair. The most recent inspection report also states that " ". Princeton Hydro based our estimate for repair on discussions with CT DEEP Dam Safety who said that there were no examples of new dams built in Connecticut in the last few decades and that they would assume a full rehab/repair would be needed. They suggested that we look at the cost for two similar significant Ambursen dam repairs in CT. The Bogue Brook Reservoir Dam that is currently under construction and the Baltic Reservoir Dam that was rehabilitated in 2010.</p> <p>The Slocomb Dam is, in comparison, also an Ambursen Dam and is 270 ft in total length (with an 80 ft Ambursen section) and is approximately 15 ft high at the Ambursen spillway to a maximum height differential between crest and toe of 22.4ft. We therefore feel that the two dam rehabilitations of Ambursen Dams described below is very comparable.</p>	
<p><b>Bogue Brook Reservoir Dam #8602 in Montville</b>                      Description: Bogue Brook Reservoir Dam is a concrete Ambursen type dam with earth embankments on either end about 350 feet in total length. The concrete Ambursen portion is about 241 feet in length. At the right end there is a short approximately 30-foot earth embankment. The earth embankment at the left (south) is about 90 feet. The dam is 21 feet high with the crest at elevation 207.                      Scheduled Project: This comprehensive rehabilitation project includes new upstream vertical sheeting and a concrete connecting apron to reduce seepage, new minimum 6-inch thick reinforced concrete facing on the entire upstream face, replacement of the top / crest slab with a new one foot thick reinforced concrete slab, new concrete training walls at each end of the concrete portion of the dam, complete filling of the inner portion of the concrete dam between the bays with lightweight concrete, raising and articulated concrete block armoring of the earthen embankments at each end for overtopping protection, new toe drains for each embankment, a new concrete spillway splash pad, replacing the existing outlet works with a new upstream 42" slide gate and 24" outlet pipe and related operator platform and plumbing.                      Owner: City of New London                      Contact: Joe Lanzafani jlanzafrani@ci.new-london.ct.us (860) 447-5221                      Status: Rehab bid in September 2018, and is currently underway. Wiese Construction &amp; Environmental is the contractor.                      Cost: \$3,295,550 (final bid, with other bids averaging \$4,493,840), plus \$203,180 for oversight, and \$329,560 as contingency, coming to a total of <b>\$3,828,290</b></p>	
<p><b>Baltic Reservoir Dam, DEP ID #: 13301, Sprague</b>                      Description: CONCRETE Ambursen Dam lying to earth embankments. Total length 160 feet, height 30 feet.                      Last Rehab Project (2009-2010): The project consists of replacement of the concrete coating on the dam surface, two 18-inch gate valves, the guard rail on top of the dam, access hatch and doorway, concrete buttress walls and beams at the sections shown on the plans, and installation of rip-rap. The project was expanded. Four concrete buttress walls were more deteriorated than expected and required additional repair. Wright-Pierce made revisions to the permitted design to address this issue and prepared corresponding plans for the construction of eight reinforced concrete walls, one on each side of the deteriorated buttress walls (No. 2, 5, 8, and 10). Karlik handled this.                      Owner: Town of Sprague                      Contact: Catherine A. Osten, 1st Selectman, c.osten@ctsprague.org 860-822-3000 x 202                      Status: Rehab completed in 2009 by New England Infrastructure with engineer Wright Pierce inspecting.                      Cost: Started at \$658,000 but increased to \$1,100,000 by the end of the work, or <b>\$1,286,000</b> in comparable 2018 dollars</p>	
<p><b>Total Cost for Construction &amp; Engineering = \$1,286,000 to \$3,828,290</b></p>	

**Table 2: Breakdown of Cost by Task for the Dam Removal Alternative**

OPINION OF CONSTRUCTION COST (based on revisions to the Fuss & O'Neill 2010 estimate)	
Date Prepare:	10/23/18
Type:	Estimated Budget
Project:	Slocomb Dam
Location:	Glastonbury, CT
Description:	Dam Removal
Estimator:	Wildman
Checked by:	Woodworth

ITEM NO.	ITEM	UNIT MEAS.	NO. UNITS	PER UNIT	TOTAL COST
<b>SOIL AND EROSION CONTROL</b>					
	Sedimentation & Erosion Control	L.S.	1	\$ 7,500	\$ 7,500
<b>SITE PREPARATION WORK</b>					
	Access Road	L.S.	1	\$ 5,000	\$ 5,000
<b>WATER CONTROL</b>					
	Control of Water (not needed since gate is open - work in low flow)	L.S.	0	\$ -	\$ -
<b>DEMOLITION (assumes off-site disposal in Glastonbury)</b>					
	Concrete Ambursen Spillway & Apron (assumes 7 of the buttresses removed and rock fill/timber crib spillway left in place)	C.Y.	370	\$ 100	\$ 37,000
	Disposal of Concrete ( 31 loads hauled off site, in town, includes estimated tipping fee)	C.Y.	370	\$ 76	\$ 28,100
<b>EARTHWORK</b>					
	Excavation of Sediment (excavation of floodplain shelf into remaining impounded sediment & removal of wedge of sediment directly behind right side of dam)	C.Y.	280	\$ 30	\$ 8,400
	Relocate and grade sediment on site (to terrestrial location on left side of dam - in park)	C.Y.	280	\$ 20	\$ 5,600
<b>SITE STABILIZATION</b>					
	Vegetate exposed areas within former impoundment	Acre	0.5	\$ 10,000	\$ 5,000
	Seed and plant streambank as needed	L.F	500	\$ 30	\$ 15,000
<b>GENERAL CONDITIONS</b>					
	Mobilization & demobilization	L.S.	1	\$ 15,000	\$ 15,000
				<b>Total for Construction =</b>	<b>\$ 126,600</b>
<b>ENGINEERING/PERMITTING</b>					
	Hydrology & Hydraulics	L.S.	1	\$ 8,000	\$ 8,000
	Survey	L.S.	1	\$ 10,000	\$ 10,000
	Design	L.S.	1	\$ 70,000	\$ 70,000
	Permitting				
	401 Water Quality Certification	L.S.	1	\$ 5,000	\$ 5,000
	404 Compliance (Army Corps - assume no individual needed)	L.S.	1	\$ 5,000	\$ 5,000
	Dam Safety (includes input from Diversion & Sediment Management)	L.S.	1	\$ 10,000	\$ 10,000
	Section 106	L.S.	1	\$ 5,000	\$ 5,000
	Construction Management & Oversight	L.S.	1	\$ 17,000	\$ 17,000
				<b>Total for Construction =</b>	<b>\$ 130,000</b>
				<b>Construction &amp; Engineering =</b>	<b>\$ 256,600</b>
				<b>Contingency (20%) =</b>	<b>\$ 51,400</b>
				<b>Total Cost for Construction &amp; Engineering =</b>	<b>\$ 308,000</b>

### Cost Comparison for Alternatives

A comparison for the alternatives, including "Do Nothing", Dam rehabilitation, and "Dam Removal" is included on Table 3, below. Additional estimates have been included for "Long-term Inspection & maintenance" over a 30 year period, along with the design and construction of a fishway for American eel for the rehabilitation alternative. Cost estimates for the dam rehabilitation were estimated based on similar dam rehabilitation work recently completed for Ambursen type dams in Connecticut.

**Table 3: Cost Comparison for Alternatives**

Alternative	No Action	Dam Rehabilitation	Dam Removal
F&O (2010) Probable Cost updated to 2018 values <sup>1</sup>	\$0	\$693,000 to \$1,479,000	\$566,000 to \$1,237,000
TRC (2015) Probable Cost updated to 2018 values <sup>2</sup>	\$0	\$530,000 to \$1,061,000	\$265,000 to \$530,000
PH (2018) Probable Cost	\$0	\$1,286,000 to \$3,828,290	\$308,000
Long Term Inspection & Maintenance Costs over next 30 years <sup>3</sup>	\$0	\$1,350,000	\$0
Eelway (potential requirement) <sup>4</sup>	\$0	\$150,000	\$0
<b>Total Cost (including PH Estimate, Inspections, Maintenance, &amp; Fish Passage)<sup>7</sup></b>	Not a viable option for Dam Safety	\$4,057,145	\$308,000

<sup>1</sup> Rounded to the nearest \$1,000

<sup>2</sup> It is not clear if the TRC estimates include engineering & permitting, like the F&O and PH estimates do

<sup>3</sup> Based on average of TRC estimate of \$25-\$50/yr placed into Inspection & Maintenance account for 30 years, converted to 2018 v

<sup>4</sup> Based on the complete rehabilitation of two recent Ambursen dams in CT: Bogue Brook Reservoir Dam in Montville 350ft long (241ft Ambursen section), 21 ft high; and Baltic Reservoir Dam in Sprague 160 ft long, 30 ft high (\$1.1 million). Compared to the Slocomb dam which is ~400 ft long (with an 80 ft Ambursen section) and ~15+ ft high.

<sup>5</sup> Inflation calculator used <https://data.bls.gov/cgi-bin/cpicalc.pl?cost1=250000&year1=201509&year2=201809>

<sup>6</sup> It is likely that an eelway would be required for the rehabilitation option. The estimates for this include the probable cost for construction, engineering, and permitting.

<sup>7</sup> The total for rehabilitating the dam uses and average of the costs for the other two similar Ambursen dams in CT.

### Discussion of Potential Impacts and Critical Issues:

Dam building and dam removal both have the potential to impact a river system. Potential impacts of a dam include the elimination of free-flowing riverine conditions, increases to river temperature regime, increased evaporation in the pond, decreased water quality and circulation, depletion of oxygen levels, increased potential for algae blooms, accumulation of pollutants in the impounded sediment, creation of a barrier to fish and aquatic organism movement, and blocking of nutrients, debris, and sediment transport. Impacts within the dam's impoundment also impact river reaches downstream of the dam, often creating sediment and nutrient starved conditions and decreased water quality.

Dam removal can also impact a river system if not completed with care. It is critical when removing a dam to assess the sediment quality and quantity within the impoundment and understand the downstream channel sediment transport capacity. In addition, it is important to determine if threatened and/or endangered species are present such that care can be taken to minimize potential short-term impacts during construction, and to consider potential for spread of unwanted invasive species. Dam removal projects also require the assessment of any changes in flow patterns that

could detrimentally affect infrastructure or increase flooding downstream. Dam removal results in loss of the impoundment and its values, but facilitates transition to approximately historic riverine conditions with their associated values.

These ecological issues, along with physical dam safety and socio-economic issues, need to be assessed and discussed when determining the best approach for an aging dam. Below, we have summarized the critical issues and findings based on the numerous studies previously completed for Slocomb Dam.

#### *Physical*

**Dam Condition and Use** – Slocomb Dam is in "Unsatisfactory" Condition and serves no current economic purpose

**Dam Safety Regulatory Requirements (Hazard Classification)** – The dam has a moderate hazard classification (Class BB) requiring engineering inspections every 7 years conducted by a professional engineer, along with annual owner inspections. The dam is required to be maintained in a safe condition.

**Sediment Quality & Quantity: Transport and Management** – There is a very small quantity of mobile sediment that remains behind the dam, approximately ~83 cy based on the sediment probes conducted by Princeton Hydro. The small quantity of mobile impounded sediment remaining is "clean" and does not pose an ecological or human health threat. The remaining mobile sediment could likely be released downstream or relocated on site.

**Channel Stability** - Roaring Brook is a steep bedrock-controlled step-pool system, in a gorge valley. Thus, the river's alignment and slope are controlled by the surrounding bedrock configuration. While the grade of the river reduces somewhat within the dam reach, we do not anticipate channel stability being a critical issue. The majority of the upstream channel has already reestablished itself and is now, for the most part, founded on pre-dam riverbed material.

**Spillway Capacity** – The spillway capacity is considered "Unsatisfactory." An analysis performed by Weston & Sampson in 2006 verified potential for dam abutment overtopping during the FEMA regulated 100 yr event.

**Flood Attenuation** – According to calculations completed by Fuss & O'Neil in 2010, the existing dam and impoundment have limited effect on attenuation of flood flows and dam removal would not significantly affect peak flows downstream.

**Ease of Construction** – Although construction access is good, dam removal would be a far simpler process than dam rehabilitation due to the need to completely rebuild the primary western spillway while maintaining dry construction conditions.

**Infrastructure Impact** – Based on the data collected to date and Princeton Hydro's field investigation there are no infrastructure or utility issues related to dam removal or rehabilitation.

#### *Ecological*

**Palustrine and Riverine Habitat** – Palustrine habitat is best preserved by rebuilding the dam and riverine habitat is best served by removing the dam. Roaring Brook is a cold-water stream dominated by riverine specialists, therefore riverine habitat is considered more suitable for restoration.

**Fish Passage and Habitat (American eel & riverine species)** – Roaring Brook's cool water temperatures and complex natural habitat features make it ideal trout habitat, but the naturally steep, step-pool channel form of Roaring Brook limits passage of diadromous fish species other than American eel. Discussions with CT DEEP Fisheries Division suggest that an eel fishway may be required for the dam rehabilitation option.

**Plant Community Succession/Transition** – Vegetation has already established itself within the former impoundment, but could be enhanced with selective floodplain benching and placement of topsoil/seed as needed.

**Wetland Functions** – Wetlands will need to be delineated to establish what areas might be suitable for sediment relocation and or floodplain benching for the dam removal option, and to delineate potential wetland impacts relating to construction access for both removal and rehabilitation.

**Water Quality** – The dam rehabilitation alternative increases water temperatures and potentially reduces dissolved oxygen levels, thus reducing water quality. Dam removal often improves water quality within a river.

**Species of Concern** - State Special Concern blueback herring have been recorded downstream from the dam and within Roaring Brook and neither dam removal nor rehabilitation would impact this species. However, dam removal would increase American eel passage efficiency.

**Non-Native, Invasive Species** – No non-native or invasive species were noted on site, but this should be further verified with a wetlands report and can be easily addressed with management, if needed, for any of the alternatives.

#### Socio-Economic

**Dam Safety: Risk to Property and the Public** – The dam is in “Unsatisfactory” condition and needs immediate attention. Previous 2016 analysis conducted by Weston & Sampson verified overtopping of abutments would occur for the FEMA regulated 100 year event, demonstrating that the spillways are undersized. At risk downstream is the Matson Hill Road Bridge and potentially the two homes on the southwestern side of Matson Hill Road.

**Dam Liability / Attractive Nuisance** – The dam is easily accessible to the public and currently acts as an attractive nuisance, with potential risk to the public if they were to climb on the dam or become entrained in the low-level outlet while wading or swimming.

**Historic Value** – Although the factory complex had potential for eligibility on the Nation Register of Historic Places, its Criteria of Significance was counterbalanced by the site's lack of integrity. Former recommendations to preserve some of the sites historic features included a combination of interpretive materials and selective preservation of some of the complex's historic materials, as well as documentary photography (Schoenhardt 2009).

**Public Access/Use & Recreation Value** – The site is currently part of a newly established town park. The dam rehabilitation alternative would allow for the maintenance of a pond upstream of the dam for recreational use, while the dam removal option would allow for recreational use of riverine features, similar to the highly utilized Cotton Hollow river reach downstream but with easier access. Princeton Hydro would recommend adding steps through the left bank retaining wall to promote river access for either alternative selected.

**Aesthetics** – The dam rehabilitation alternative maintains the falling water aesthetic over the dam, while the removal alternative restores a free-flowing river aesthetic, with multiple cascading bedrock/boulder features and pools.

**Regulatory Burden** – The rehabilitation alternative requires significant long-term regulatory burden with the potential for dam hazard classification and regulatory requirements to increase over time, depending on regulatory changes and future land use and development within the watershed.

**Relative Costs, Operation, Maintenance, and Management of Dam and/or Fishway** – The rehabilitation alternative would need to include both long-term operation, maintenance, and management of the dam and likely a fishway, while the removal alternative has no long-term maintenance or cost associated with it.

**Funding Opportunities** – Funding opportunities, such as those describe in the 2015 TRC report entitled “Slocomb Pond and Roaring Brook Ecological Study” may exist for the removal alternative, but likely not for the rehabilitation alternative.

#### Decision Making in Regards to the Slocomb Dam:

Princeton Hydro has developed the following decision matrix (Table 4) to help rank alternatives based on specific critical issues. The individual rankings have been made from 1 to 5 with 1 being the lowest or poorest rating and 5 being the highest or best rating. While rankings of perceived benefits can be somewhat subjective, we have made an effort to include both pros and cons for the different alternatives in order to provide a more balanced assessment. This decision matrix should be used in combination with assessment of the issues discussed above and the economics associated with each alternative. The decision matrix includes both full and partial dam removal, however in our professional judgment there would be no need for full dam removal, since leaving a portion of the dam in place (i.e. the primary spillway to the

west) is a preferred approach, both to reduce project cost and to retain some of the site industrial history, in a similar manner to how the restoration of the factory site into a park retained a portion of the factory and the smoke stack.

**Table 4: Decision Matrix for the Slocomb Dam**

Benefit To:	No Action	Rebuild Dam with Eel Passage	Partial Dam Removal	Full Dam Removal
Palustrine Habitat	2	5	1	1
Riverine Habitat	3	1	5	5
Historic Value <sup>1</sup>	5	4	3	1
Diadromous Fish Passage	1	3	5	5
Riverine Habitat Connectivity	1	1	5	5
Sediment Management/Control <sup>2</sup>	2	5	4	4
Channel Stability	1	3	5	5
Flood Attenuation	4	1	3	2
Protection of Infrastructure/Utilities <sup>1</sup>	1	4	5	5
Aesthetics	1	5	5	5
Recreational Use	2	4	5	5
Pond Fishing	1	5	1	1
Riverine Fishing	2	1	5	5
Water Quality	2	1	5	5
Species of Concern	1	3	5	5
Minimize Invasive Species Distribution	1	5	4	4
Minimize Safety Hazard (potential for breach)	1	2	5	5
Minimize Liability (i.e. attractive nuisance)	1	2	5	5
Minimize Regulatory Burden	1	2	5	5
Minimize Construction Cost	5	1	5	4
Minimize Long Term Cost for Dam: Maintenance, Inspections, Repairs	1	1	5	5
Minimize Long Term Cost for Fishway Maintenance	5	1	5	5
Potential for Funding Opportunities	1	1	5	5
<b>Total =</b>	<b>45</b>	<b>61</b>	<b>101</b>	<b>97</b>

<sup>1</sup> Partial dam removal still leaves a portion of the dam in place, and is referred to as the "removal" option throughout this report, since full removal is not needed.

<sup>2</sup> Removal options will manage sediment, but "no action" could allow for a dam breach and release more sediment

<sup>3</sup> Rebuild/rehabilitation option still has some potential for breach and impact to downstream bridge

<sup>4</sup> Both "no action" and rebuild/rehabilitation require long-term regulation of the dam with potential for regulations to further strengthen over time

### Recommendation & Summary of Conclusions:

Princeton Hydro recommends that the Town remove Slocomb Dam, thereby reducing the Town's economic burden, dam safety responsibilities, and liability, while restoring self-sustaining free-flowing conditions to Roaring Brook and providing ecological uplift. Our primary reasoning behind this recommendation includes:

- The dam removal option is significantly less costly for the Town.
- The dam no longer serves an economic purpose to justify its required, long-term maintenance and inspection costs.
- Slocomb Dam is currently unmaintained, undersized hydraulically, and in "unsatisfactory" condition. The dam requires immediate attention. Multiple dam failure zones were confirmed in the field.
- The dam is classified as a moderate hazard dam (Class BB), which requires dam safety inspections by a certified engineer every 7 years and annual owner inspections. After each inspection, the dam must be maintained in safe condition as per the inspection recommendations and state guidelines. This is a long-term commitment and a cost that is hard to justify for a dam that no longer serves an economic purpose.

- Dam hazard classification can increase at any time depending on downstream development. Increases in hazard classification come with increased responsibilities and cost (i.e. the need for more frequent inspections and an Emergency Action Plan). In general Dam Safety regulations have been moving towards increased owner responsibilities over the years. This could lead to increased economic burden and responsibilities to the dam owner even when the hazard classification remains the same.
- Little potentially mobile impounded sediment remains behind the dam (~83 cy), greatly reducing the cost for the dam removal option. This sediment was determined "clean" and poses no ecological or human health threat. Rapid downstream transport of sediment released in 2006 and 2009 demonstrated low detrimental impact on the downstream river system.
- While the impoundment behind the dam may be considered a valuable asset by some, currently the dam impounds water only under high flows, and the high cost to reestablish an impoundment seems difficult to justify.
- Slocomb Dam is the first remaining man-made barrier on Roaring Brook. It reduces potential for American eel passage and connectivity for trout and other riverine species. Dam removal provides an opportunity for ecological uplift and restoration of self-sustaining, free-flowing riverine conditions.
- The previous data collected and recommendations by others support Princeton Hydro's recommendation for removal of Slocomb Dam.



# Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500  
FAX (860) 652-7505

ITEM #3(B)  
11-26-2019 Meeting

Richard J. Johnson  
Town Manager

November 22, 2019

The Glastonbury Town Council  
2155 Main Street  
Glastonbury, CT 06033

**Re: GHS Locker Room Facility**

Dear Council Members:

Per previous discussions, this is a Board of Education proposal to construct a new six-locker room building with support facilities and public restroom facilities at the GHS athletic field complex. As proposed, the existing three-locker room facility constructed in 1971 would be razed. When discussing during the recent capital budget process, I was asked to review options with the project architect. A status report is scheduled for Tuesday evening. Project architect Jay Stabach of id3A will be in attendance on Tuesday evening to present the attached slides and respond to questions as applicable.

As noted through the attached correspondence, the Board of Education recently confirmed this project as its highest priority for the coming year. Summary background information is as follows:

- \$1M appropriation approved for this project effective July 2019.
- Subject to funding effective July 1, 2020, construction in 2021 anticipated.
- Attached pages show several options:
  - New three-locker room building – no renovations to existing building.
  - New three-locker room building with public restrooms – no renovations to existing building.
  - Precast six-locker room facility with public restrooms.
  - New construction six-locker room facility with public restrooms.
- Estimated project budgets for options \$1.050M - \$2.625M.
- Project scope and funding to be considered as part of July 1, 2020 capital program.
- Funding options will be presented during CIP budget process to include Capital Reserve, work by in-house forces (e.g. site work) and funding through operating accounts (e.g. building fit out).
- Location of precast concrete building construction in Connecticut and Massachusetts attached.

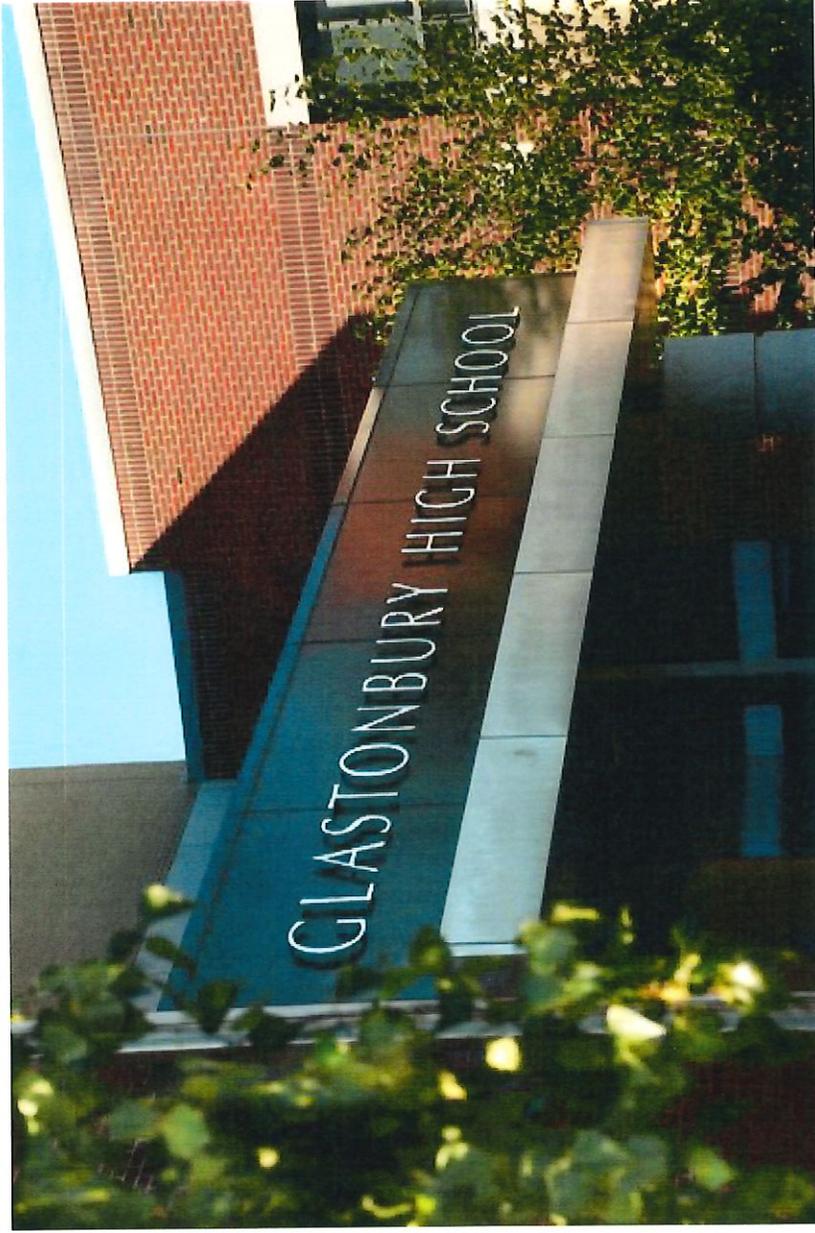
Tuesday evening's presentation is intended to keep the Council and Board of Education advised of continued planning in preparation for the capital budget process to begin in January. Additional information can be provided as may be requested.

Sincerely,

  
Richard J. Johnson  
Town Manager

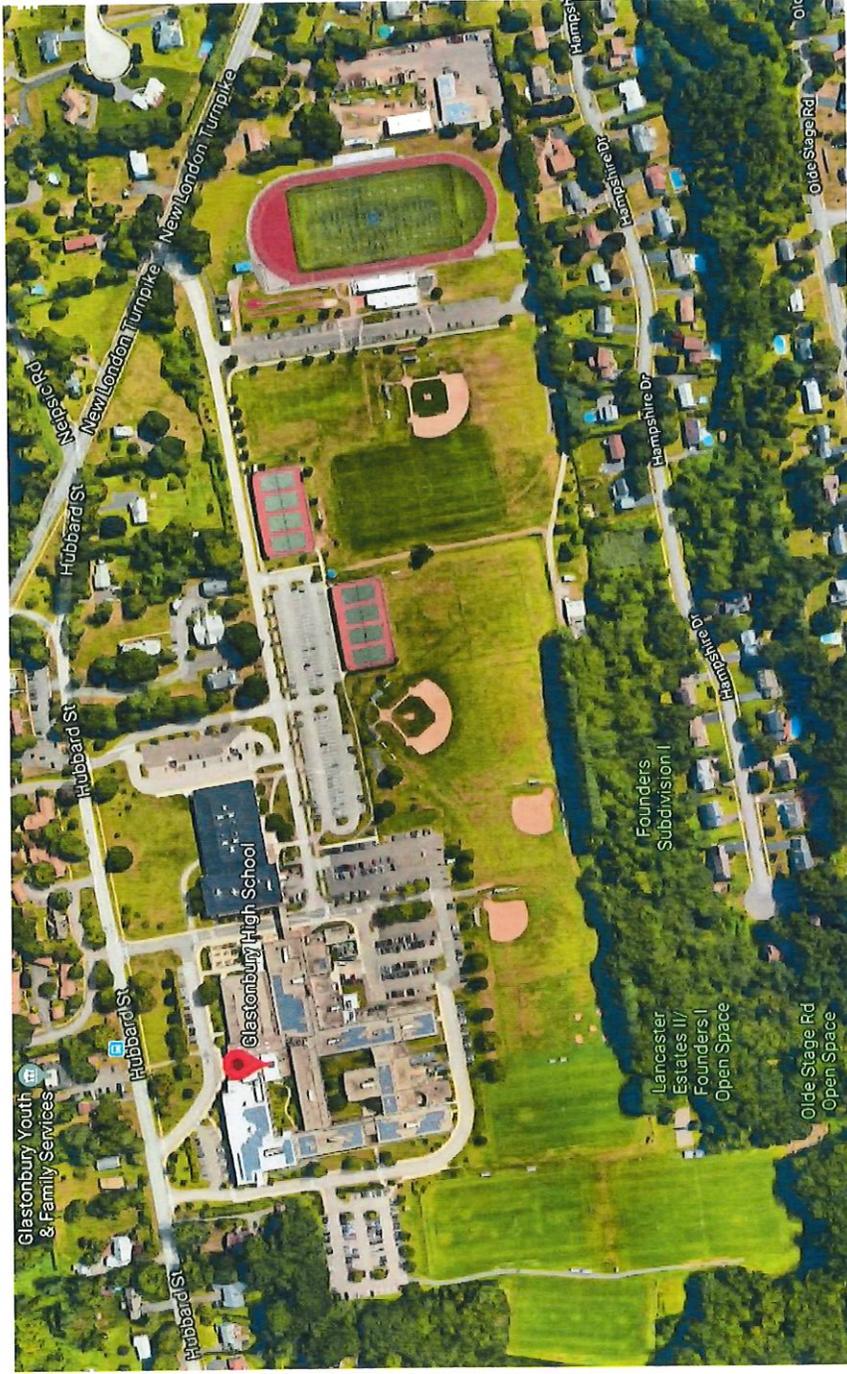
RJJ/sal  
Attachments

cc: Alan B. Bookman, Ph.D., Superintendent of Schools



Glastonbury High School  
Athletics Building

11.26.19 Update



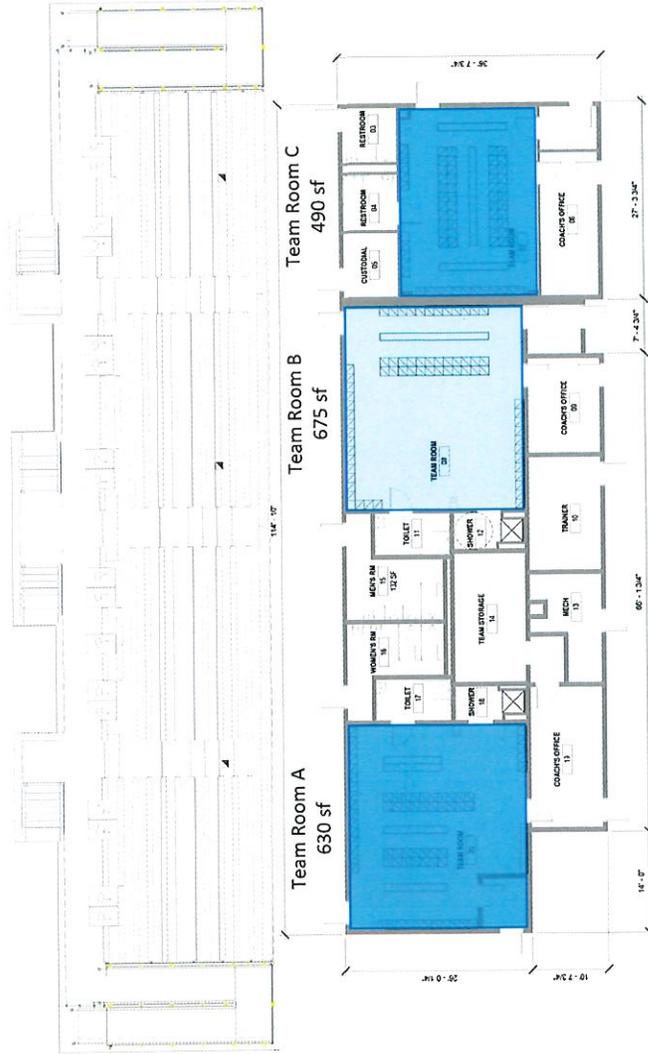
Glastonbury High School  
Athletics Building

11.26.19 Update



Glastonbury High School  
Athletics Building

11.26.19 Update



1 EXISTING FLOOR PLAN  
1/8" = 1'-0"

Existing Locker Rooms

Glastonbury High School  
Athletics Building

11.26.19 Update

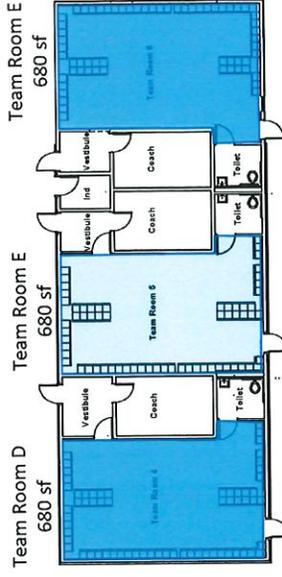
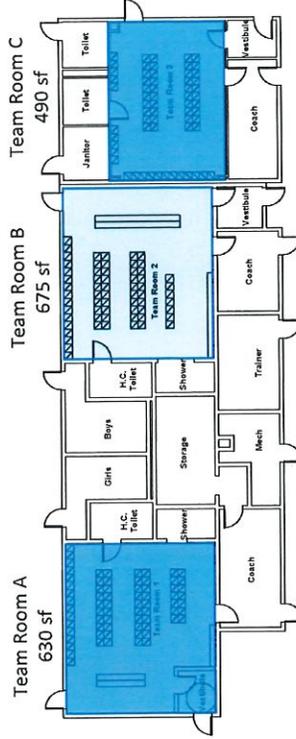
Existing Building Renovation ---

3 New Locker Room Construction \$ 850,000

Lockers \$ 75,000  
 Sitework \$ 100,000

Construction Total \$ 1,025,000  
 Escalation \$ 25,000

Total \$ 1,050,000



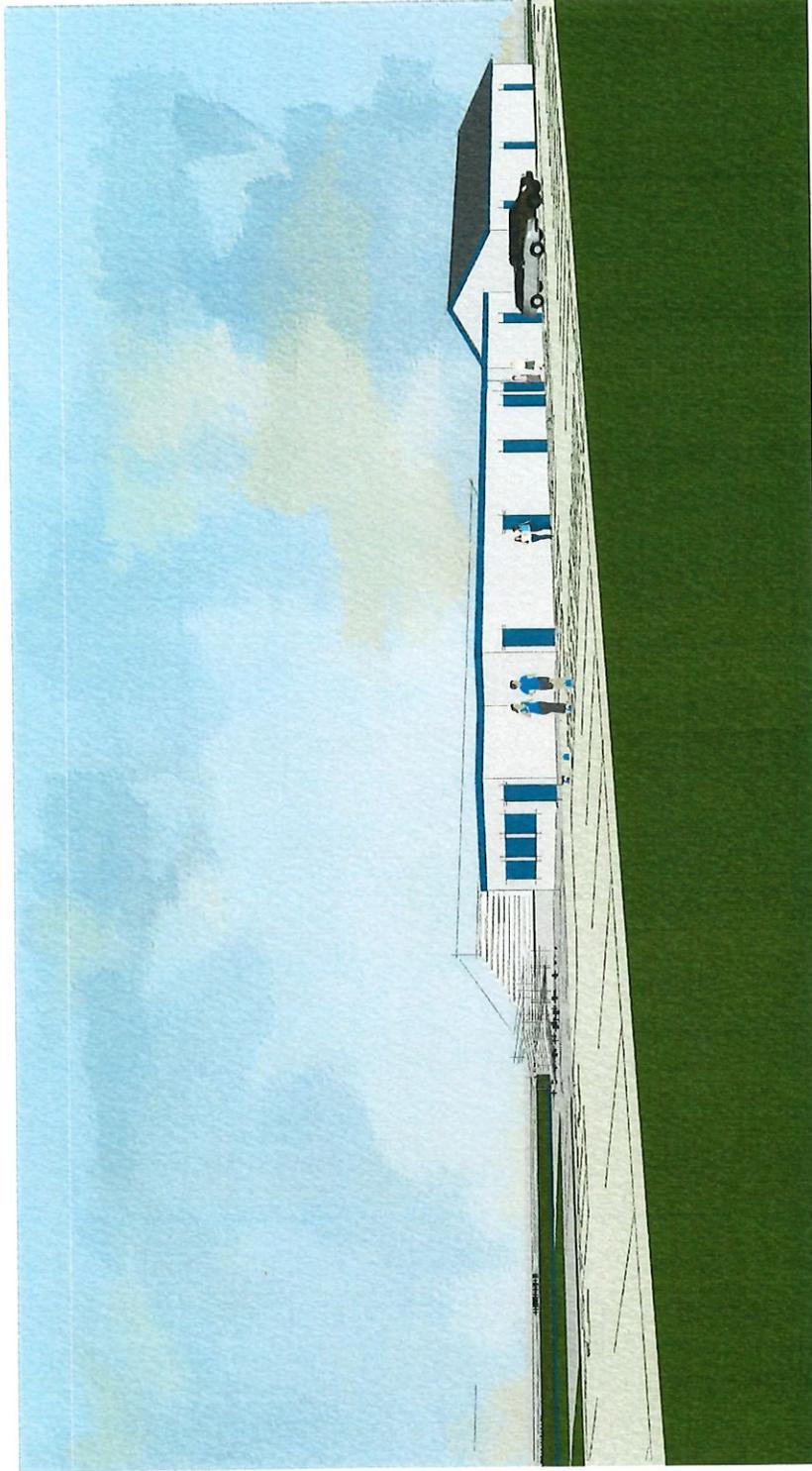
Option 1-a – 3 New Locker Rooms

No Renovations to existing locker room building

Glastonbury High School  
 Athletics Building

11.26.19 Update





**Option 1-a – 3 New Locker Rooms**

No Renovations to existing locker room building  
Estimated Construction Cost \$ 1,050,000

**Glastonbury High School  
Athletics Building**

**11.26.19 Update**

Existing Building Renovation ---

3 New Locker Room Construction \$ 850,000

Restroom Facility \$ 400,000

Lockers \$ 75,000

Sitework \$ 250,000

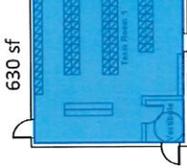
Construction Total \$ 1,575,000

Escalation \$ 35,000

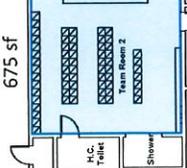
Total \$ 1,610,000



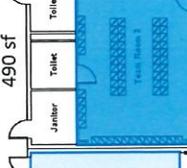
Team Room A



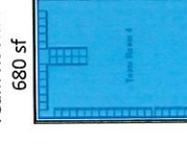
Team Room B



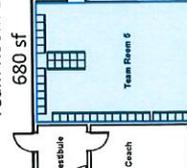
Team Room C



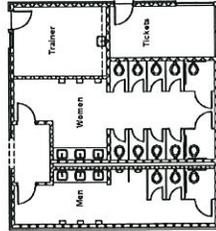
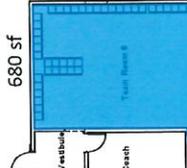
Team Room D



Team Room E



Team Room E



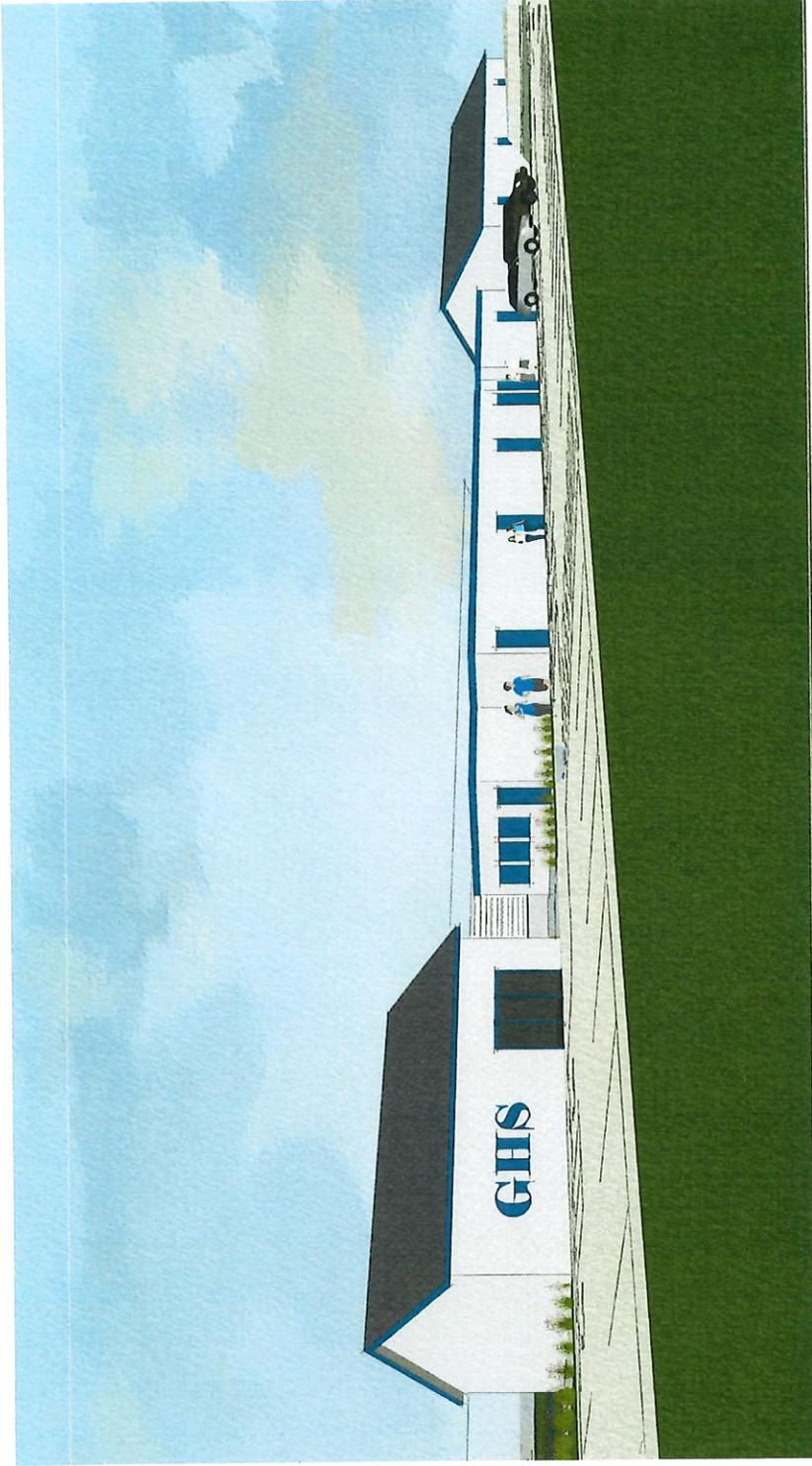
Option 1-b – 3 New Locker Rooms with New Restroom Facility

No Renovations to existing locker room building

Glastonbury High School  
Athletics Building

11.26.19 Update





Option 1-b – 3 New Locker Rooms with New Restroom Facility

No Renovations to existing locker room building  
Estimated Construction Cost \$ 1,610,000

Glastonbury High School  
Athletics Building

11.26.19 Update

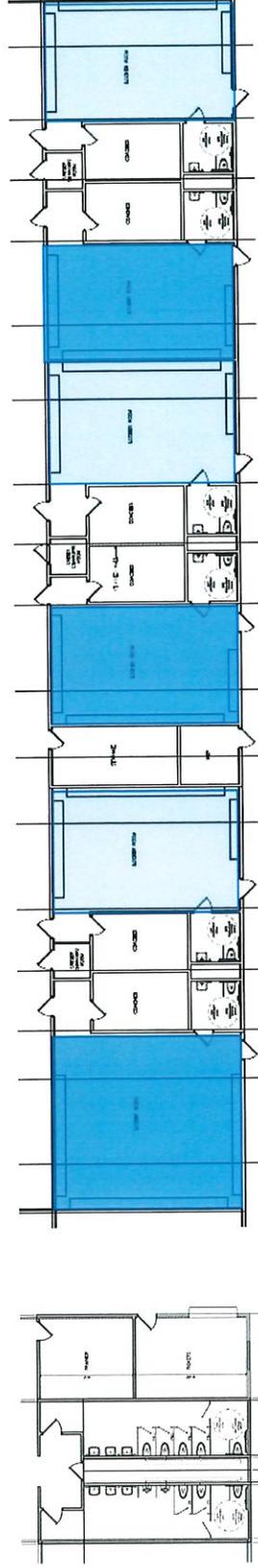
Precast Locker Room Construction \$1,536,000

Building Demo\* \$ 35,000  
 Foundation\* \$ 215,000  
 Lockers \$ 150,000  
 Sitework \$ 250,000

Construction Total \$2,186,000  
 Escalation \$ 44,000

Total \$2,230,000

\*Items not included with Precast  
 Concrete Company Estimate



Team Room A 950 sf  
 Team Room B 650 sf  
 Team Room C 650 sf  
 Team Room D 650 sf  
 Team Room E 650 sf  
 Team Room F 650 sf

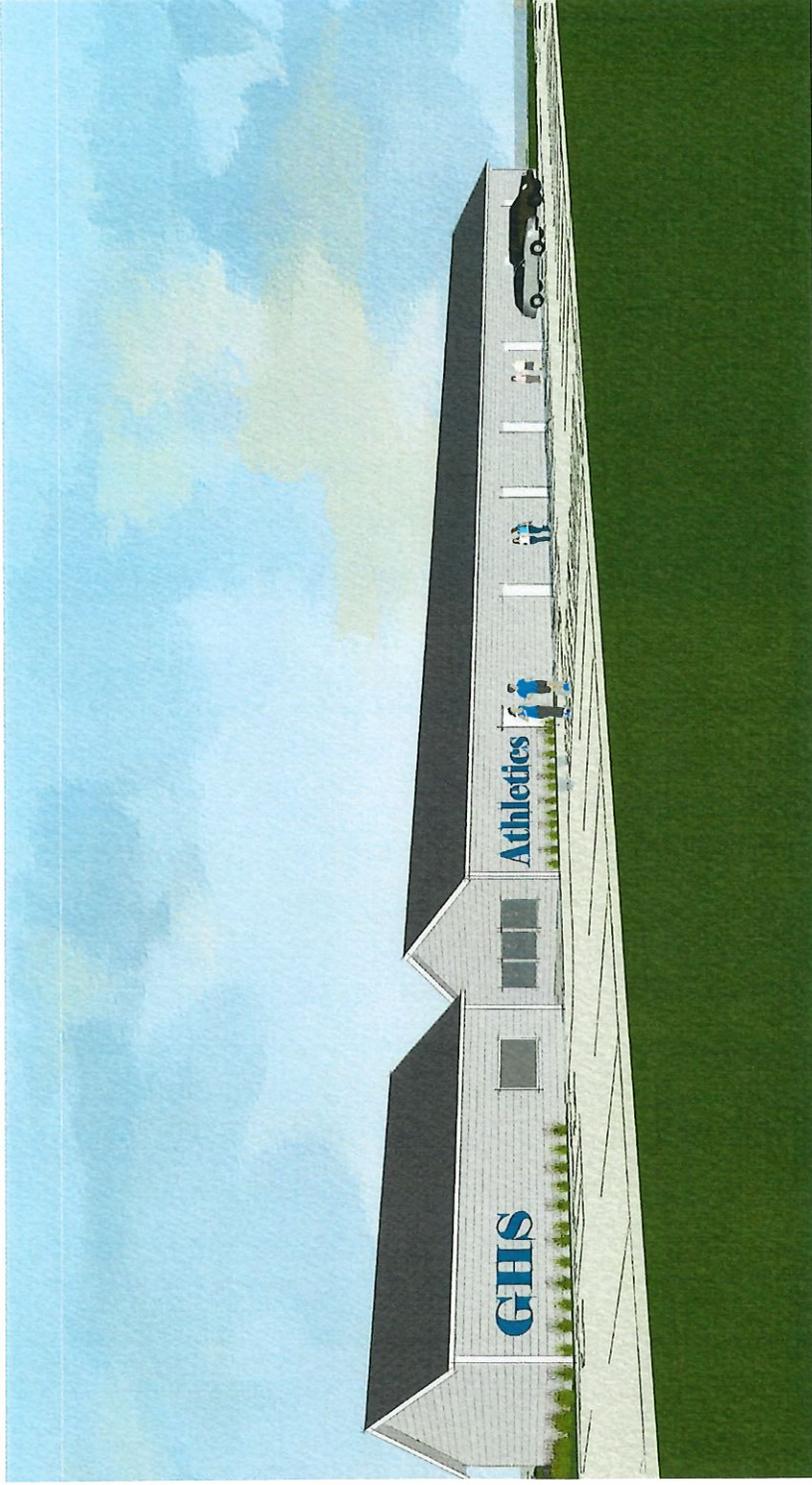
Option 2 - A

Precast Locker Room Facility

Glastonbury High School  
 Athletics Building

11.01.19 Update





Option 2 – A

Precast Locker Room Facility

Estimated Construction Cost \$2,230,000

Glastonbury High School  
Athletics Building

11.26.19 Update



Option 2 – A

Alternate Precast Locker Room Facility

Estimated Construction Cost: \$2,300,000 - \$2,400,000

Glastonbury High School  
Athletics Building

11.26.19 Update



Precast Concrete Building Construction  
Examples

Glastonbury High School  
Athletics Building

11.26.19 Update



New Locker Room Construction \$ 2,173,000

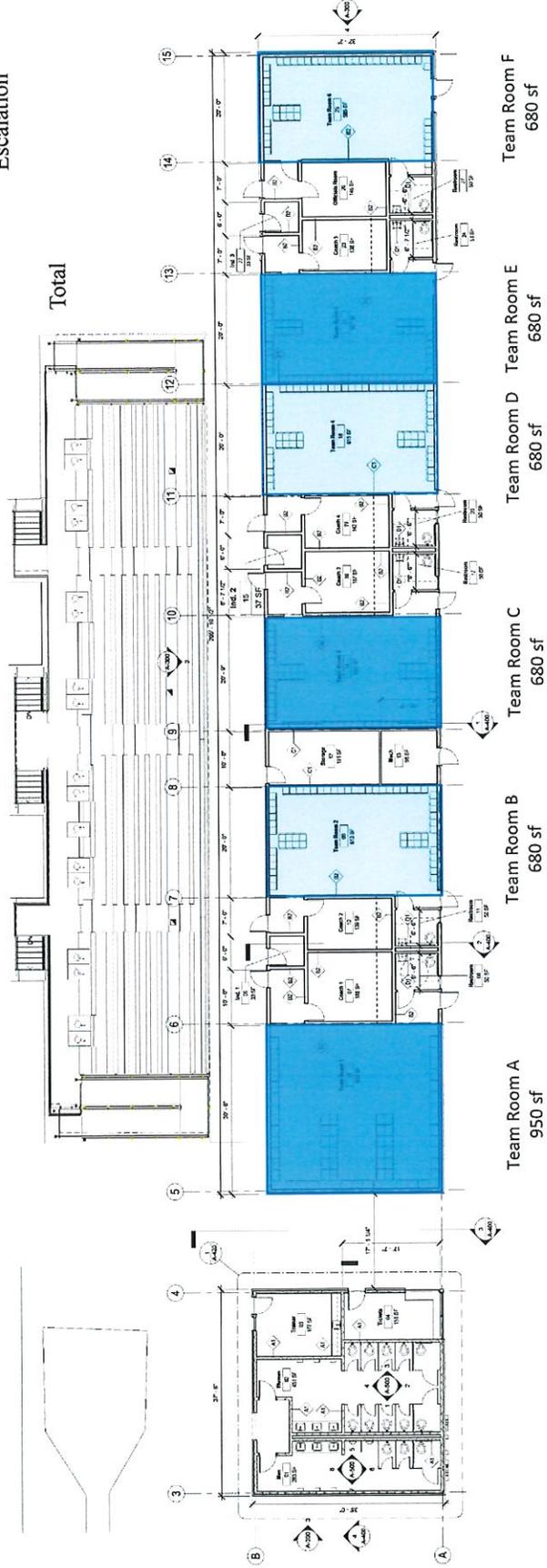
Lockers \$ 150,000

Sitework \$ 250,000

Construction Total \$2,573,000

Escalation \$ 52,000

Total \$2, 625,000



1 CONSTRUCTION PLAN  
1/8" = 1'-0"

Option 3

Site Constructed Locker Room Facility  
Estimated Construction Cost \$2,625,000

Glastonbury High School  
Athletics Building

11.26.19 Update



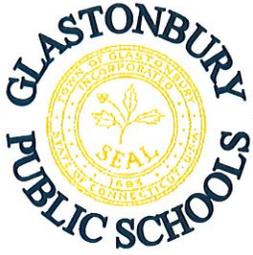


Option 3

Site Constructed Locker Room Facility  
Estimated Construction Cost \$2,625,000

Glastonbury High School  
Athletics Building

11.26.19 Update



RECEIVED  
2019 NOV -2 PM 12:35  
TOWN MANAGER

***Glastonbury Board of Education***

628 Hebron Avenue

P.O. Box 191

Glastonbury, CT 06033

Tel: (860) 652-7951 ♦ Fax: (860) 652-7982

[www.glastonburyus.org](http://www.glastonburyus.org)

October 2019

To the Town Council:

At our meeting on October 21, 2019, the Board of Education unanimously approved our Capital Improvement Program (CIP) priorities for the 2020-21 budget. We greatly appreciate the collaborative efforts that have led to the completion of so many important projects in a cost effective and timely manner.

The current fieldhouse is outdated and inadequate. As part of our deliberations, we discussed the need for a new field house at Glastonbury High School and the many areas of non-compliance that exist with the current facility. As the architect hired by the Town has specified, we do not meet compliance standards established by Title IX, CIAC and for accessibility. Additionally the number of student athletes currently using each of the three outdated locker rooms exceeds fire and building codes. Our athletic staff has managed the limited available space as well as possible but it does not meet our needs. As the Town's architect reported last year, it is not adequate to accommodate all of our teams and the locker rooms, built in 1971 before Title IX opened athletic opportunities to girls, would need major costly renovations to meet requirements.

The Town Council's current six room field house plan addresses all of the school system's needs. This building would provide appropriate locker rooms to meet our students' needs, adequate public restrooms, offices for coaches, and training space.

The \$1,000,000 in funding provided in the 2019-20 is certainly the best step forward. We greatly appreciate the hard work that has led to the Town Council's current project design and the ability for our staff to be involved as the most efficient plan is finalized.

We request that the Town Council approve \$1.2 million in CIP for 2020-21 to finish funding its project. As you know, this estimated funding is necessary to complete the project and will enable bidding and construction this spring and summer. Of course, we will carefully evaluate any cost saving modifications to the project to ensure that it meets the needs of our student athletes and remains compliant with all relevant regulations.

We encourage the Town Council to finalize its decision making on this project as part of the 2020-2021 CIP process. We do not want this very important and much needed project to be delayed. Thank you.

Sincerely,

The Glastonbury BOE

Susan Karp  
Douglas Foyle  
Julie Thompson  
Rosemary Coggeshall  
Jeremy Grieveson  
David Peniston  
Chittaranjan Sahay  
Lillian Tanski

#### Huntington Park (2018)

- 99 Jarrett Ave. Waterbury CT
- 12'-0" x 27'-0"
- 1 Men's/ 1 Women's/ Storage room
- Brick Stucco lower half, Clapboard Formliner upper half
- Hip roof with asphalt shingles

#### Waterville Park (2017)

- 461 Boyden St. Waterbury CT
- 12'-0" x 27'-0"
- 2 Men's/ 1 Women's/ Storage room
- Brick Stucco lower half, Clapboard Formliner upper half
- Hip roof with asphalt shingles

#### Arthur J. Kenney (2017)

- 191 Park St. North Reading MA
- 23'-8" x 37'-0"
- 5 Men's/ 5 Women's/ Wet Concession
- Brick Stucco
- EPDM Rubber Roof

#### Mackenzie Field (2018)

- 500 Beech St. Holyoke MA
- 37'-10" x 24'-10"
- 3 Men's/ 3 Women's/ Wet Concession
- Brick Stucco
- Hip roof with asphalt shingles

#### Falmouth High School (2019)

- 847 Gifford St. Falmouth MA
- 39'-0" x 25'-10"
- 4 Men's/ 7 Women's/ Family Restroom/ Wet Concession
- Smooth Concrete
- Hip roof with asphalt shingles



# Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500  
FAX (860) 652-7505

Richard J. Johnson  
Town Manager

ITEM #5(A)  
11-26-2019 Meeting

November 22, 2019

The Glastonbury Town Council  
2155 Main Street  
Glastonbury, CT 06033

Re: Bond Refunding

Dear Council Members:

Subject to market conditions, there is a potential opportunity to refund previously issued bonds to achieve prospective savings in debt service costs. The Town has successfully refunded bonds on five occasions between 2009, and 2018 to achieve significant prospective savings. The current opportunity involves general obligation bonds originally issued in 2010 and 2011 for Town and school projects and land acquisition.

Current analysis indicates the potential to save \$350,000± in future debt service costs. Actual savings will be determined on the sale date in early 2020.

Council action is scheduled for Tuesday evening as follows:

*"BE IT RESOLVED, that the Glastonbury Town Council hereby approves the **RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$12,000,000 REFUNDING BONDS FOR PAYMENT IN WHOLE OR IN PART OF THE OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON THE TOWN OF GLASTONBURY'S \$28,550,000 GENERAL OBLIGATION REFUNDING BONDS, ISSUE OF 2010, \$2,715,000 GENERAL OBLIGATION BONDS, ISSUE OF 2011, SERIES A AND \$3,680,000 GENERAL OBLIGATION BONDS, ISSUE OF 2011, SERIES B-TAXABLE; AND COSTS RELATED THERETO, as described in a report by the Town Manager dated November 22 2019.**"*

Additional information can be provided as may be requested.

Sincerely,

Richard J. Johnson  
Town Manager

RJJ/sal

## RESOLUTION OF TOWN COUNCIL

### **RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$12,000,000 REFUNDING BONDS FOR PAYMENT IN WHOLE OR IN PART OF THE OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON THE TOWN OF GLASTONBURY'S \$28,550,000 GENERAL OBLIGATION REFUNDING BONDS, ISSUE OF 2010, \$2,715,000 GENERAL OBLIGATION BONDS, ISSUE OF 2011, SERIES A AND \$3,680,000 GENERAL OBLIGATION BONDS, ISSUE OF 2011, SERIES B-TAXABLE; AND COSTS RELATED THERETO**

RESOLVED,

(a) That the Town issue its refunding bonds, in an amount not to exceed TWELVE MILLION DOLLARS (\$12,000,000), the proceeds of which are hereby appropriated: (1) to fund one or more escrows, to be applied together with the investment earnings thereon, to the payment in whole or in part, as determined by the Town Manager and the Treasurer of the Town, of the outstanding principal of and interest and any call premium on the Town's \$28,550,000 General Obligation Refunding Bonds, Issue of 2010 (consisting of \$19,555,000 School Bonds and \$8,995,000 General Purpose Bonds), \$2,715,000 General Obligation Bonds, Issue of 2011 Series A (consisting of \$2,665,000 School Bonds and \$50,000 General Purpose Bonds), and \$3,680,000 General Obligation Bonds, Issue of 2011 Series B - Taxable (consisting of \$3,680,000 General Purpose Bonds) (collectively, the "Refunded Bonds"), including the payment of interest accrued on said bonds to the date of payment, and (2) to pay costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants' fees, trustee or escrow agent fees, underwriters' fees, net interest and other financing costs and other costs related to the payment of the outstanding bonds described above. The refunding bonds shall be issued pursuant to Section 7-370c of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town Manager and the Treasurer of the Town shall sign the bonds by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds. The Town Manager and the Treasurer are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds; to provide for the keeping of a record of the bonds or notes; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.

(b) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the refunding. The Town Manager and the Treasurer are authorized to amend such declaration of

official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(c) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(d) That the Town Manager and the Treasurer are authorized to take all other action which is necessary or desirable to enable the Town to effectuate the refunding of all or a portion of the Refunded Bonds, and to issue refunding bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the Town with underwriters, trustees, escrow agents and others to facilitate the issuance of the refunding bonds, the escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

(e) That the above authorization to issue refunding bonds shall lapse on June 30, 2021.



# Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500  
FAX (860) 652-7505

ITEM #5(B)  
11-26-2019 Meeting

Richard J. Johnson  
Town Manager

November 22, 2019

The Glastonbury Town Council  
2155 Main Street  
Glastonbury, CT 06033

**Re: Council Meeting Schedule**

Dear Council Members:

The Schedule of Regular Council Meetings for 2019 includes Regular Council Meetings on Tuesday, November 26<sup>th</sup> (as needed) and Tuesday, December 3<sup>rd</sup>. A Regular Council Meeting will be held on Tuesday, November 26<sup>th</sup> and after discussions at the Leadership Agenda Setting Meeting, the proposal is to cancel the meeting of Tuesday, December 3<sup>rd</sup> and schedule a Special Meeting for the evening of Wednesday, December 11<sup>th</sup>. The meeting on the 11<sup>th</sup> would be focused on a pre-budget discussion with action items as applicable.

The December 11<sup>th</sup> meeting would be held in Council Chambers with members of the Board of Education and Board of Finance invited to attend the pre-budget discussion as schedules allow.

*"BE IT RESOLVED, that the Glastonbury Town Council hereby cancels the Regular Council Meeting of Tuesday, December 3, 2019 and schedules a Special Meeting for 6:00 p.m. on Wednesday, December 11, 2019 in the Council Chambers of Town Hall at 2155 Main Street, as described in a report by the Town Manager dated November 22, 2019."*

Note: Council Chambers is previously committed for the evening of Tuesday, December 10<sup>th</sup>. The pre-budget discussion would generally be scheduled for 6:00 p.m. to 7:00 p.m. and subject to discussion, could extend past 7:00 p.m. This would be noticed on the meeting agenda.

Sincerely,



Richard J. Johnson  
Town Manager

RJJ/sal



# Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500  
FAX (860) 652-7505

ITEM #5(C)  
11-26-2019 Meeting

Richard J. Johnson  
Town Manager

November 22, 2019

The Glastonbury Town Council  
2155 Main Street  
Glastonbury, CT 06033

**Re: Amendment to Town Code Section 17-49 – Inspection of Sidewalks**

Dear Council Members:

This is a proposal to amend Town Code Section 17-49 concerning inspection of sidewalks. A copy is attached. As noted, Section 17-49 was originally enacted some 50+ years ago and much has changed over the decades, and particularly the road miles of sidewalks in Glastonbury. Currently there are approximately 110 miles of sidewalks along Town streets and roads.

After review of similar legislation in other greater Hartford communities and discussions with the Town Attorney, the proposed amendment is shown on the attached page. Initial action is suggested as follows:

*"BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a Public Hearing for 8:00 p.m. on \_\_\_\_\_ (date subject to Council schedule in December), in Council Chambers at Town Hall, 2155 Main Street, Glastonbury to consider proposed amendment to Town Code Section 17-49 Inspection of Public Sidewalks, as described in a report by the Town Manager dated November 22, 2019."*

Please note, Town staff will continue to inspect sidewalks along Town streets and roads and complete repairs/replacement as prioritized and as funding allows.

Sincerely,



Richard J. Johnson  
Town Manager

RJJ/sal  
Attachment

Sec. 17-49. - Inspection.

~~Annually, or at more frequent intervals, the~~ The town manager shall cause all existing sidewalks fronting on town roads to be inspected to determine whether any such sidewalk, or any part thereof, is in need of repair or replacement in order to make it safe for public travel.

(Code 1960, § 2351.1; Ord. of 7-10-61; Ord. of 12-8-69)



# Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500  
FAX (860) 652-7505

ITEM #5(D)  
11-26-2019 Meeting

Richard J. Johnson  
Town Manager

November 22, 2019

The Glastonbury Town Council  
2155 Main Street  
Glastonbury, CT 06033

**Re: Land Acquisition – Open Space and Conservation Dedication**

Dear Council Members:

Per previous discussions, pending Town purchase of the 542± acres of land owned by the Pension Fund Land is approved for a \$1M open space grant through State DEEP. As with other open space funding assistance, the grant program requires the property to be dedicated to open space and conservation purposes. State DEEP will require a formal agreement in this regard.

In the meantime, I was asked to schedule this matter for Council action on Tuesday evening.

*"BE IT RESOLVED, that the Glastonbury Town Council hereby confirms the open space and conservation dedication for the 542± acres of land to be acquired from the Pension Fund Land (PFL) as approved by Council action on October 22, 2019, and as described in a report by the Town Manager dated November 22, 2019."*

Sincerely,

Richard J. Johnson  
Town Manager

RJJ/sal



# Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500  
FAX (860) 652-7505

ITEM # 6(A) & (B)  
11-26-2019 Meeting

Richard J. Johnson  
Town Manager

November 22, 2019

The Glastonbury Town Council  
2155 Main Street  
Glastonbury, CT 06033

**Re: Consent Calendar**

Dear Council Members:

The following items are scheduled for Consent Calendar action on Tuesday evening:

**a. Transfer from Capital Reserve to Capital Projects**

This is the resurfacing project along Hebron Avenue between Sycamore Street and Main Street completed over the 2019 construction season. The project is approved for 100% funding per the LOTCIP Program. Grant monies totaling \$1,276,806 are received as compared to the \$1.25M capital budget approved to date. The difference of \$26,806 will match capital project funding with grant monies received. Pending final audit, any grant monies in excess of actual project costs will be returned.

*"BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a public hearing for 8:00 p.m. on \_\_\_\_\_ (date subject to Council schedule in December), in Council Chambers at Town Hall, 2155 Main Street, Glastonbury to consider a \$26,806 transfer from the Capital Reserve Fund – Unassigned Fund Balance to Capital Projects – Hebron Avenue Resurfacing, as described in a report by the Town Manager dated November 22, 2019 and as recommended by the Board of Finance."*

**b. Recognition of Jeff Carstens**

This proposal is to formally recognize the efforts of Jeff Carstens in support of the Crew Club Program and Boathouse. Background information summarizing Jeff's many contributions is attached. The recognition is proposed to take the form of a plaque mounted at the Boathouse interior.

*"BE IT RESOLVED, that the Glastonbury Town Council hereby approves formal recognition of Jeff Carstens in support of the Crew Club Program and Boathouse, as described in a report by the Town Manager dated November 22, 2019."*

Sincerely,

Richard J. Johnson  
Town Manager

RJJ/sal  
Attachment

## Recognition of Jeff Carstens:

Jeff Carstens had the vision, the personal charm, the wisdom and the good old fashioned stick-to-itiveness to bring crew and the boathouse to Glastonbury.

1. Jeff retired from United Technologies Research Center where he had a brilliant career. Soon after retirement he was persuaded to pursue the notion of establishing a crew program at GHS. He had rowed competitively at Princeton and had been actively involved in crew programs and teams out of the Hartford Boathouse.
2. He reached out to Alan Bookman and to the Glastonbury Board of Education and received positive encouragement from both. When he presented to the Board of Ed he had already lined up a couple of rowing shells, volunteer coaches, safety boats, volunteer safety boat drivers, and had talked the owner of Seaboard Marina into allowing dozens of GHS students onto his property (what was Mike Buenaventura thinking!). Helen Stern commented at the meeting that she had never seen a presentation like it – all the details worked out and no request for Board of Ed money - and the Board agreed to allow him to present the idea to GHS students.
3. At a GHS meeting, students responded with overwhelming interest. The first season began in the Spring of 2001. There were roughly 60-80 students involved. It began as a club sport but after a few years became a full varsity level program. There have been 60 to 100 students involved each year since inception. I estimate that in the 18 years since the program began, close to 1000 Glastonbury youth have had the opportunity to learn this life long sport and to experience the natural beauty of Glastonbury's most precious natural asset – the Connecticut River.
4. For many years Jeff served as one of the volunteer coaches, choosing to focus his efforts on novices. I can recall driving him one day in the safety launch and he pointed out a young novice woman in one of the shells. He told me that she was a natural and would one day be a top notch rower. That young woman became one of the captains of the team in her senior year and went on to get a full scholarship for crew at Northeastern University.
5. As anyone who has ever started something new can attest, there are always challenges. Jeff's charm, energy and persuasiveness guided the program through all of the rough spots. Whenever obstacles presented themselves, Jeff found a way forward.
6. He had the foresight to establish a very effective support organization (Friends of Glastonbury Rowing, Inc. or FOGRI) that essentially ran the crew program in its early years. He recruited hard working board members who shared his enthusiasm. The GHS crew program requires a lot of volunteers – launch drivers, dock masters, repair and maintenance people, regatta managers, food managers, apparel coordinators. Jeff was a master at recruiting people to pitch in and help out. Like all talented leaders, Jeff Carstens attracted people easily and garnered their support. He served as President of FOGRI and early on was successful in establishing it as a 501 c 3 organization. FOGRI had many board members each of whom contributed meaningfully to the growth of the program. But it was always guided by the wisdom and common sense of Jeff Carstens.
7. FOGRI became a fund raising power house. During the 16 years I served as its Treasurer, FOGRI raised over \$1.2 million for the crew program. This included the purchase of every rowing shell, oars, safety boats, engines, boat trailers, erg machines, training weights, the launch dock, and so much more. In addition FOGRI supplemented the GHS operating budget for crew by paying for gasoline, repairs, maintenance, regatta registrations and more. Jeff set up an affiliated organization that handled all of the food needed at regattas and purchased a trailer for that purpose. Others managed the purchase of clothing, hats, T shirts and other gear. The financial contribution of FOGRI to the GHS crew program was (and still is) essential. It should be noted that FOGRI's fund raising successes were in no small part due to the hard work of GHS crew members who personally knocked on doors of friends, relatives and businesses to secure funding for the Pink, Pride, and Pulse Boats. The learning experiences GHS crew members have enjoyed – on and off the water - will shape their lives forever.
8. Jeff worked very closely with the GHS Athletic Directors. It is not an exaggeration to say that in many ways he trained the Athletic Directors about all of the nuances of crew. Every year he worked with the Athletic Director to put together the annual budget for the crew program. He knew that as the newest sport at GHS it would always require an extraordinary contribution from FOGRI.
9. From the outset of the program in 2001, Jeff's vision was that there would ultimately be a GHS boathouse. Jeff made presentations to multiple organizations and individuals from an early date emphasizing the need for a boathouse. No one in those early years could have envisioned the magnificent structure that ultimately came to be but Jeff knew from day one that a boathouse would be needed. He, and many FOGRI members led the efforts to secure a positive referendum. FOGRI committed to a \$250,000 contribution towards the boathouse and conducted a capital campaign that successfully raised that amount. Jeff's vision for a Glastonbury Boathouse became a reality.

Without Jeff Carstens there would not be a GHS crew program nor a boathouse. He deserves a great big thank you from our wonderful town.



# Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500  
FAX (860) 652-7505

Richard J. Johnson  
Town Manager

ITEM #7  
11-12-2019 Meeting

November 22, 2019

The Glastonbury Town Council  
2155 Main Street  
Glastonbury, CT 06033

**Re: Town Manager's Report**

Dear Council Members:

The following will keep you up to date on various topics.

**1. 2<sup>nd</sup> Annual Holiday Fair**

The 2019 holiday fair at the Glastonbury Boathouse is scheduled for December 7th from 11:00 a.m. to 2:00 p.m. The event will include holiday crafts, refreshments, cookie decorating, shopping opportunities with local merchants and a chance to meet Santa and Mrs. Claus. There is no entrance fee for this program, however, there will be items and select activities available for purchase. We have been in discussions with Kol Haverim and are awaiting their confirmed participation to include a Hanukkah activity.

**2. Santa's Run**

The Santa's Run 5K road race will be held beginning at noon at Glastonbury High School on December 8<sup>th</sup> (snow date December 15<sup>th</sup>).

**3. Budget Document**

I am pleased to advise the Town budget document for fiscal year 2019-2020 is awarded the Distinguished Budget Presentation by the Government Finance Officers Association (GFOA). As you know, Glastonbury also is recognized with the Certificate of Excellence in Financial Reporting. Both represent the highest form of recognition in municipal budgeting and financial reporting. Congratulations to all.

**4. Roundabouts**

Council Member Beckett asked a question on accident history before and after construction of roundabouts along Hebron Avenue. The following confirms a 60% and 30% reduction in accidents respectively at the two intersections.

Hebron and House:

- 01/01/2015-11/8/2018 Pre-construction: 39 accidents (approximately 10/year)
- 11/9/2018-11/14/2019 Post-construction: 4 accidents (approximately 4/year)
- Translates to approximate 60% decrease in accidents

New London Turnpike and Hebron:

- 01/01/2015-10/11/2017 Pre-construction: 14 accidents (approximately 5/year)
- 10/12/2017-11/14/2019 Post-construction: 7 accidents (approximately 3.5/year)
- Translates to approximate 30% decrease in accidents

**5. Public Water Service**

Council is asked to appoint representatives to the working group established for the potential to extend public water service in Town to areas experiencing high levels of uranium in private residential wells. This includes funding opportunities and developing a potential project scope, cost and schedules.

**6. Town Staff Appreciation**

Recent thank you notes to Town staff are attached for your information.

**7. Building Zone Regulations – Building Heights**

Text amendments based on recent discussions have been presented to Town Plan and Zoning. TP&Z is reviewing a number of development proposals. Accordingly, I would expect a recommendation in early 2020.

**8. Census**

By action in February of this year, Lt. Governor Bysiewicz established the Complete Count Committee to inform and coordinate Connecticut's efforts in the 2020 census. As part of this, cities and towns are asked to establish a local volunteer Complete Count Committee to work with U.S. Census staff to ensure everyone in Connecticut is counted. I wanted to make Council aware of this matter for action as applicable.

**9. Budget Schedule**

The following tentative dates are suggested for Budget meetings over coming months:

<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
Annual Capital Improvement Workshop	Wednesday, January 15 <sup>th</sup> Thursday, January 16 <sup>th</sup>	6:00 p.m.	RCC
Annual Town Meeting	Thursday, January 23 <sup>rd</sup>	7:00 p.m.	Council Chambers
Budget Workshop (Town Operations)	Tuesday, February 25 <sup>th</sup> (Regular Council Meeting)	6:00 p.m.	Council Chambers
Budget Workshop (Board of Education)	Week of March 2 <sup>nd</sup>	6:00 or 7:00 p.m.	Council Chambers
Final Budget Public Hearing and Action	TBD - Special Meeting week of March 16 <sup>th</sup> or Regular Council Meeting of Tuesday, March 24 <sup>th</sup>	7:00 p.m.	Council Chambers

**10. Building Zone Regulations - Subdivisions**

The Town Attorney has been asked to comment on the opportunity to amend the Building Zone or Subdivision Regulations to identify high levels of uranium in private wells proposed for new residential projects. Basically, to understand if private wells for a new subdivision will be faced with high levels of uranium and how to best regulate.

**11. Public Notices**

A question was recently asked on the ability for non-profit organizations to publish events at Town facilities. Current protocol is for the Town to promote non-Town sponsored, non-profit programs if the program benefits Glastonbury residents. Publicity is handled through the Town's website, e-notify, Facebook and newly introduced bulletin board at Town Hall. Those interested should contact Kathryn Paguette, who coordinates Marketing and Communications for Town operations.

Sincerely,



Richard J. Johnson  
Town Manager

The Town of Glastonbury recognizes the importance of providing the highest level of service to all residents and visitors to Town offices and programs. With this in mind, I will appreciate hearing from you concerning your experience when visiting Town offices/facilities. Please take a moment to offer your comments and suggestions in the space below.



Richard J. Johnson  
Town Manager

RECEIVED  
2019 OCT 17 PM 3:04  
TOWN MANAGER

GLASTONBURY CUSTOMER SATISFACTION SURVEY

1. Please provide date and department(s) you visited:  
Date 9/20/19 Department(s) Officer Gilette
2. Were you greeted promptly and courteously?  Yes  No
3. Did you receive the information or help you needed?  Yes  No
4. Please tell us the main purpose of your visit to the Town facility: I am working w/ Officer Gilette - A name aide provider has stolen 3 diamonds rings.
5. Please rate the overall quality of information/help you were given:  
 Excellent  Very Good  Average  Below Average  Unsatisfactory
6. Please share any comments or suggestions which would help us improve our service to the public. Note as we have just begun - However I would like to be informed immediately - so I can keep abreast of my case.  
Feel free to include your name, address, and telephone number in the space provided:  
Majorie Sarasin; 24 Suffolk Rd So. Glastonbury, CT (860) 659-2069  
Off. Gilette left me their evening w/ much confidence and helped put me at ease.

Thank you for sharing your thoughts with us.  
Simply tear this card at the perforation and drop the postage paid survey in the mail.

The Town of Glastonbury recognizes the importance of providing the highest level of service to all residents and visitors to Town offices and programs. With this in mind, I will appreciate hearing from you concerning your experience when visiting Town offices/facilities. Please take a moment to offer your comments and suggestions in the space below.



Richard J. Johnson  
Town Manager

RECEIVED  
2019 OCT -8 AM 11:50  
TOWN MANAGER

GLASTONBURY CUSTOMER SATISFACTION SURVEY

1. Please provide date and department(s) you visited:  
Date 9-19-19 Department(s) Purchasing, Engineering
  2. Were you greeted promptly and courteously?  Yes  No
  3. Did you receive the information or help you needed?  Yes  No
  4. Please tell us the main purpose of your visit to the Town facility: Bid Proposal
  5. Please rate the overall quality of information/help you were given:  
 Excellent  Very Good  Average  Below Average  Unsatisfactory
  6. Please share any comments or suggestions which would help us improve our service to the public.
- Feel free to include your name, address, and telephone number in the space provided:  
DAVID HENKMAN  
CHOVER CONSTRUCTION COMPANY

Thank you for sharing your thoughts with us.  
Simply tear this card at the perforation and drop the postage paid survey in the mail.

The Town of Glastonbury recognizes the importance of providing the highest level of service to all residents and visitors to Town offices and programs. With this in mind, I will appreciate hearing from you concerning your experience when visiting Town offices/facilities. Please take a moment to offer your comments and suggestions in the space below.

RECEIVED  
2019 OCT 29 AM 11:32  
TOWN MANAGER



Richard J. Johnson  
Town Manager

GLASTONBURY CUSTOMER SATISFACTION SURVEY

Please provide date and department(s) you visited:

Date 10-29-19 Department(s) Purchasing

Were you greeted promptly and courteously?  Yes  No

Did you receive the information or help you needed?  Yes  No

Please tell us the main purpose of your visit to the Town facility: Bid Hearing

Please rate the overall quality of information/help you were given:

Excellent  Very Good  Average  Below Average  Unsatisfactory

Please share any comments or suggestions which would help us improve our service to the public. Bids were read repeatedly at a bid tab sheet was made! Very helpful!

Feel free to include your name, address, and telephone number in the space provided:

Donna Cardona  
63 Fucci New Haven

Thank you for sharing your thoughts with us.  
Simply tear this card at the perforation and drop the postage paid survey in the mail.

The Town of Glastonbury recognizes the importance of providing the highest level of service to all residents and visitors to Town offices and programs. With this in mind, I will appreciate hearing from you concerning your experience when visiting Town offices/facilities. Please take a moment to offer your comments and suggestions in the space below.

RECEIVED  
2019 OCT 29 AM 11:32  
TOWN MANAGER



Richard J. Johnson  
Town Manager

GLASTONBURY CUSTOMER SATISFACTION SURVEY

1. Please provide date and department(s) you visited:

Date 10/29/19 Department(s) Purchasing

2. Were you greeted promptly and courteously?  Yes  No

3. Did you receive the information or help you needed?  Yes  No

4. Please tell us the main purpose of your visit to the Town facility: Bid Opening

5. Please rate the overall quality of information/help you were given:

Excellent  Very Good  Average  Below Average  Unsatisfactory

6. Please share any comments or suggestions which would help us improve our service to the public.

Feel free to include your name, address, and telephone number in the space provided:

Cathy Jensen representing B+W Paving  
316-640-2990

Thank you for sharing your thoughts with us.  
Simply tear this card at the perforation and drop the postage paid survey in the mail.

**susan lauzier**

---

**Subject:**

FW: Kudos to Greg Foran

**Sent:** Sunday, November 10, 2019 10:53 AM

**To:** Gregory Foran <[gregory.foran@glastonbury-ct.gov](mailto:gregory.foran@glastonbury-ct.gov)>

**Subject:** Thank You!

Hi Greg!

I have written Jason Albert a “Thank You” for his quick response to our call for help on Friday morning, but I wish to send a special “Thanks” to you also.

You were very kind to put me in contact with Jenna Turner several months ago. My wife and I are so grateful for the patience, kindness and goodness Jenna has shown us regarding the tree problem that I brought to your attention back then.

Through my multiple conversations with Jenna and my experience on Friday morning, I learned that you, Jason and Jenna work well together as a team, and Together Everyone Achieves More - and that’s great for Glastonbury. Keep up the good team work. It’s greatly appreciated.

Two words that are simple to say but not said enough: THANK YOU!

God’s blessing to you, Greg.

Victor Palazzo

**susan lauzier**

---

**Subject:**

FW: Kudos to Jason Albert

**Sent:** Sunday, November 10, 2019 10:58:13 AM

**To:** jason albert

**Subject:** Thank You!

Hello Jason!

Well, I just don't know how to thank you enough for all your help. Both my wife and I are filled with gratitude. You were an angel who was there to lend a hand when we needed one.

Thank you so much for your quick response to our call for help on Friday. A big cavity was exposed when that tree cracked and shed some of its' bark. That exposed cavity made us feel like there was a black cloud sitting over our heads and we knew it would rain, but didn't know when – in other words, that big and heavy tree was coming down.

Not only that, but it was a windy morning too! And located on one of the busiest streets in Glastonbury with runners who use the northbound tree side, and the number of school walkers and school buses and so many others who travel on Buttonball Lane, safety was a big concern.

Again, thank you for your prompt action and your call to Jenna Turner. You and Jenna were a GODSEND during the most dangerous and uncomfortable time. She telephoned me immediately after her conversation with you with the message that help was on the way and not to worry.

Thanks again, Jason, a million. Because of you and Jenna and her professional work crew, we're breathing a lot easier now on Buttonball Lane.

God's blessing to you, Jason.

Victor Palazzo

**susan lauzier**

---

**Subject:** FW: a note of thanks

**Sent:** Wednesday, November 20, 2019 9:41 AM

**To:** Gregory Foran <[gregory.foran@glastonbury-ct.gov](mailto:gregory.foran@glastonbury-ct.gov)>

**Subject:** a note of thanks

Dear Mr. Foran,

I recently had some issues with dead trees and precarious limbs on/near my property. I placed a request online to the town to have the trees evaluated. I was so pleasantly surprised to see that within a few days a town's person came out to my home evaluated the trees of concern and had them taken down. I am very grateful for the town's responsiveness to my concerns. We are new to town and still getting the lay of the land so o speak. I was very impressed and wanted to pass on a note of thanks. Hope your Holidays are healthy and happy. Thank you for serving our community.

Sincerely,  
Julie Cameron

**susan lauzier**

---

**Subject:**

FW: A CITIZEN THANK YOU

**From:** Carolyn Bissell

**Sent:** Thursday, October 3, 2019 3:33 PM

**To:** Marshall Porter <marshall.porter@glastonbury-ct.gov>; Michael Magrey <michael.magrey@glastonbury-ct.gov>

**Subject:** A CITIZEN THANK YOU

**Good Afternoon Chief and Ofc. Magrey,**

**I very sweet woman by the name of [REDACTED] just stopped by the lobby and asked me to convey a very heartfelt thank you to you both...**

**Chief: For your very prompt response, care and concern after her husband's wallet was stolen while traveling in Europe. Your kindness helped them through an emotional and scary time.**

**Ofc. Magrey: For the articles you are putting into the Glastonbury Citizen that are extremely helpful and show how much you care about the community.**

**I asked her a couple of times if she would like to see or speak with either of you and she insisted on conveying her thanks this way.**

**This is just another reason why I love where I work! Thank you from me as well 😊**

*Carolyn*

Carolyn Bissell

Records Division

Glastonbury Police Department

2108 Main Street

Glastonbury, CT 06033

860-652-4225

Mon - Fri 7:30am - 3:30pm

[carolyn.bissell@glastonbury-ct.gov](mailto:carolyn.bissell@glastonbury-ct.gov)

Chief Porter

My wife and I cannot thank you enough for helping us with the escort for the ride. It's a very difficult situation to deal with but when we get help from several police departments to help out it shows that people do care like yourself and your police officers. The event turned out great again. I don't know what I can do for you but if there is anything please let me know. Thank you and your officers again. Be safe. There are more people than not that appreciate what you do to keep everyone safe.

Sincerely

A black rectangular redaction box covering the signature of the sender.

**GLASTONBURY TOWN COUNCIL  
2019-2021 THIRTY FIRST TOWN COUNCIL  
ORGANIZATIONAL AND REGULAR MEETING  
7:00 PM, TUESDAY, NOVEMBER 12, 2019  
COUNCIL CHAMBERS, TOWN HALL  
2155 MAIN STREET, GLASTONBURY**

The Glastonbury Town Council with Town Manager, Richard J. Johnson, in attendance, held a Regular Meeting at 7:00 p.m. at the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, Connecticut.

1. **Call to Order – Town Clerk (Section 302)** *by Joyce Mascena, Town Clerk*  
**(a) Pledge of Allegiance** *by Joyce Mascena, Town Clerk*

2. **Introduction of Town Council Members Elect – Town Clerk**

<b>Thomas P. Gullotta</b>	<b>Lawrence Niland</b>	<b>Stewart Beckett III</b>
<b>Deborah A. Carroll</b>	<b>Kurt P. Cavanaugh</b>	<b>Mary LaChance</b>
<b>Jacob McChesney</b>	<b>Whit C. Osgood</b>	<b>Lillian Tanski</b>

3. **Administration of Oath of Office – Town Clerk (Section 302).**
4. **Official Town Council Photo.**
5. **Election of Chair and Vice Chair (Section 302).**

**Nomination by:** Ms. Carroll *Seconded by:* Dr. Beckett  
Mr. Tom Gullotta as Chairman  
Mrs. Mascena called for other nominations. Hearing none, she closed the nominations.  
**Result:** Mr. Gullotta was elected as Chairman by a unanimous vote {9-0-0}.

**Nomination by:** Ms. Carroll *Seconded by:* Dr. Beckett  
Mr. Larry Niland as Vice Chairman  
Mrs. Mascena called for other nominations. Hearing none, she closed the nominations.  
**Result:** Mr. Niland was elected as Vice Chairman by a unanimous vote {9-0-0}.

**a. Appointment of Majority Leader**

Mr. Gullotta appointed Ms. Carroll as Majority Leader.

## **b. Appointment of Minority Leader**

Chairman Gullotta appointed Dr. Stewart “Chip” Beckett III as Minority Leader.

### **6. Public Comment**

**Mr. John Sakon of Sakon Development, LLC, located at 74 New London Turnpike**, stated that he is appearing before the Town Council to explain the inner workings of the Town of Glastonbury. He noted that an email sent by Mr. Mark Branse to the Town Manager was an abuse of power, speculating on the Town Manager’s actions, saying that he probably called Mr. Mike McCarthy and told him that Mr. Sakon called their zoning regulations “racist.” Mr. Sakon explained that he never used the word “racist” at any of his meetings, but he did say in his comments that Mr. Branse said that the Town Zoning Regulations were devised to be discriminatory, and Mr. Johnson made the jump, which is an abuse of power. Mr. Sakon noted that this is the fifth time he is appearing in front of the Town Council because he has been run out of his home; he declared that the Town’s Police Department is corrupt, and he seeks protection from the Town Council. He pointed out that the policeman present at this meeting is intimidation from Mr. Johnson. He stated that Mr. Johnson torpedoed his refinancing; otherwise, he would have paid \$900,000 to the Town of Glastonbury this month. Mr. Sakon concluded by stating that he will return to the Council for a continuation of this story.

**Mr. George P. Norman of 378 Weir Street** stated that he appreciates the process of democracy and congratulated everybody who has been elected to the Council. He wished all Council Members the best of luck, and recognized Ms. LaChance, Mr. Niland, and Ms. Carroll, in particular, for reaching out to him after his election defeat.

### **7. Resolution establishing the Regular Meetings of the Council**

*“BE IT RESOLVED, that the Glastonbury Town Council hereby adopts the Schedule of Regular Council Meetings dated November 12, 2019 for calendar year 2020 and January 2021.”*

**Motion by:** Ms. Carroll

**Seconded by:** Dr. Beckett

**Result:** Motion passed unanimously {9-0-0}.

### **8. Resolution establishing Rules of Procedure**

*“BE IT RESOLVED, that the Glastonbury Town Council hereby adopts the Council Rules of Procedure dated December 5, 2017.”*

**Motion by:** Ms. Carroll

**Seconded by:** Dr. Beckett

**Result:** Motion passed unanimously {9-0-0}.

Chairman Gullotta appointed Mr. McChesney and Ms. Tanski to a subcommittee to review the Rules of Procedure and make a recommendation of changes to be considered at the next meeting.

9. Old Business None

10. New Business

- a. Action on transfer from Capital Reserve Fund – Multi Use Trail, Western Boulevard to House Street (refer to Board of Finance, set public hearing)

*“BE IT RESOLVED, that the Glastonbury Town Council hereby refers to the Board of Finance the request for a \$253,000 appropriation and transfer from the Capital Reserve Fund – Unassigned Fund Balance for the multi-use trail project and schedules a public hearing for 8:00 p.m. on Tuesday, November 26, 2019 in the Council Chambers of Town Hall at 2155 Main Street to consider the \$253,000 appropriation and transfer, as described in a report by the Town Manager dated November 8, 2019.”*

**Motion by:** Ms. Carroll

**Seconded by:** Dr. Beckett

**Disc:** Mr. Johnson added that there is no net cost to the Town for this project. If the request is approved at the public hearing, they will get the new project authorization and the grant will go into the Capital Reserve Fund. If they complete the project for less, they will use the Capital account to reimburse the granting authority. Mr. Osgood asked when development will begin. Mr. Johnson stated that, weather permitting, the contractor could probably do some initial work this year, but the bulk of it would be completed next spring.

**Result:** Motion passed unanimously {9-0-0}.

11. Consent Calendar

- a. Action on Public Preventive Health and Human Service Block Grant (\$8,336)

*“BE IT RESOLVED, that Richard J. Johnson, Town Manager, is authorized to make, execute and approve on behalf of the Town of Glastonbury, any and all contracts or amendments thereof with the State of Connecticut Department of Public Health, as described in a report by the Town Manager dated November 8, 2019.”*

**Motion by:** Ms. Carroll

**Seconded by:** Dr. Beckett

**Result:** Motion passed unanimously {9-0-0}.

12. Town Manager’s Report

Mr. Johnson reviewed his report to the Council dated November 8, 2019. Mr. McChesney

commented that all Council Members are welcome to park at his home which is located behind 1171 New London Turnpike to attend the Homes for Heroes event. He also thanked Madame Clerk for putting together a last-minute recount for his election and stated that he sincerely appreciated serving with Mr. George Norman.

Mr. Cavanaugh began by addressing some of the remarks made during the public comment session. He clarified that the woman in uniform at this meeting is, in fact, a police officer, not a "policeman." Mr. Cavanaugh also called the speculations directed at Mr. Johnson absurd. He questioned the veracity of the public comment speaker's statement that he was willing to give the Town \$900,000 today. Litigation began in 2012, so he had ample time to make that payment.

In regard to Mr. Johnson's Town Report, Mr. Cavanaugh asked if the 15,000 at the Minnechaug Golf Course is a record. Mr. Johnson stated that, in recent memory, that is a really good year. Mr. Cavanaugh asked for clarification on the issue with the Riverfront Skating Area. Mr. Johnson stated that there are a series of drains, and two of them are leaking, so Town staff are trying to figure out why those are leaking while others are not.

Mr. Osgood stated that, in previous Town Council meetings, they discussed looking at the budget in more global terms. Chairman Gullotta stated that he and Dr. Beckett had a sidebar, and he invites comments and observations this evening. Mr. Cavanaugh stated that a budget workshop is a good idea. Mr. Osgood suggested that they hold this meeting in December. Ms. Tanski stated that she is in favor of an overarching budget review because it would be incredibly helpful to the budget process for everyone to be working from the same beginning place.

Mr. Osgood stated that, given the recent discussions on water, the Council should ask the Town Plan and Zoning Commission to consider their subdivision regulations and what they should do about subdivisions that would not be served by water. He suggested that this be addressed by a joint TPZ/Town Council subcommittee.

Ms. LaChance asked the Town Manager to pass along thanks for the good work being done at the Minnechaug Golf Course. She also thanked Mr. George Norman for his service on the Council and expressed hope to get a good crowd at the Home for Heroes celebration next week. In regard to the budget, Ms. LaChance suggested they have a secondary item that holds expenses and resourcing even to prior years, in order to see what the budget will be.

**13. Communications:**

- a. Letter from Letter from CT Siting Council regarding request for extension of construction time for a telecommunications facility located at 63 Woodland Street

14. Minutes of October 22, 2019 Regular Meeting

**Motion By:** Ms. Carroll

**Seconded By:** Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the minutes as submitted for the meeting held October 22, 2019.

**Result:** Motion passes unanimously {9-0-0}

15. Appointments and Resignations:

a. Appointment of Council Clerk

*“BE IT RESOLVED, that the Glastonbury Town Council appoints Lilly Torosyan to serve as Clerk of the Council for the 2019-2021 Town Council.”*

**Motion By:** Ms. Carroll

**Seconded By:** Dr. Beckett

*Note: Kimberly Miller has resigned. Appointment for Tuesday evening will continue until a replacement is appointed.*

b. Appointment of Alternate Council Clerk

*“BE IT RESOLVED, that the Glastonbury Town Council appoints Susan Lauzier to serve as Alternate Clerk of the Council for the 2019-21021 Town Council.”*

**Motion By:** Ms. Carroll

**Seconded By:** Dr. Beckett

c. Representative to the Capitol Region Council of Governments

*“BE IT RESOLVED, that the Glastonbury Town Council appoints Dr. Chip Beckett to serve as the Town Council Representative to the Capitol Region Council of Governments.”*

**Motion By:** Ms. Carroll

**Seconded By:** Mr. Cavanaugh

d. Resignation of Patti Darling from the Human Relations Commission (D-2021)

**Motion By:** Ms. Carroll

**Seconded By:** Dr. Beckett

16. Executive Session

a. Potential land acquisition

b. Pending litigation – Glastonbury vs. Sakon

**Motion By:** Ms. Carroll

**Seconded By:** Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby enters into Executive Session at 7:55 pm, for the purpose of discussing a potential property acquisition and the pending litigation of Glastonbury v. Sakon.

**Result:** Motion passes unanimously {9-0-0}.

*Present for the Executive Session item were council members, Mr. Tom Gullotta, Chairman, Mr. Lawrence Niland, Vice Chairman, Dr. Chip Beckett, Ms. Deb Carroll, Mr. Kurt Cavanaugh, Ms. Mary LaChance, Mr. Jake McChesney, Ms. Lillian Tanski, and Mr. Whit Osgood with Town Manager, Richard J. Johnson.*

No votes were taken during the Executive Session.

**Motion By:** Ms. Carroll

**Seconded By:** Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby exits executive session at 8:20 pm.

**Result:** Motion passes unanimously {9-0-0}.

17. Adjournment

**Motion By:** Ms. Carroll

**Seconded By:** Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby adjourns their organizational and regular meeting of November 12, 2019, at 8:21 pm.

**Result:** Motion passes unanimously {9-0-0}.

Respectfully submitted,

Lilly Torosyan

Lilly Torosyan  
Recording Clerk



Thomas Gullotta  
Chairman

November 19, 2019

Mr. Richard Johnson  
Town Manager  
Town of Glastonbury  
2155 Main Street  
Glastonbury, CT 06033-6523

Dear Mr. Johnson:

Effective November 19, 2019, please accept my resignation from the Glastonbury Recreation Commission. I am resigning in order to focus my time as a newly elected member of the Glastonbury Board of Education.

It has been a pleasure working on the commission with my fellow commissioners, as well as the Director of Parks and Recreation, Lisa Zerio.

Sincerely,



Ray McFall

Cc: Lisa Zerio, Director of Parks and Recreation  
John Tanski, Chairman, Republican Town Committee  
Mike Clinton, Chairman, Glastonbury Recreation Commission

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2019 NOV 19 AM 11:52  
TOWN MANAGER