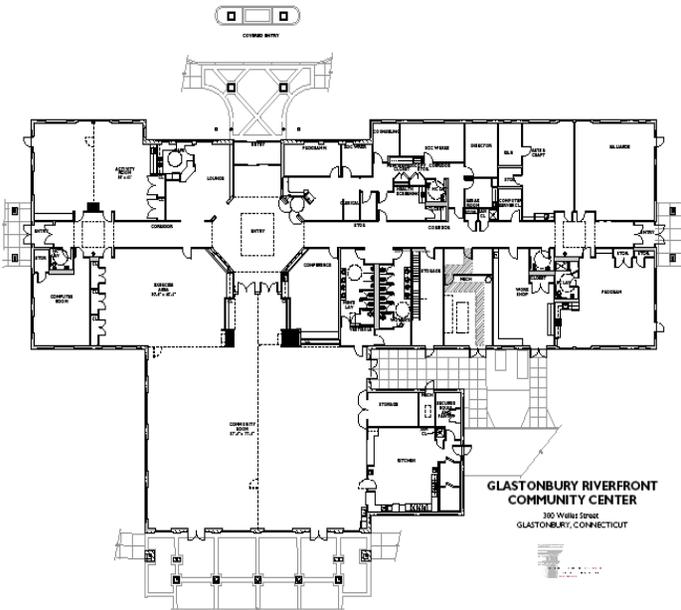


## Rooms Available:

The Center features a 4450 square foot Community Room with a divider and an adjacent commercial kitchen, a large patio and outdoor area, a 1450 square foot Exercise Room, a 1250 square foot Activity Room with a divider, and a 500 square foot Conference Room.

## Floor Plan



# GLASTONBURY RIVERFRONT COMMUNITY CENTER



## FACILITY RENTAL INFORMATION GUIDE

*Let the Riverfront Community Center take your Corporate or Private Event to the level of excellence and importance it deserves!!*

300 Welles Street  
Glastonbury, CT 06033  
Contact: Jane Peters  
860-652-7641  
[jane.peters@glastonbury-ct.gov](mailto:jane.peters@glastonbury-ct.gov)

# WELCOME

*The Riverfront Community Center is your affordable solution to elegant affairs!*

*The multi-purpose facility offers a variety of rental options with air conditioned rooms, neutral décor and abundant natural light and is conveniently located off of Main Street in Glastonbury, CT. The grounds are beautifully manicured and offer views of the Riverfront Park and the Tree Lined Connecticut River.*

*Our friendly and professional staff will assist you in creating the ultimate group gathering for you and your guests. Great pride is taken in the care of our facility and treatment of the guests that we serve.*

*The Riverfront Community Center has the perfect social atmosphere to create memories that last a lifetime.*

## Rentals Include:

- \*Set up of tables and chairs
- \*Breakdown of tables & chairs and custodial clean-up at the end of your event
- \*Complimentary Parking
- \*Covered entrance for guests and staff
- \* On-Site Building Staff
- \*Access to our List of Approved Caterers and Alcoholic Beverage Providers
- \*Free WiFi

## Community Room Information

The Community Room is the perfect setting for weddings and receptions, showers, corporate events, meetings, conferences, church services, bar mitzvahs, birthday and holiday parties, concerts, recitals, graduations, and other special events.

## Room Capacity:

The Community Room can accommodate up to 250 guests banquet style and 500 guests lecture style.

*(Should your event require extra seating, 50 additional guests can be accommodated by rental of an adjoining room.)*

## Other Available Space:

The Center features several additional rooms that are perfect for meetings, seminars, retreats, educational programs, parties, showers, and other informal gatherings. They can also be used to compliment your wedding and reception.

## Rental Requirements:

The Community Room and Multi-Use Rooms I and II require a signed rental contract along with a 25% rental deposit in order to reserve a date.

Alcohol service is permitted in specified areas of the Center provided all regulations in the building policies are adhered to. Please contact Jane Peters for further information.

Our Approved Caterers List which includes both Food Service and/or Alcohol Service Caterers is available upon request and on-line at [www.glastonbury-ct.gov](http://www.glastonbury-ct.gov)

All other rooms require a signed rental contract along with a rental deposit of \$100 to reserve a date.

## Private Rental Room Fees

*Community Room	\$160/hour
Multi-Use I or II (1/2 of Community Room)	\$95/hour
**Exercise Room	\$60/hour
Activity Room	\$60/hour
Group Room I or II (1/2 of Activity Room)	\$40/hour
Art & Craft Room	\$40/hour
Conference Room	\$50/hour
Kitchen	\$100 flat fee
***Patio/Outdoor Area	\$125 flat fee

\*The Community Room and Multi-Use I and II Rooms have a two hour minimum rental fee on weekdays and a four hour minimum rental fee on weekends. (Additional hours beyond 4 hours are charged at \$100 per hour for the Community Room and \$50 per hour for the Multi-Use I or II Rooms.)

\*The Exercise Room can compliment the Community Room by offering additional space for larger events or be rented on its own for smaller groups of 50.

\*\*\*The Patio can be added to enhance your Community Room/Multi-Use I or II experience offering outdoor space in a beautiful setting. The patio is partially covered and has electrical outlets.

## Non Profit Rates

The Center offers non-profit rates for the rental of facilities. Please contact Jane Peters to see if your organization's event qualifies for a fee waiver or reduced fees. (Proof of the non-profit organization's 501©(3) is required.)

