GLASTONBURY TOWN COUNCIL - AGENDA
REGULAR MEETING – TUESDAY, APRIL 18, 2017
7:00 P.M. – COUNCIL CHAMBERS, TOWN HALL, MAIN STREET, GLASTONBURY

Council Members: Stewart Beckett III, Chairman; Whit Osgood, Vice Chairman; Kurt P. Cavanaugh; Karen Boisvert; Jill Barry, Lawrence J. Byar; William T. Finn; Thomas P. Gullotta; Cara T. Keefe

1. Roll Call.
   (a) Pledge of Allegiance.

2. Public Comment.
   (a) Resolution in honor of National Poetry Month – April 2017.

3. Special Reports.

4. Old Business.
   (a) Discussion concerning proposal for town purchase of streetlights.

5. New Business.

6. Consent Calendar.
   (a) Action to schedule public hearing for a Major Amendment – Minnechaug Golf Course – Village at Minnechaug PAD.
   (b) Action on residential lease renewal of town-owned property at 35 Bell Street.

7. Town Manager's Report.

8. Committee Reports.
   (a) Chairman's Report.
   (b) Policy & Ordinance Review Committee status report.
      - Tobacco Free and Smoke Free Ordinance.

9. Communications.
   (a) Letter from CT Siting Council regarding modifications to existing telecommunication facility at 175 Dickinson Road.
   (b) Letter from Marshall Berdan regarding 150th anniversary of the first Memorial Day on May 30, 2018.
   (c) Letter from CT Siting Council regarding construction of a fuel cell and battery storage facility at the Home Depot Building, 115 Putnam Boulevard.

10. (a) Minutes of March 15, 2017 Special Meeting.
    (b) Minutes of March 22, 2017 Final Budget Hearing.
    (c) Minutes of March 28, 2017 Regular Meeting.

11. Appointments and Resignations.
    (a) Appointment of Richard Bowden to the Incorporators of the Free Academy to fill the unexpired term of Richard Mihm (R-2019).
    (b) Appointment of Brooke Oppenheimer as an Alternate member of the Ethics Commission (U-2017).

12. Executive Session.
    (a) Potential property acquisition.

ITEM #4(A)
04-18-2017 Meeting

Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

April 13, 2017

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Streetlights

Dear Council Members:

As discussed at the February 28th meeting, cities and towns have the opportunity to purchase streetlights from Eversource and retrofit with energy efficient LED fixtures to achieve ongoing cost savings. A follow-up discussion is scheduled for Tuesday evening.

Over recent months, Glastonbury has worked with Tanko, a consultant selected through an RFQ process coordinated by CCM. Tanko has assisted communities throughout the country (including Connecticut) with the transition to town-owned streetlights. Richard Manuli of Tanko is scheduled to attend Tuesday evening's meeting to assist with the discussion and experience with previous and ongoing retro fit projects.

Action is not scheduled for Tuesday evening; however, continued discussion will allow for a full understanding of the option to purchase and own streetlights and poles as applicable. The attached page summarizes a Q&A based on questions asked to date, along with a Proforma showing estimated costs and savings over a 10 year period.

Additional information can be provided as may be requested.

Sincerely,

Richard J. Johnson
Town Manager

RJJ:yo
Attachment

STREETLIGHT PROGRAM – LED RETROFIT
FREQUENTY ASKED QUESTIONS

1. **What kind of streetlights are now located in Glastonbury?**
   Streetlights are high pressure sodium (HPS) lights. This is currently the most common streetlight technology. HPS streetlights are not energy efficient and the light they produce can make it difficult to differentiate colors.

2. **Can you explain LED streetlight technology?**
   Light Emitting Diodes (LED) are a technology that has been used in solid state lighting for decades. More recently, LED technology has been applied to streetlights. LED fixtures are highly energy efficient, have long life spans, and generally produce a better color and quality of light than typical HPS lighting.

3. **How many streetlights are located in Glastonbury?**
   As reported by Eversource, on December 15, 2016 there are approximately 1,000 streetlights in Glastonbury. The Town would be required to purchase all of the 1,000 streetlights including approximately 300 poles. The poles are locations with a streetlight only and no other utility infrastructure.

4. **What is the annual Town budget for streetlights costs?**
   The annual budget is now $165,000±. This cost includes electricity and ongoing care, maintenance and replacement by Eversource. The annual cost will decline through a new contract for purchase of electricity at a lower kWh rate.

5. **How old are current streetlights?**
   As reported by Eversource, on December 15, 2016 the streetlight fixtures date from 1972 to present and poles from 1981 to present.

6. **Will Town insurance costs be influenced by ownership of streetlights?**
   According to CIRMA, the additional annual cost is $1,000 or less.

7. **What is the working life of an LED fixture?**
   Today's power supplies are typically rated for 100,000 hour life with an expected failure rate to be less than 1% over the 100,000 hour life of the system. Assuming a streetlight operates an average of 12 hours daily, a 23± year useful life is projected.

8. **Is there a warranty for purchase of new LED fixtures?**
   Yes. The initial warranty is for 10 years. Fixtures failing during the warranty period are replaced at no cost.

9. **What is the cost of a new LED fixture?**
   As noted above, fixtures are covered by a 10 warranty. In today's dollars, the replacement cost with installation for a new fixture is estimated at $300. Future cost of LED fixtures is expected to decline.

10. **Does Eversource assess a per streetlight charge for care and maintenance?**
    Yes. The current charge by Eversource is $7.50 per location per month, or $90,000± annually. This is included in the $165,000± annual town budget for streetlights.

11. **How will ongoing care and maintenance be handled under town ownership, and has a cost been estimated?**
    Yes. Ongoing care and maintenance will be managed through a 24 hour on-call service contract serviced by a local contractor. The cost is estimated at $1.00 per streetlight per month, or $12,000± annually. The program covers:

- Photo Cell replacement is free of charge
- Any light-out is covered under the 10 year warranty and replaced with a back-up on the shelf light and then sent in for replacement under the warranty.
- Pole knockdowns would be at the cost of the Town

There is some ability to enhance the on-call maintenance contract that will be evaluated from a cost benefit standpoint.

12. **What are the annual estimated savings through town ownership?**
The annual savings for energy (with LED retrofit) is estimated at $142,000. This accrues from a reduced monthly charge for care and maintenance and energy savings through the LED retrofit. Annual savings are projected to increase over time. Town costs for purchase, care and maintenance and other factors noted herein will net these savings.

13. **Are utility rebates available for the proposed streetlight purchase?**
Yes. The rebate for the Glastonbury project is estimated at $107,500.

14. **Will Eversource replace current high pressure sodium fixtures with LED fixtures, and will this accrue a cost savings to the Town?**
Yes. An LED retrofit is available through Eversource with continued ownership, care and maintenance by Eversource. According to the analysis prepared by Eversource on December 19, 2016, this approach will accrue annual savings to Glastonbury of $6,000±.

15. **What is the total estimated capital investment for town purchase of streetlights?**
Purchase ($617,000±) and retrofit ($380,000±) with LED fixtures totals $1± million before the utility rebate noted above.

16. **Is there an estimate for annual operating and maintenance costs for town ownership of streetlights?**
Yes. Annual ongoing costs include on-call maintenance, insurance, tax loss, reduced investment income from the initial capital investment, and allocation of savings to establish an ongoing maintenance fund. These annual costs are estimated at $90,000±. However, once an ongoing maintenance fund is established, allocation of savings to this account will be reduced.

17. **Can the Town do a pilot installation project prior to selecting all of the options available for the LED streetlights?**
Yes, some communities have chosen to do a small pilot, introducing different color temperatures and lighting options available.

18. **Will the streetlights be capable of adding other features such as WIFI or other remotely controlled features at a later date?**
Yes, the Town has elected not to install any of these options at this time, however, should the Town elect to add technology in the future the lights will have a 7 pin receptacle allowing for the add on. The controls are considered not to be a viable option for Connecticut communities at this time as they do not save communities any additional money. It is unlikely the 7 pin option or similar technology will be available through an Eversource retrofit.

19. **What is the estimated cost to replace a utility pole?**
Subject to the type of pole (decorative, aluminum, wood) the cost to replace a utility pole with fixture is estimated up to $4,000.

20. **How long would a LED retrofit project take to complete?**
From start to finish, a 3-4 month (installation) process is forecast.

21. What are some of the benefits of a proposed LED streetlight fixture project.

- Annual energy cost savings.
- Annual energy savings.
- Reduced annual operating and maintenance costs.
- Improved lighting quality and range of lighting options.
- Improved technology.
- Opportunity for future enhancements.

Streetlight Purchase Proforma

Item Description	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Cost Items										
Purchase Streetlights and Poles	$ 617,348.00									
Retrofit with LED fixtures	$ 379,994.00									
Annual maintenance cost	12,000.00	12,000.00	12,000.00	12,360.00	12,360.00	12,360.00	12,730.80	12,730.80	12,730.80	13,112.72
Insurance	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Tax loss	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00
Lost investment income	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Establish Maintenance Fund	50,000.00	50,000.00	50,000.00	50,000.00	25,000.00	25,000.00				
Cost Items Subtotal	$ 1,087,842.00	$ 90,500.00	$ 90,500.00	$ 90,860.00	$ 65,860.00	$ 65,860.00	$ 41,230.80	$ 41,230.80	$ 41,230.80	$ 41,612.72
Deduct Items										
Estimated Utility Rebate	107,461.00									
Annual Cost Savings	141,065.00	142,475.65	143,900.41	145,339.41	146,792.80	148,260.73	149,743.34	151,240.77	152,753.18	154,280.71
Deduct Items Subtotal	$ 248,526.00	$ 142,475.65	$ 143,900.41	$ 145,339.41	$ 146,792.80	$ 148,260.73	$ 149,743.34	$ 151,240.77	$ 152,753.18	$ 154,280.71
Total Net Cost	**$ 839,316.00**	**$ (51,975.65)**	**$ (53,400.41)**	**$ (54,479.41)**	**$ (80,932.80)**	**$ (82,400.73)**	**$ (108,512.54)**	**$ (110,009.97)**	**$ (111,522.38)**	**$ (112,667.99)**

1. Depreciated cost to purchase 1,000± street lights and 300± poles.
2. Estimated cost to retrofit with energy efficient LED fixtures.
3. Annual contractual maintenance cost for on-call service provider.
4. Annual change to CIRMA insurance costs.
5. Estimated annual tax loss.
6. Estimated annual investment income loss through $1 million initial investment.
7. Allocate portion of annual savings to establish maintenance fund.
8. Estimated utility rebate.
9. Annual energy and maintenance cost savings.

Note: The preceding assumes an initial investment of $900,000+/- after utility rebate. This would be funded through the General Fund. In the alternative, voter approval could be sought for a bond issue. Annual Debt Service costs are available under several amortization schedules.

18-Apr-17

ITEM #6
04-18-2017 Meeting

Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

April 13, 2017

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Consent Calendar

Dear Council Members:

The following are scheduled for Consent Calendar action on Tuesday evening.

a. <u>The Village of Minnechaug Planned Area of Development (PAD).</u>

This is a proposal to amend the conditions of approval for operation of the restaurant at the town-owned Minnechaug Golf Course. The current approval is for operation of the restaurant daily until 10:00 p.m. with beer and wine service. A new lease is being executed with Giovanni's Brick Oven Pizzeria effective May 1, 2017. Giovanni's has requested closing at 11:00 p.m. on Friday and Saturday evening's and full alcohol service. This is proposed as a Major Amendment to the PAD. The Town Plan & Zoning Commission unanimously approved a favorable recommendation at its meeting of Tuesday, April 4, 2017. A minor technical correction (typographical error for address of pro shop/restaurant) has the TP&Z confirming its vote at a Special Meeting on Tuesday, April 25th.

"BE IT RESOLVED, that the Glastonbury Town Council (Zoning Authority) hereby schedules a public hearing for 8:00 p.m. on Tuesday, May 9, 2017 in the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, to consider a Major Amendment – Village of Minnechaug Planned Area of Development, to amend operating hours for the restaurant from 10:00 p.m. on Saturday and Sunday to 11:00 p.m., and allow for full service alcohol in lieu of the current beer and wine approval."

b. <u>Residential Lease – 35 Bell Street.</u>

The current 1 year lease for this town-owned property is effective through May 2017. A 1 year extension is recommended under the current terms and conditions ($2,000 monthly rent).

"BE IT RESOLVED, that the Glastonbury Town Council hereby approves a one (1) year extension in the residential lease for town-owned property at 35 Bell Street, effective May 2017 through May 2018, as described in a report by the Town Manager dated April 14, 2017."

Sincerely,

Richard J. Johnson
Town Manager

RJJ:yo

GLASTONBURY TOWN PLAN AND ZONING COMMISSION
REGULAR MEETING MINUTES OF TUESDAY, APRIL 4, 2017

The Glastonbury Town Plan and Zoning Commission with Khara Dodds, AICP, Director of Planning and Land Use Services, and Jonathan Mullen, AICP, Planner, in attendance held a Regular Meeting in Council Chambers of the Town Hall at 2155 Main Street, Glastonbury, Connecticut.

ROLL CALL
Commission Members Present
Mrs. Sharon H. Purtill, Chairman
Mr. Michael Botelho, Secretary
Mr. Jay Boothroyd
Mr. Raymond Hassett
Mr. Keith Shaw
Mr. Scott Miller, Alternate

Commission Members Excused
Mrs. Patricia V. Low, Vice Chairman
Mrs. Anne George, Alternate
Mr. Lawrence Niland, Alternate

Chairman Purtill called the meeting to order at 7:07 P.M. and seated Commissioner Miller as a voting member in Vice Chairman Low's absence.

PUBLIC HEARINGS

1. **Application of the Town of Glastonbury for a Major Amendment to an Approved Planned Area Development - to allow golf course restaurant to remain open until 11pm on Fridays & Saturdays & to provide for alcoholic beverage services in lieu of beer & wine as originally approved – 16 Fairway Crossing – Village at Minnechaug PAD**

Mrs. Dodds announced that the address on the public hearing notice mailed to the abutting property owners was incorrect: it was written as 17 Fairway Crossing instead of 16 Fairway Crossing. She explained that the Town Attorney advised that the Commission proceed as follows with the public hearing and recommended that they then confirm their vote at a special meeting in the near future. The commissioners agreed that they would review this agenda item at a special meeting to be held on April 25, 2017 at 5:30 P.M. in Council Chambers.

Mrs. Dodds provided an overview of the application to allow the golf course restaurant to remain open later on Fridays and Saturdays and to provide for full alcohol services.

Ray Purtell, Director of Parks and Recreation, provided further details on the application. The Town owns the golf course restaurant and is currently in the process of entering into a lease agreement with a family-style restaurant, Giovanni's Brick Oven Pizzeria. The proposed conditions would give more flexibility to Giovanni's as well as future restaturants that may operate in this location.

Chairman Purtill called for public comment. ***Henry Butler, 8 Pine Hurst,*** noted that his home is located immediately behind the pro shop and said he is concerned that providing full alcohol service in this location will be a draw for travelers on Route 83 which may lead to more noise in the neighborhood. ***Matt Merritt, President, Board of Directors, Village of Minnechaug,*** stated that he has a similar concern regarding the restaurant staying open later and serving full liquor. He wondered how the restaurant's overflow parking would be addressed at times when the clubhouse parking lot is full due to a simultaneous event, and what measures the Town may take to prevent people from parking on Fairway Crossing. Mr. Merritt also commented that the Board is opposed to any backlit signage. ***Tamim Ahmed, 35 Fairway Crossing***, voiced concern regarding the addition of hard liquor to the restaurant and wondered if dangerous vehicular incidents may occur since the location is right off of Route 83. ***Peter Gustamachio, 107 Highland Green,*** commented that Giovanni's would be a welcome asset to any area and noted Mr. Delbon's many civic contributions and support of the community. He feels that the restaurant is vital to the success of the golf course and believes it will fill a void for the Town. Mr. Gustamachio said he has no concerns regarding the parking situation, and urged the Commission to approve the application. ***Christina Wiedemer, 51 Burning Tree,*** stated that she agrees with Mr. Gustamachio, and pointed out that people could overdrink wine and beer as well as hard liquor so she doesn't see the point in limiting the alcohol service. ***Sally Ivaldi, 16 Pine Hurst,*** asked if there are plans to enlarge the restaurant or if it will remain its existing size. ***Drew Vaughn, 67 Fairway Crossing,*** encouraged the Commission to approve the application as he feels that it will be an asset to the neighborhood and provide support to the golf course. ***Diane Mcdonald, 41 Fairway Crossing,*** said she is concerned about allowing the restaurant to stay open later in this residential area and wondered about repurcussions in the future which may result from granting a full liquor license.

Chairman Purtill responded to the citizens' comments and questions. She noted that Town staff has thoroughly vetted the application to be sure that parking requirements are met and will be adequate. She said the restaurant will not be enlarged. Mrs. Dodds also responded, explaining that signage would be addressed under a different application to be filed by Giovanni's, and that signs are looked at very carefully during that process. She commented that, if the proposed amendments are approved, the same conditions would apply to any future end user at this location.

Secretary Botelho read letters in support of the application from ***Brian Parkany, 16 Green Briar,*** and ***Kevin Vigeant, 85 Island Green,*** into the public hearing record. He then read letters in opposition to the application from ***Yehia Khalil & Mary Rossetti, 37 Pine Hurst,*** and ***Elise & Steven Boccia, 90 Fairway Crossing***.

Chairman Purtill requested input from the commissioners. Commissioner Hassett commended Mr. Delbon's great contributions to the community and indicated that he would prefer to see a condition added to the approval that would restrict outdoor music/speakers. Commissioner Miller said he would agree with that condition and asked for more information regarding the type of restaurant proposed. Mr. Purtell responded that the family-style restaurant is simply that and the Town has no intention to allow a tavern or bar in this location. Secretary Botelho asked about the proposed lease term with Giovanni's, and Mr. Purtell said it will be a two-year lease. Commissioner Shaw said he feels that Giovanni's is a reputable and trustworthy establishment, and he agreed with the proposed condition regarding outdoor music.

There being nothing further, Chairman Purtill closed the public hearing on this matter.

Motion By: Secretary Botelho ***Seconded:*** Commissioner Hassett
MOVED, that the Town Plan and Zoning Commission recommends to the Town Council (Zoning Authority) approval of a major amendment to an approved Planned Area Development - to allow golf course restaurant to remain open until 11pm on Fridays & Saturdays & to provide for alcoholic beverage services in lieu of beer & wine as originally approved – 16 Fairway Crossing – Village at Minnechaug PAD, in compliance with the following condition:

1. Adherence to The Health Department Director's Memorandum dated March 29, 2017.

This recommendation is based on a finding of fact that the proposed changes conform to prior approvals and are in conformance with Section 4.12.5 of the Building-Zone Regulations.

Discussion: The commissioners discussed adding the condition regarding no outside speakers or music. Mr. Purtell said the Town would have no issue with this condition.

Amendment By: Commissioner Hassett ***Seconded:*** Commissioner Shaw
MOVED, that the Town Plan and Zoning Commission appends the motion on the floor with the following condition:

2. Exterior speakers or music shall not be allowed.

Result: Motion amended unanimously. (6-0-0)

Discussion: Chairman Purtill commented that she is in favor of the application and noted that the Town strives for harmony with the neighborhood and she is sure they would be responsive if any issues arise.

Result: Amended motion passes unanimously. (6-0-0)

2. **Application of Paul Cavanna for renewal of a Section 6.2 Excavation Special Permit for excavation of earth products, Phase 1 of a 7-acre excavation area – 63 Woodland Street – Rural Residence Zone**

ITEM #7
04-18-2017 Meeting

Town of Glastonbury

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FAX (860) 652-7505

Richard J. Johnson
Town Manager

April 13, 2017

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up-to-date on various topics.

a. **Riverfront Park – Phase 2.**

Final work is in progress (decking, patio pavers, fencing, landscaping, lighting) with completion by late May anticipated.

b. **Prescription Drug – Dropbox.**

Final steps are in progress to place a prescription drug dropbox at the Police Department for 24/7 access. The dropbox will be located at the Police Department Lobby. The policy is under review with State Consumer Protection which must approve/accept before a certificate will be issued to allow the dropbox program. Residents have asked for 24/7 access to supplement the periodic collection program.

c. **Paper Shredding.**

The next town-wide paper shredding event is scheduled for Saturday, May 13, 2017 from 9:00 a.m. to 1:00 p.m. at the Town Highway Facility at 2380 New London Turnpike. The next program is tentatively scheduled for October with a date to be determined.

d. **Expense Report.**

My expense report for the 3 months January through March 2017 was forwarded separately. I will appreciate Council recognizing receipt of this report on Tuesday evening.

e. **Roundabout – New London Turnpike and Hebron Avenue.**

The contractor has started to mobilize for construction of the modern roundabout at NLT and Hebron Avenue. Business and property owners located within 500 feet have been advised of a public information meeting scheduled for 6:00 p.m. on Monday, April 17th in Council Chambers. The purpose of the meeting is to introduce Town staff assigned to the project, briefly review project phasing/schedule and respond to any questions. The goal is to ensure effective communication throughout the project.

Sincerely,

Richard J. Johnson
Town Manager

RJJ:yo

ITEM #8(b)
04-18-2017 Meeting

April 13, 2017

MEMORANDUM

To: Town Council

From: Policy & Ordinance Review Committee:
Lawrence J. Byar
Karen Boisvert
Cara T. Keefe

Re: Status Report – Tobacco Free and Smoke Free Ordinance

The Subcommittee will meet at 6:00 p.m. on Tuesday, April 18th to review a draft ordinance entitled Tobacco Free and Smoke Free Ordinance. This legislation was suggested by Councilmember Barry and referred to the Policy & Ordinance Review Committee for a report and recommendation.

A status report will be presented on Tuesday evening. Subject to Subcommittee discussions, a proposal for initial action at the May 9th meeting is anticipated.

yo

ITEM #9(A)
04-18-2017 Meeting

STATE OF CONNECTICUT

CONNECTICUT SITING COUNCIL
Ten Franklin Square, New Britain, CT 06051
Phone: (860) 827-2935 Fax: (860) 827-2950
E-Mail: siting.council@ct.gov
www.ct.gov/csc

RECEIVED
2017 MAR 28 PM 12: 17
TOWN MANAGER

March 27, 2017

Kri Pelletier
Property Specialist
SBA Communications
134 Flanders Road, Suite 125
Westborough, MA 01581

RE: **EM-AT&T-054-170308** - AT&T Wireless notice of intent to modify an existing telecommunications facility located at 175 Dickinson Road, Glastonbury, Connecticut.

Dear Ms. Pelletier:

The Connecticut Siting Council (Council) hereby acknowledges your notice to modify this existing telecommunications facility, pursuant to Section 16-50j-73 of the Regulations of Connecticut State Agencies with the following conditions:

1. Any deviation from the proposed modification as specified in this notice and supporting materials with the Council shall render this acknowledgement invalid;

2. Any material changes to this modification as proposed shall require the filing of a new notice with the Council;

3. Within 45 days after completion of construction, the Council shall be notified in writing that construction has been completed;

4. Any nonfunctioning antenna and associated antenna mounting equipment on this facility owned and operated by AT&T Wireless shall be removed within 60 days of the date the antenna ceased to function;

5. The validity of this action shall expire one year from the date of this letter; and

6. The applicant may file a request for an extension of time beyond the one year deadline provided that such request is submitted to the Council not less than 60 days prior to the expiration.

The proposed modifications including the placement of all necessary equipment and shelters within the tower compound are to be implemented as specified here and in your notice dated March 6, 2017. The modifications are in compliance with the exception criteria in Section 16-50j-72 (b) of the Regulations of Connecticut State Agencies as changes to an existing facility site that would not increase tower height, extend the boundaries of the tower site by any dimension, increase noise levels at the tower site boundary by six decibels or more, and increase the total radio frequencies electromagnetic radiation power density measured at the tower site boundary to or above the standards adopted by the Federal Communications Commission pursuant to Section 704 of the Telecommunications Act of 1996 and by the state Department of Energy and Environmental Protection pursuant to Connecticut General Statutes § 22a-162. This facility has also been carefully modeled to ensure that radio frequency emissions are conservatively below state and federal standards applicable to the frequencies now used on this tower.

This decision is under the exclusive jurisdiction of the Council. Please be advised that the validity of this action shall expire one year from the date of this letter. Any additional change to this facility will require explicit notice to this agency pursuant to Regulations of Connecticut State Agencies Section 16-50j-73. Such

RECEIVED
2017 MAR 29 PM 12:17

notice shall include all relevant information regarding the proposed change with cumulative worst-case modeling of radio frequency exposure at the closest point of uncontrolled access to the tower base, consistent with Federal Communications Commission, Office of Engineering and Technology, Bulletin 65. Thank you for your attention and cooperation.

Very truly yours,

Melanie A. Bachman
Executive Director

MAB/RDM/bm

c: The Honorable Stewart Beckett III, Chairman, Town of Glastonbury
Richard J. Johnson, Town Manager, Town of Glastonbury
Khara Dodds, Director of Planning and Land Use Services, Town of Glastonbury
Brian Bronzi & Randall Chapman, Property Owners

ITEM #9(B)
04-18-2017 Meeting

FROM: Marshall S. Berdan

TO: Glastonbury Town Council

DATE: April 7th, 2017

RECEIVED
2017 APR -7 PM 3:07
TOWN MANAGER

RE: Commemorating Glastonbury-born Henry Carter Welles, the "father of Memorial Day"

Dear Member of Town Council:

On May 30th of next year (2018), this country will commemorate the 150th anniversary of the first Memorial Day, known then as Decoration Day. As most of you are probably now aware, as the result of a serendipitous stop I made at the National Memorial Day Museum in Waterloo, NY, back in July of 2013, credit for the idea of Memorial Day goes to prominent local (Waterloo) citizen Henry Carter Welles, who just happens to have been born, though not raised, in Glastonbury. Until I brought that information back to Connecticut with me, no one here seemed to be aware of Glastonbury's connection to our nation's most solemn holiday, including anyone at the Historical Society of Glastonbury (on whose board I currently sit); long-standing town historian, the late Marjorie Grant McNulty; or the Veteran Service Commission, the organizers of Glastonbury's annual Memorial Day parade. Last year I began to address that deficiency with both a front-page article in "The Citizen" on May 19th, and a presentation to the Historical Society on May 24th, the result of which was that I was permitted to carry a banner honoring Henry Carter Welles in last year's unfortunately abbreviated and repositioned parade. And I will be doing so again this year.

But my real focus is on 2018 and my hope is that by then, Glastonbury will have a plaque somewhere honoring native son Henry Carter Welles. At this past Tuesday's monthly meeting of the board of the Historical Society, it was more-or-less decided that the most appropriate location for any such physical monument would not be near the actual site of his birth down off Cotton Hollow Road behind Gardiner's Market, but on Hubbard Green where the service and sacrifice of all of Glastonbury's citizen-soldiers is already being honored. But what form it will take has not yet been determined and will depend upon the input of the Historical Society's two collaborators, the Veteran Service Commission and Glastonbury Partners in Planting, both of whom have expressed a strong interest in the project. And it is not anticipated that this project will involve town money, though, of course, if you wish to participate in that way, it would be greatly appreciated. But as Hubbard Green is town property, it will certainly require your permission and approval. It is therefore with that eventual participation in mind that I am sending this preliminary status report along to you today. By the time this year's Memorial Day parade is over, I expect to have more information to relay. In the meantime, if you have any questions or comments, please do not hesitate to contact me at either 860-633-1482 or write me at mike.berdan@att.net.

ITEM #9(C)
04-18-2017 Meeting

STATE OF CONNECTICUT

CONNECTICUT SITING COUNCIL
Ten Franklin Square, New Britain, CT 06051
Phone: (860) 827-2935 Fax: (860) 827-2950
E-Mail: siting.council@ct.gov
www.ct.gov/csc

RECEIVED
2017 APR 10 PM 4:11
TOWN MANAGER

April 6, 2017

The Honorable Stewart Beckett III
Chairman
Town of Glastonbury
Town Hall
2155 Main Street
Glastonbury, CT 06033

RE: **PETITION NO. 1297** - Bloom Energy Corporation, as an agent for Home Depot, petition for a declaratory ruling that no Certificate of Environmental Compatibility and Public Need is required for the construction, operation and maintenance of a Customer-Side 200 Kilowatt Fuel Cell Facility and a 100 Kilowatt Auxiliary Battery Storage Facility to be located at the Home Depot building, 115 Putnam Boulevard, Glastonbury, Connecticut.

Dear Chairman Beckett:

Pursuant to Connecticut General Statutes §16-50k, the Connecticut Siting Council (Council) is in receipt of a petition for a declaratory ruling to install a customer-side 200-kilowatt fuel cell facility and a 100 Kilowatt auxiliary battery storage facility in the Town of Glastonbury.

In accordance with Section 16-50j-40 of the Regulations of Connecticut State Agencies, on or about April 6, 2017, written notice of the intent to file the petition for a declaratory ruling was provided to the Council, the property owner of record, abutting property owners and the chief elected official of the municipality in which the fuel cell facility is proposed to be located.

Should you have any questions or comments regarding the above-referenced petition for a declaratory ruling, please feel free to call me at 860-827-2951 or submit written comments to the Council by May 5, 2017.

Thank you for your consideration.

Sincerely,

Melanie A. Bachman
Executive Director/Staff Attorney

MB/lm

c: Richard J. Johnson, Town Manager, Town of Glastonbury
Khara Dodds, Director of Planning and Land Use Services, Town of Glastonbury

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ITEM #10(A)
04-18-2017 Meeting

INSTR # 2017002328
DATE FILED 03/30/2017 10:44:47 AM
JOYCE P. MASCENA
TOWN CLERK
GLASTONBURY CT

GLASTONBURY TOWN COUNCIL
SPECIAL MEETING MINUTES
WEDNESDAY, MARCH 15, 2017

The Glastonbury Town Council with Town Manager, Richard J. Johnson, in attendance, held a Special Meeting at 7:00 p.m. at the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, Connecticut.

1. Roll Call

Council Members
Dr. Stewart Beckett III, Chairman
Mr. Whit C. Osgood, Vice Chairman
Mrs. Jill Barry
Ms. Karen Boisvert
Mr. Lawrence J. Byar
Mr. Kurt P. Cavanaugh
Mr. William T. Finn
Mr. Thomas P. Gullotta
Mrs. Cara T. Keefe *{excused}*

(a) Pledge of Allegiance. ***led by Chairman Beckett***

2. Public Comment. *None*

3. Special Reports. *None*

4. Old Business. *None*

5. New Business.

(a) Action on 2017-2018 General Fund, Special Revenue Funds and Capital Improvement Budgets for presentation at the March 22, 2017 Final Budget Hearing.

Mr. Johnson reviewed some assumptions in the latest budget proposal, the first being ECS will be at the level of $148,000 noting it was previously at $6.9M. He also said that the Governor's budget assumes the town would pay one-third of the teacher's pension, which is not included in the proposed budget. He spoke to the revenue sharing, which rose from $754,000 to $1.1M. He noted that in the past, the Board of Education has been reimbursed on certain special education

costs but they have not included that in the budget. He said they did include the new grant for special education for $1.95M. He explained that state law requires 32 mils for motor vehicle tax and if the state moves to 37, they are likely to have the language to allow them to also move, he was unsure of the mechanism for the town to move to 32 if they were to set it at 37mils. Vice Chairman Osgood felt the state would stay at 37 mils and if they didn't, they would have to change to 32 per the law whether there was enabling language or not.

Mr. Gullotta expressed support with moving to 32 mils for motor vehicle taxes. Ms. Boisvert agreed noting that it could go past the time they would have to cut tax bills. Chairman Beckett asked what would happen if they cut bills at 32 mils and then it went up to 37. Mr. Johnson said that they'd cross that bridge when they got to it. Mr. Byar expressed support for 32 mils saying that if they have to send out a supplemental bill, that's the way it is. Mrs. Barry expressed support for 37 mils. Mr. Finn said that the budget is based on speculation as to what will happen at the state level and that he can see with going along with 37mils. Mr. Johnson said that they may know more the following week.

Mr. Johnson said that they have identified just over $200,000 in revenue opportunities which should be added to the budget for consideration. He also reiterated the removal from both the expense and revenue sides, of the insurance premium paid by the employees and instead have it go right into the self-insurance fund. Mr. Gullotta expressed concern about charging for youth family counseling services. Mr. Johnson emphasized that they only included ICMA, passport, health inspections, CO fees and fees at bulky waste in the $200,000. Chairman Beckett confirmed that the motor vehicle tax rate could be decided the following week. Vice Chairman Osgood confirmed that they could go up or down on the budget. Mr. Johnson clarified that it is only on a bond question that they can only go down. Mr. Byar asked what they would do if after 7/1, the state raises the town's revenue. Mr. Johnson said that they would undergo a process to recognize and allocate the revenue but the mil rate would not change. Mr. Gullotta questioned if there was a mechanism in the 2nd payment due in January to pay less taxes.

(1) Recommend General Fund Appropriations and Transfers.

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council recommends an appropriation of $39,699,322 for the 2017-2018 General Town Budget for presentation at the March 22, 2017 Final Budget Hearing.

Disc: Vice Chairman Osgood asked about inclusion of the $200,000 and the payroll deductions for health insurance to reduce the appropriation by $1,109,508 from $40,808,830 to $39,699,322 accepted by friendly amendment. Mr. Johnson suggested the details be presented at final hearing noting that the payroll deductions would come off both the revenue and expense sides and go right to the self-insurance fund. Mrs. Barry said that with the uncertainty at the state, she would support a 0% increase but if ECS or anything else changes, she would like to look at it with fresh eyes.

Result: Motion passes unanimously {8-0-0}.

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council recommends an appropriation of $101,341,911 for the 2017-2018 Education Budget for presentation at the March 22, 2017 Final Budget Hearing.

Amendment By: Vice Chairman Osgood ***Seconded By:*** Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council reduces the appropriation by $446,944 for the 2017-2018 Education Budget for presentation at the March 22, 2017 Final Budget Hearing which represents OPEB.

Disc: Vice Chairman Osgood said that the Board of Education failed to fund OPEB last year and suggested the money go into a special fund to ensure it is paid. Mr. Gullotta said he was not sure he was comfortable with this without further discussion with the Board of Education. Mrs. Barry said she wouldn't support this amendment. Vice Chairman Osgood said that the state is in this predicament because of unfunded pensions, the Board of Education did not fund OPEB last year and he wants to be sure it is funded. Mrs. Barry said that it is the Board of Education decision to spend their money and didn't support the amendment. Vice Chairman Osgood said that given the past action, he didn't feel it was appropriate to allow the Board of Education the ability to impact their credit rating.

Mrs. Barry said that the Board of Education responded to cuts and were trying to avoid cuts in employees and hurting students. Vice Chairman Osgood said that the Board of Education reallocated $1M but still didn't fund OPEB. Mr. Johnson noted that OPEB is largely health insurance. Mr. Gullotta advocated for the Board of Education to provide input and also suggested that if the Board of Education OPEB was recommended for a special fund then the Town portion of OPEB should also go into the fund. Mr. Byar noted that it only came up because the Board of Education didn't fund OPEB. Ms. Boisvert agreed with including the town OPEB with the Board of Education.

Mr. Cavanaugh asked if the town ever didn't pay their portion of OPEB. Mr. Johnson said the first couple of years, the town didn't pay 100% but moved incrementally. Mr. Cavanaugh confirmed with Mr. Johnson that it was never zero. Mr. Cavanaugh asked if the rating agencies look at just the town and Mr. Johnson confirmed that they look at both the town and the Board of Education. Mr. Cavanaugh said he supported Vice Chairman Osgood and said that he didn't think the town needed to be moved. Mrs. Barry challenged the authority of the Town Council to take this action. Mr. Johnson said that the Town Council has bottom line authority but could get an opinion from the town attorney. Chairman Beckett said that he felt they should be combined and this has worried him that what was not funded now would be a burden of the future.

Amendment By: Vice Chairman Osgood ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council reduces the appropriation by both $446,944 and $240,860 for the 2017-2018 Education Budget for presentation at the March 22, 2017 Final Budget Hearing which represents OPEB.
Disc: Mr. Gullotta questioned why this couldn't wait saying it was discourteous not to allow the Board of Education to weigh in.

Result: Motion amended by the following vote {6-2-0}.

For: Chairman Beckett, Vice Chairman Osgood, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh and Mr. Finn

Against: Mrs. Barry & Mrs. Gullotta

Abstain: *None*

Result: Amended Motion passes by the following vote {6-2-0}.

For: Chairman Beckett, Vice Chairman Osgood, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh and Mr. Finn

Against: Mrs. Barry & Mrs. Gullotta

Abstain: *None*

Motion By: Vice Chairman Osgood ***Seconded By:*** Mr. Gullotta
BE IT RESOLVED, that the Glastonbury Town Council recommends an appropriation of $39,658,462 for the 2017-2018 General Town Budget for presentation at the March 22, 2017 Final Budget Hearing.

Disc: Vice Chairman Osgood emphasized that this motion was to revisit what they already voted on.

Result: Motion passes by the following vote {7-1-0}.

For: Chairman Beckett, Vice Chairman Osgood, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh, Mr. Finn and Mr. Gullotta

Against: Mrs. Barry

Abstain: *None*

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council recommends an appropriation of $100,894,967 for the 2017-2018 Education Budget for presentation at the March 22, 2017 Final Budget Hearing.

Result: Motion passes by the following vote {7-1-0}.

For: Chairman Beckett, Vice Chairman Osgood, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh, Mr. Finn and Mr. Gullotta

Against: Mrs. Barry

Abstain: *None*

(2) Recommend General Fund Revenues, Transfers and Use of Fund Balance.

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council recommends an appropriation of $14,707,804 for the 2017-2018 Debt and Transfer Budget for presentation at the March 22, 2017 Final Budget Hearing.

Result: Motion passes by the following vote {7-1-0}.

For: Chairman Beckett, Vice Chairman Osgood, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh, Mr. Finn and Mr. Gullotta

Against: Mrs. Barry

Abstain: *None*

(3) Recommend Special Revenue Funds.

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council recommends 2017-2018 General Fund Revenues and Transfers in the amount of $155,061,233 for presentation at the March 22, 2017 Final Budget Hearing.

Result: Motion passes unanimously {8-0-0}.

(4) Recommend Capital Improvement Program.

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, That the Glastonbury Town Council recommends the 2017-2018 Capital Improvement Program in the amount of $11,366,388 for presentation at the March 22, 2017 Final Budget Hearing. Funding will be provided as follows:

Town Aid Grants	$460,888
Capital Reserve Fund	$9,560,000
Sewer Sinking Fund	$1,345,500

Disc: Mr. Finn asked that the wrestling facility be included on the CIP list. Mr. Cavanaugh questioned if they should consider it without a budget. Mr. Johnson said that they could put together a page to get it into the cue. Mr. Gullotta said that the Board of Education has a 5-year plan and this is a Board decision so he wouldn't support it. Mrs. Barry agreed. Mr. Byar suggested addressing this on a future agenda. Mr. Cavanaugh felt it was no big deal to have the Town Manager put a page in the list. Mr. Gullotta said that he would not support the CIP as it includes $200,000 for golf course improvements, which is of concern to him. Chairman Beckett commented that he doesn't think they can keep facilities for 6,000 to 7,000 students in the future.

Result: Motion passes by the following vote {7-1-0}.

For: Chairman Beckett, Vice Chairman Osgood, Mrs. Barry, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh and Mr. Finn

Against: Mr. Gullotta

Abstain: *None*

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council recommends 2017-2018 Special Revenue Fund Appropriations and Transfers and Special Revenue Fund Revenues and Transfers for presentation at the March 22, 2017 Final Budget Hearing as follows:

- ***SEWER OPERATING FUND*** $3,019,265
- ***RECREATION ACTIVITIES FUND*** $1,503,316
- ***POLICE PRIVATE DUTY*** $495,000
- ***RIVERFRONT PARK FUND*** $256,939

Result: Motion passes unanimously {8-0-0}.

(5) Setting of Town Council Final Budget Hearing for 7:00 p.m. on Wednesday, March 22, 2017 – Council Chambers.

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council sets a Final Budget Hearing for 7:00 p.m. on Wednesday, March 22, 2017 in the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, to consider the 2017-2018 General Fund (Town Operating, Debt & Transfer, Education), Special Revenue Funds (Sewer Operating, Recreation Activities, Police Private Duty), and Capital Improvement Program.

Result: Motion passes unanimously {8-0-0}.

6. Consent Calendar. *None*

7. Town Manager's Report.

Mr. Johnson reviewed his report to the Council dated March 10, 2017. Chairman Beckett praised public works for their efforts to clear the roads after the recent storm.

8. Committee Reports.

(a) Chairman's Report.

Chairman Beckett said there was nothing new with CRCOG since the last report. Vice Chairman Osgood also said there was nothing new with the MDC since the last report.

9. Communications.

(a) Letter from CT Siting Council regarding modifications to existing telecommunications facility at 577 Bell Street.

10. Minutes

(a) Minutes of February 28, 2017 Regular meeting.

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the minutes as submitted for their meeting of February 28, 2017.

Result: Motion passes unanimously {8-0-0}.

11. Appointments and Resignations.

(a) Appointment of Geoffrey Dellenbaugh to the Historic District Commission to fill the unexpired term of Galen Shepherd (D-2017).

(b) Appointment of Christopher Griffin to the Insurance Advisory Commission to fill the unexpired term of Jay Winkler (D-2017).

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby appoints Geoffrey Dellenbaugh to the Historic District Commission to fill the unexpired term of Galen Shepherd (D-2017) and Christopher Griffin to the Insurance Advisory Commission to fill the unexpired term of Jay Winkler (D-2017).

Result: Motion passes unanimously {8-0-0}.

12. Executive Session.

(a) Potential property acquisition.

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby enters into executive session for the purposes of discussing a potential property acquisition at 8:05pm.

Result: Motion passes unanimously {8-0-0}.

Present for the executive session were Dr. Stewart Beckett III, Chairman, Mr. Whit C. Osgood, Vice Chairman, Mrs. Jill Barry, Ms. Karen Boisvert, Mr. Lawrence J. Byar, Mr. Kurt P. Cavanaugh, Mr. William T. Finn and Mr. Thomas P. Gullotta with Mr. Richard J. Johnson, Town Manager.

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby exits executive session at 8:10pm.

Result: Motion passes unanimously {8-0-0}.

13. Adjournment

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta
BE IT RESOLVED, that the Glastonbury Town Council hereby adjourns their special meeting of March 15, 2017, at 8:11 pm.
Result: Motion passes unanimously {8-0-0}.

Respectfully submitted,

Kimberly Meanix Miller

Kimberly Meanix Miller
Recording Clerk

Stewart Beckett, III
Chairman

ITEM #10(B)
04-18-2017 Meeting

INSTR # 2017002356
DATE FILED 03/31/2017 12:10:21 PM
JOYCE P. MASCENA
TOWN CLERK
GLASTONBURY CT

GLASTONBURY TOWN COUNCIL
FINAL BUDGET HEARING MINUTES
WEDNESDAY, MARCH 22, 2017

The Glastonbury Town Council with Town Manager, Richard J. Johnson, in attendance, held the Final Budget Hearing at 7:00 p.m. at the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, Connecticut.

1. Roll Call

Council Members
Dr. Stewart Beckett III, Chairman
Mr. Whit C. Osgood, Vice Chairman
Mrs. Jill Barry
Ms. Karen Boisvert
Mr. Lawrence J. Byar
Mr. Kurt P. Cavanaugh
Mr. William T. Finn
Mr. Thomas P. Gullotta
Mrs. Cara (Tonucci) Keefe

(a) Pledge of Allegiance. ***led by Chairman Beckett***

2. Public Comment. *No one spoke*

PUBLIC HEARING AND ACTION ON PUBLIC HEARING

7:00 P.M. FINAL BUDGET HEARING – 2017-2018 GENERAL FUND-TOWN OPERATIONS, DEBT AND TRANSFER, EDUCATION, CAPITAL IMPROVEMENT PROGRAM AND SPECIAL REVENUE FUNDS

Chairman Beckett stated that this has been the most confusing budget year he ever experienced both in and outside of politics. He said that they included in the proposed budget the ECS of $148,000 down from $6.7M, the state dictated motor vehicle tax cap of 32 mils and sales tax sharing but not the new special education grant.

Susan Karp of 32 Rampart Road responded to a remark made at the last meeting saying that they have no plans to close Naubuc asking for projects to be completed there in order for equity among the schools. She said that there are so many open questions with the budget. She emphasized that the $3M reduction to the Board of Education approved budget will adversely

impact education now and for years in the future. She noted that there is a freeze in place to help deal with the reduction adding that many positions are not being filled. She stated that they are being asked to make very difficult choices. She was clear that costs won't go away, it will only defer the costs like bus replacement. She said that the way they meet the needs will be transformed and if funds are restored from the state, she asked the Council to restore funds to the Board of Education. She said that she understands that they have to balance expenses with tolerable tax increases and pledged to work with the Council.

Superintendent Dr. Alan Bookman stated that there was only one year before the current year that the Board of Education did not fully fund OPEB. He continued saying that they had planned to fund it this year but are facing grave reductions and felt that this year and next year may not be the years to fund OPEB. He added that they are not against OPEB being moved from the Board of Education budget but are just trying to get through a very difficult budget year minimizing harm to students.

Mr. Jared Soper, Board of Finance Chairman, expressed support for funding OPEB outside of the budgets noting that you can delay the funding but the liability will not go away. He said that the Board of Education has not fully funded OPEB the last four years and only once matched the Council. He added that this has been a concern raised by the board since 2013. He spoke to the unfunded teacher pension and his interpretation of the charter that the Town Council must pass a budget by March 28, and the Board of Finance is given 3 days to set the mil rate. He continued saying that in the case of a referendum, they could revisit it with a deadline of May 29 but that doesn't change the current deadline. He emphasized that while they welcome input, setting of the mil rate is the function of the Board of Finance.

Mr. Bernard Chowaniec of 20 Lazy Valley Road said that this process is not easy and that they will have to be creative and do more with less. He said that they tried to downsize and didn't get one offer on their home based on its value. He asked the Council to be guarded as jobs are leaving the state.

Mr. Gullotta suggested the Board of Education or Superintendent respond at the next meeting. Mr. Byar suggested keeping the hearing open. Vice Chairman Osgood said that if they are required to fund the teacher's pension, it will likely come out of the undesignated fund balance. Chairman Beckett noted that the town had no part in negotiating the teacher pensions. Mr. Finn noted that while the town is concerned about taking on the teacher pensions, no one is saying they won't be honored.

3. Old Business. *No action taken*

(a) Action on Resolutions Adopting the 2017-2018 Operating Budget.

(1) General Fund-Appropriations and Transfers

- **General Town Budget**
- **Education**
- **Debt and Transfer**

(2) General Fund-Revenues and Transfers

(3) Capital Improvement Program

(4) Special Revenue Funds

- **Sewer Operating Fund**
- **Recreation Activities Fund**
- **Police Private Duty**
- **Riverfront Park Fund**

4. Adjournment.

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta
BE IT RESOLVED, that the Glastonbury Town Council hereby adjourns final budget hearing of March 22, 2017, at 7:30 pm.
Result: Motion passes unanimously {9-0-0}.

Respectfully submitted,

Kimberly Meanix Miller

Kimberly Meanix Miller
Recording Clerk

Stewart Beckett, III
Chairman

ITEM #10(C)
04-18-2017 Meeting

INSTR # 2017002393
DATE FILED 04/03/2017 12:42:23 PM
JOYCE P. MASCENA
TOWN CLERK
GLASTONBURY CT

GLASTONBURY TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, MARCH 28, 2017

The Glastonbury Town Council with Town Manager, Richard J. Johnson, in attendance, held a Regular Meeting at 7:00 p.m. at the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, Connecticut.

1. Roll Call

Council Members
Dr. Stewart Beckett III, Chairman
Mr. Whit C. Osgood, Vice Chairman
Mrs. Jill Barry
Ms. Karen Boisvert
Mr. Lawrence J. Byar
Mr. Kurt P. Cavanaugh
Mr. William T. Finn
Mr. Thomas P. Gullotta
Mrs. Cara T. Keefe

(a) Pledge of Allegiance. ***led by Chairman Beckett***

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby amends the Regular Meeting agenda to add a continued public hearing on the proposed 2017-2018 General Fund-Town Operations, Debt & Transfer, Education, Capital Improvement Program, and Special Revenue Funds.
Result: Motion passes unanimously {9-0-0}

2. Public Comment.

No one spoke

3. Special Reports.

(a) Metropolitan District representatives to update on change in billing from quarterly to monthly.

Mr. Robert Constable, MDC Director of Finance, explained that they are changing from quarterly to monthly billing and will continue to enhance their bill paying methods. He said that they have been staggering the rollout. Chairman Beckett thanked him for coming and explaining the change.

PUBLIC HEARING AND ACTION ON PUBLIC HEARING

7:00 P.M. FINAL BUDGET HEARING – 2017-2018 GENERAL FUND-TOWN OPERATIONS, DEBT AND TRANSFER, EDUCATION, CAPITAL IMPROVEMENT PROGRAM AND SPECIAL REVENUE FUNDS *Continued*

Chairman Beckett asked if there was anything new from the state. Mr. Johnson said that there is nothing new, everything remains in a state of discussion. Chairman Beckett said that at the last meeting, they reviewed the assumptions they made as a basis for the budget proposal.

Mr. Derrick Maggonn of 125 Chimney Sweep Hill said he moved to town for the school system and while not a fan of taxes, encouraged the Council to offset education cuts with tax increases.

Ms. Cynthia Walls of 31 Checkerberry Lane said she was back speaking out against paving over wetlands for a trail for a handful of cyclists especially in light of the fiscal crisis. She said she would like to hear it is not in the budget noting that senior meals have been cut, people are out of work and there are budget freezes.

Jeannine Loughlin of 94 Eastbury Hill said that given the difficult times, they must be conservative and every agency must rein in spending. She said that they cannot be considered an age friendly town if the taxes keep going up. Hearing nothing further, Chairman Beckett closed the public hearing.

4. Old Business.

Vice Chairman Osgood confirmed with Mr. Johnson that the proposed motions include what they approved the previous week including OPEB. Mr. Cavanaugh spoke to the potential new revenue sources for $200,000 and asked about the waste changes. Mr. Johnson explained the suggested increase of the sticker from $25 to $30 and potential elimination of the free thousand pounds. He continued saying that they are proposing to be more consistent. Mr. Cavanaugh asked about the other proposed permit fees. Mr. Johnson said that the Health Director can present the proposed fee structure but they learned that they were low among peers. Mr. Cavanaugh asked about the number of people that lose their permit and Mr. Johnson said it was about 250 historically. Mr. Cavanaugh asked about the CO inspection fee. Mr. Johnson said that a final inspection is required and the cost to the town is far more than the fee proposed to be collected.

Mr. Cavanaugh would like to see both the fee increases and the service cuts proposed together. Mr. Johnson said that refuse and the health department would come back for formal action. Mrs. Barry questioned what would happen if they don't approve the revenue increases and Mr. Gullotta said they'd have a shortfall unless Mr. Johnson were to realize savings elsewhere. Mr. Johnson said that it's 14-15 months before the end of the next fiscal year so things can change. Chairman Beckett said that the state did an extensive tax study and other states have lower taxes

but high usage fees and they can discuss it further, but it is a direction they may be going in. Mr. Gullotta questioned if the Board of Education had a desire to comment on OPEB but no one spoke. Chairman Beckett stated that the path was fully offset by grant funding.

(a) Action on Resolutions Adopting the 2017-2018 Operating Budget.

(1) General Fund-Appropriations and Transfers

- **General Town Budget**

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta
BE IT RESOLVED, that the Glastonbury Town Council approves an appropriation of $39,458,462 for the 2017-2018 General Town Budget.

Amendment By: Mrs. Barry ***Seconded By:*** Mr. Gullotta
BE IT RESOLVED, that the Glastonbury Town Council amends the proposed appropriation to $40,055,831 for the 2017-2018 General Town Budget representing the number with OPEB added back in.

Disc: Mr. Gullotta said that this is an extremely difficult budget scenario and conveyed word from the state that ECS is likely to change. He said he doesn't have a problem with the action of removing OPEB but felt the timing is very difficult. He said that giving the Board of Education $400,000 less could be four or five teaching positions and suggested it be left in at this time. Chairman Beckett said he wouldn't support the amendment speaking to the history of the Board of Education not funding OPEB. Mr. Gullotta suggested taking it out when ECS is increased without further damaging the education budget. Mrs. Barry said it was false that the Board of Education hasn't funded OPEB. She said they funded $400,000 last year representing 78% and $395,000 the year before. Vice Chairman Osgood noted that their budget is zero. Mrs. Barry said to start it was zero but they ultimately funded OPEB. Mr. Byar noted this is the general budget. Mrs. Keefe expressed support noting that a 0% increase budget was necessary but OPEB they could delay given the issues in question and the impact putting Board of Education in a very precarious situation.

Result: Motion to amend fails by the following vote {3-6-0}.

For: Mrs. Barry, Mr. Gullotta and Mrs. Keefe

Against: Chairman Beckett, Vice Chairman Osgood, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh and Mr. Finn

Abstain: *None*

Result: Original motion passes by the following vote {6-3-0}.

For: Chairman Beckett, Vice Chairman Osgood, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh and Mr. Finn

Against: Mrs. Barry, Mr. Gullotta and Mrs. Keefe

Abstain: *None*

- **Education**

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta
BE IT RESOLVED, that the Glastonbury Town Council approves an appropriation of $100,894,967 for the 2017-2018 Education Budget.

Amendment By: Mrs. Barry ***Seconded By:*** Mr. Gullotta
BE IT RESOLVED, that the Glastonbury Town Council amends the proposed appropriation to $101,341,911 for the 2017-2018 Education Budget representing the number with OPEB added back in.

Disc: Mr. Gullotta said that they were unanimous in support until OPEB was removed and he was trying to allow flexibility to prevent draconian decisions. Mrs. Keefe expressed support confirming with Mrs. Barry that this still represents a 0% increase. Mrs. Barry questioned the protocol about making policy regarding how OPEB contributions are handled. She continued saying that they should discuss policy rather than haphazard implementation without all involved. She said that while she might agree at some point, this is not the best time. Chairman Beckett said that they had a discussion three years ago and OPEB was zeroed out. He expressed frustration about passing the liability off to future generations. Mr. Gullotta reiterated his concern over the timing urging the other members to do it when state funds are restored and not tonight when it would badly hurt education. Mr. Cavanaugh said it wasn't haphazard and that it had been analyzed by the Board of Finance and Town Council. He said the Superintendent stated it was a bad year to be doing OPEB which is code that they weren't going to fund it. He added that he didn't believe anything out of Hartford but would deal with reality when it happened. He would not support the amendment. Vice Chairman Osgood said that the state is in the bad situation because of not funding their liabilities and he wouldn't support the amendment. Mr. Gullotta noted that they did not include in the budget the portion of the teacher pensions of $5M and felt another $400,000 was reasonable while they await more information from the state. Mrs. Barry said that two years the Board of Education made 78% OPEB contribution and felt a decision was being made without full understanding.

Result: Motion to amend fails by the following vote {3-6-0}.

For: Mrs. Barry, Mr. Gullotta and Mrs. Keefe

Against: Chairman Beckett, Vice Chairman Osgood, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh and Mr. Finn

Abstain: *None*

Result: Original motion passes by the following vote {6-3-0}.

For: Chairman Beckett, Vice Chairman Osgood, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh and Mr. Finn

Against: Mrs. Barry, Mr. Gullotta and Mrs. Keefe

Abstain: *None*

- **Debt and Transfer**

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta
BE IT RESOLVED, that the Glastonbury Town Council approves an appropriation of $14,707,804 for the 2017-2018 Debt and Transfer Budget.

Result: Motion passes by the following vote {7-2-0}.

For: Chairman Beckett, Vice Chairman Osgood, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh, Mr. Finn and Mr. Gullotta

Against: Mrs. Barry and Mrs. Keefe

Abstain: *None*

(2) General Fund-Revenues and Transfers

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta
BE IT RESOLVED, that the Glastonbury Town Council approves 2017-2018 General Fund Revenues and Transfers in the amount of $155,061,233.

Amendment By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta
BE IT RESOLVED, that the Glastonbury Town Council approves 2017-2018 General Fund Revenues and Transfers in the amount of $155,261,233 to include the $200,000 additional revenues.

Result: Motion to amend passes by the following vote {7-2-0}.

For: Chairman Beckett, Vice Chairman Osgood, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh. Mr. Finn and Mr. Gullotta

Against: Mrs. Barry and Mrs. Keefe

Abstain: *None*

Result: Amended motion passes by the following vote {7-2-0}.

For: Chairman Beckett, Vice Chairman Osgood, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh. Mr. Finn and Mr. Gullotta

Against: Mrs. Barry and Mrs. Keefe

Abstain: *None*

(3) Capital Improvement Program

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, That the Glastonbury Town Council approves the 2017-2018 Capital Improvement Program in the amount of $11,366,388. Funding to be provided as follows:

Town Aid Grants	$460,888
Capital Reserve Fund	$9,560,000
Sewer Sinking Fund	$1,345,500

Disc: Mr. Gullotta said that there a lot of good projects but not all are necessary and therefore, he wouldn't support the motion.

Result: Motion passes by the following vote {6-3-0}.

For: Chairman Beckett, Vice Chairman Osgood, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh and Mr. Finn

Against: Mrs. Barry, Mr. Gullotta and Mrs. Keefe

Abstain: *None*

(4) Special Revenue Funds

- **Sewer Operating Fund**
- **Recreation Activities Fund**
- **Police Private Duty**
- **Riverfront Park Fund**

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council approves 2017-2018 Special Revenue Fund Appropriations and Transfers and Special Revenue Fund Revenues and Transfers budgets as follows:

- *SEWER OPERATING FUND* $3,019,265
- *RECREATION ACTIVITIES FUND* $1,503,316
- *POLICE PRIVATE DUTY* $495,000
- *RIVERFRONT PARK FUND* $256,939

Result: Motion passes unanimously {9-0-0}.

5. New Business. *None*

6. Consent Calendar. *None*

7. Town Manager's Report.

Mr. Johnson reviewed his report to the Council dated March 24, 2017, noting that the roundabout construction will be starting soon and a community meeting was planned for April 21, 2017. He said that Rotary donated a mobile trailer for "Hidden in Plain Sight' in the fight against substance abuse. He noted the success of summer registration and a deal with LL Bean to bring water recreation programs to the Boat House. Mr. Byar thanked Rotary for the donation and asked Mr. Johnson if he had spoken to the Y about a partnership regarding pool facilities. Mr. Johnson said that they had spoken a couple years before but he could renew discussions. Mrs. Barry praised Parks and Recreation for their programs and successful summer sign-up launch. Mrs. Keefe congratulated Mrs. Barry for being recognized as an outstanding volunteer in the school system. Mr. Cavanaugh asked if there would be any conflict with the LL Bean programs and use of the

boathouse but Mr. Johnson did not think so. Mr. Cavanaugh asked him to ride by a property in town regarding potential sign violations.

Ms. Boisvert asked about the Cider Mill RFP. Mr. Johnson said that they offered the property for farming but only got one respondent. Vice Chairman Osgood noted that it was Chairman Beckett but emphasized that the process was no different and it had been leased by the Chairman previously. He asked if everyone was okay no scheduling for formal action. Mr. Byar didn't feel a formal vote was necessary and said while there may be a perceived conflict but it was an open request for proposals and only drew one respondent. Mrs. Keefe asked if there would be another shredding event given the popularity and Mr. Johnson said he'd look into it. Mr. Gullotta asked if the 15 year term was typical for the farm lease. Mr. Johnson said that they have 5, 10 and up noting some crops require multiple ears to make it worthwhile. He added that it is a series of one year leases which could be terminated by the town at any time. Mr. Gullotta said he had no objections and wished him good luck.

8. Committee Reports.

(a) Chairman's Report.

Chairman Beckett said that CRCOG is discussing German Manufacturing. Vice Chairman Osgood said that the MDC is going to monthly billing as conveyed earlier in the meeting.

9. Communications.

(a) Letter from CT Siting Council regarding modifications to existing telecommunication facility at 577 Bell Street.

10. Minutes

(a) Minutes of March 8, 2017 Special Meeting.

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the minutes as submitted for the special meeting held March 8, 2017.

Result: Motion passes unanimously {8-0-1}

For: Chairman Beckett, Vice Chairman Osgood, Mrs. Barry, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh, Mr. Finn and Mr. Gullotta

Against: None

Abstain: Mrs. Keefe {excused}

11. Appointments and Resignations. *None*

12. Executive Session.

(a) Potential property acquisition.

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta
BE IT RESOLVED, that the Glastonbury Town Council hereby enters executive session for the purposes of discussing a potential property acquisition at 8:08pm.
Result: Motion passes unanimously {9-0-0}.

Present for the executive session was Richard J. Johnson, Town Manager, Dr. Stewart "Chip" Beckett III, Chairman, Mr. Whit C. Osgood, Vice Chairman, Mrs. Jill Barry, Ms. Karen Boisvert, Mr. Lawrence J. Byar, Mr. Kurt P. Cavanaugh, Mr. William T. Finn, Mr. Thomas P. Gullotta and Mrs. Cara T. Keefe.

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta
BE IT RESOLVED, that the Glastonbury Town Council hereby exits executive session at 8:15pm.
Result: Motion passes unanimously {9-0-0}.

13. Adjournment

Motion By: Mr. Cavanaugh ***Seconded By:*** Mr. Gullotta
BE IT RESOLVED, that the Glastonbury Town Council hereby adjourns their regular meeting of March 28, 2017, at 8:16 pm.
Result: Motion passes unanimously {9-0-0}.

Respectfully submitted,

Kimberly Meanix Miller

Kimberly Meanix Miller
Recording Clerk

Stewart Beckett, III
Chairman

ITEM #11(A)
04-18-2017 Meeting

RECEIVED
2017 APR 11 PM 4:30
TOWN MANAGER

TOWN OF GLASTONBURY
NOTICE OF APPOINTMENT

Date: April 11, 2017

Joyce P. Mascena
Town Clerk
2155 Main Street
Glastonbury, CT 06033

This is to certify that the Glastonbury Town Council, at its meeting on _____ (Date)

appointed Richard Bowden (Name)

464 Neipsic Road (Address) telephone: cell- 860-280-4010

to the Free Academy Incorporators (Board, Commission, Committee)

This appointment was made to fill the vacancy left by: Richard Nihm (Name)

no longer living at 101 Taleott Road (Address)

[ ] Renomination of present appointment

[X] New appointment

Term of office: From April 2017 To Nov. 30, 2019

Political affiliation: Republican

All members of any public agency must be sworn in by the Town Clerk or her assistant. This includes newly elected and appointed members, as well as any member reappointed or re-elected.

Signed: Judith Stamm, Recruitment Com.. with approval of Chair Rob Lynn
Town Committee Chair

Signed: _____
Council Clerk

Revised 11/4/2013

Information for Council

From: **Rob Lynn** rlynn@ttspro.com
Subject: Re: Corporators of Free Academy / Ethics Commission
Date: March 29, 2017 at 12:09 PM
To: Judy Stearns judyastearns@att.net

THANKS!

Rob Lynn
Total Team Solutions
www.ttspro.com
203-459-1777 EXT. 6

From: Judy Stearns <judyastearns@att.net>
Sent: Wednesday, March 29, 2017 12:04 PM
To: Rob Lynn
Cc: John Tanski; Pamela Crouch
Subject: Re: Corporators of Free Academy / Ethics Commission

Rich Bowden has grown up in Glastonbury, son of Eva and Bob Bowden, both of whom are among the community's finest citizens in history. Bob as a State legislator for 5 terms, Councilman on the first Glastonbury Council, Finance Committee , etc etc. Eva has been responsible as long time Chair of Commission on Aging for the excellence of the Riverfront Community Center, active on many many committees in Town, both have been pillars of their Church.

Rich's commitment to the town is as Director of the Glastonbury Funeral Home, holds positions in several related state wide organizations, member of Green Cemetery Committee, and an active and enthusiastic citizen of Glastonbury. He attended Glastonbury Schools, and is most interested in serving on the historic Free Academy Corporators, a way he can show his appreciation for the educational excellence available to all Glastonbury youth and be a part of his family's history in Glastonbury.

Brooke Oppenheimer is a successful young lawyer with a highly regarded law firm in Hartford, is an Unaffiliated voter which is appropriate for the position she will take on the Ethics Commission. These are her words regarding her thoughts about that position: " Participation in the Ethics Commission will allow me to be involved with the town's affairs in a non-political way. I have lived in Glastonbury for 5 years now and have loved every minute of it. I would be honored to serve the Town in this capacity if appointed . Thank you very much for considering me. I very much welcome the opportunity."

Sent from my iPad

ITEM #11(B)
04-18-2017 Meeting

RECEIVED
2017 APR 11 PM 4:30
TOWN MANAGER

TOWN OF GLASTONBURY
NOTICE OF APPOINTMENT

Date: April 11, 2017

Joyce P. Mascena
Town Clerk
2155 Main Street
Glastonbury, CT 06033

This is to certify that the Glastonbury Town Council, at its meeting on _____ (Date)

appointed Brooke Oppenheimer (Name)

737 Matson Hill Road, S.G. 06073 (Address) telephone: cell - 860-604-3279

to the Ethics Commission, alternate (Board, Commission, Committee)

This appointment was made to fill the vacancy left by: Richard Shaw in 2009 (Name)

_____ (Address)

[ ] Renomination of present appointment

[X] New appointment

Term of office: From April 2017 To Nov. 30, 2017

Political affiliation: Unaffiliated

All members of any public agency must be sworn in by the Town Clerk or her assistant. This includes newly elected and appointed members, as well as any member reappointed or re-elected.

Signed: Judith Stearns, Recruitment Com, with approval from Chair Rob Lynn
Town Committee Chair

Signed: _____
Council Clerk

Revised 11/4/2013